

Safety Advisory Committee Minutes

10/13/21, 9-10 AM, [Zoom via app or web](#)

Attend: S.Castaneda, T.Dearmore, R.Barron, R.Puga, R.Allard, S.Barraj, M.Pasek, R.Wrest, J.Grubbs

Night Walk, Lighting Assessment

Schedule Fall 2021 Night Walk (before Thanksgiving)

AEDs

Updates (J.Grubbs)

Great American Shake Out

Scheduled for Thursday 10/21/21 @ 10:21 AM

Card lock system to be added to ICC room

- J.Coggins: Should be completed tomorrow, 10/14/21
- Station Officer outside south IT entrance to ICC

Emergency Responder List Updates

- Contact S.Castaneda with updates or questions or need for red bags

Incident Command System (ICS) Training (w/ Lyle Martin), 10/22/21

Elevator Emergency Calls Updates (C.Glaser)

- Elevators are on landlines and are in the process of being tied into VoiP system
- When someone presses call button in elevator, the call rings College Safety Dispatch during business hours. After hours, call rings the main campus College Safety duty cell phone.

Annual Security Report 2021

Distributed on 10/01. Contact College Safety for a copy. Will be posted to website after PDF remediation.

Roundtable Updates

M&O

- Lighting Update (R.Puga)
- Lighting between VRC and Dining Commons is in planning
- Courtesy Cart service decals installed; Posts should be installed by end of next week

HR

Supporting documents can be found on the [Safety Advisory Committee webpage](#)

Action items are in **RED**.

Remaining meetings of 2021-21: 11/10/21, 12/08/21, 01/12/22, 02/09/21, 03/09/21, 04/13/21, 05/11/21

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- Title IX campus-wide training (A.Calderon)
 - Provided one in person training where few people attended
 - HR procedure might be updated in the future
 - Looking into providing training with outside contractor

Food Services

CDC

- CDC back gate often gets left open; Asking M&O to close it as they exit
- Request cover for fire alarm
- Need to designate emergency location spaces for babies; R.Barron will submit to T.Dearmore

Events

College Safety

- RAD Training (T.Dearmore)
 - Working to tailor training to the specific campus needs

Student Life

Risk Management

- Testing emergency system (Activate) at District and Cerro Coso; System will tie together all of our existing communication methods
- Working on a bid for the purchase of software to update AEDs

COVID Updates

- Working on testing process for after vaccine mandate on 11/01
- J.Grubbs: COVID is very much active. Please get vaccinated and continue to follow protocols (social distancing, mask, etc)

TABLED — Flex Hours for Safety

Add to Flex Week

Working to connect with M.Jones on how safety training can apply to flex hours

TABLED — Review & Update Emergency Response Procedures

Updates

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TABLED — Active Shooter Drill

More updates as we round out the pandemic

Include info on new buildings

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