

# Safety Advisory Committee Minutes

03/09/22, 9-10 AM, [Zoom via app or web](#)

Attend: T.Dearmore, T.Blanco, C.Glaser, C.Collom, R.Puga, K.Ford, T.Thoms, R.Allard, L.Prendez, N.Alvarez, R.Barron, R.Wrest

## Night Walk, Lighting Assessment

Updates on Night Walk assessment (M&O)

- North side of FACE between CDC fences
  - Completed.
- North side of Admin toward P1
  - Construction completed.
- Entrance and south side of Horticulture
  - M&O to address internally. The horticulture lab will eventually be an upgraded construction project, which should ultimately address lighting. There are still conversations about what to do in the meantime. T.Dearmore will evaluate the area again, especially with construction equipment in the area.
- CDC bollards
  - M&O to address internally. A work order has been submitted and should be completed by the end of the month.
- Perimeter of campus near bushes
  - M&O receiving quotes for outside vendors. Secure fencing is being installed in several areas around campus. Need to assess this area again.
- Lighting on southside of pool along street to P8
  - M.Rodriguez stated that AC Electric should address. R.Puga will follow up.
- Lighting on the service road along University Ave

Setup Night Walks for Delano, Weill, Job Spot, etc.

- 03/09, Weill Institute
  - Roy Allard, Ramon Puga, Trudi Blanco, Keith Ford, Officer R.Grant
- 03/16, Delano Campus
  - R.Allard, T.Blanco, M.Rodriguez, R.Wrest
- SouthWest Campus
  - **C.Glaser will send out invite to the group**

## Clery Compliance

Updates (T.Dearmore)

- Safety Campaigns for March 2022
  - E-Mail Fraud
    - Because of recent fraud incidents at BC, T.Dearmore is working with IT to send out education bulletins about email fraud soon. He will also work with J.Grubbs and C.Hine regarding the incidents.

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- B.Redd is working with District IT to get education info on the KCCD Support website.
- Personal Safety
- Law Enforcement Letters
  - College Safety Officers and T.Dearmore have worked to send out letters to local law enforcement agencies and most have responded with appropriate stats.
- Report Exec Review
  - T.Dearmore is working on sorting this data.
- Maxient Review
  - T.Dearmore working on this with N.Damania.
- T.Dearmore reviewed 2021 crime statistic data
  - T.Blanco asked to have this data available to the teams that are participating in the Night Walks on our satellite campuses.
- Active Shooter Training Update
  - C.Collom suggested that we have a Flex Week Active Shooter training component.
  - C.Glaser suggested that we scale down the Active Shooter training either by building or campus zones.
  - T.Blanco mentioned that we should move forward with this training regardless of COVID restrictions.
  - Active Shooter Subcommittee
    - T.Blanco, K.Ford, T.Thoms
    - **C.Glaser will help set up meetings for this group.**

## Safety Training for People Who Handle Chemicals

OSHA requirements (D.Rosenthal)

- This is related to SDS data sheets.
- R.Barron stated that CDC has SDS data sheets and their staff is required to complete routine online training.
- R.Puga stated that each custodial closet has SDS data sheets.
- SDS Data Sheets Subcommittee
  - Goal is to identify all places on campus that need SDS sheets and training.
  - T.Blanco, R.Allard, R.Puga, D.Rosenthal, T.Thoms
  - **T.Blanco stated that Risk Management at the District has much of this information and will provide it to the committee.** Subcommittee will be on hold until this committee reviews.

## Flex Hours for Safety Training

Training suggestions for August Flex Week

- Active Shooter Training (1.5 hrs)

Supporting documents can be found on the [Safety Advisory Committee webpage](#)

Action items are in **RED**.

Remaining meetings of 2021-21: 04/13/21, 05/11/21

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- First Aid/CPR/Stop The Bleed Review (C.Collom mentioned to investigate how much we can scale down the knowledge portion of this course to provide during Flex Week. This could also be a review.) (1.5 hrs)
- Safety Data Sheets Training (T.Thoms volunteered to provide this training.)
- Emergency Responder Training
- Campus Security Authority Training

## Review & Update Emergency Response Procedures

### Updates

- District hired a company that is evaluating our Emergency Response Procedures. This will take several months to complete. T.Dearmore will follow up with J.Grubbs.

## COVID Protocols

### Updates (College Safety, Risk Management)

- Testing remains strong and positivity rate remains low. The Daily Health Checker is still in place.
- Masks are now highly recommended. Faculty can require them in their classrooms through their syllabus.
- We have removed the checkpoints on campus.

## Roundtable Updates

### M&O (R.Puga)

- Courtesy Cart service decals and posts (R.Puga)
  - Working on some technical difficulties and this will be done within the week.
- Trees by Agriculture area
  - Some have been repurposed for reinstallation later.
- A portable restroom shower will be installed in P11 by the end of the month. This is for student athletes.
- New LED lighting is being installed in P3.

### HR (J.Fisher)

- Title IX campus-wide training
  - Provided one in person training where few people attended
  - HR procedure might be updated in the future
  - Looking into providing training with outside contractor

### Food Services (F.Cabuena)

### CDC

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## Events (L.Prendez)

- L.Prendez reminded us that with the lifted COVID restrictions events are ramping up on campus. They will ensure event safety by gathering all the info from the points of contact and by coordinating between departments to make sure events run smoothly.

## College Safety (T.Dearmore)

- New Officers (Jesse Luevanos, David Lara)
- S.Castaneda's last day is next week. We wish her all the best in the future!

## Student Life

## Risk Management (T.Blanco)

- Update on emergency system (Activate)
- Working on a bid for the purchase of software to update AEDs
  - T.Blanco will follow up.

## Athletics (K.Ford)

- Need to address lights on service road.
- We may need to explore bollard on the service road to reduce vehicle traffic in this area.
  - Bollards might allow a cart through, but would limit other vehicle traffic.
  - C.Glaser will follow up with T.Dearmore on addressing this issue.

## **TABLED — Active Shooter Drill**

More updates as we round out the pandemic

Include info on new buildings