

Safety Advisory Committee Minutes

02/10/20, 9-10 AM, [Zoom via app or web](#)

Attend: S.Castaneda, M.Pasek, D.Rosenthal, F.Cabuena, K.Ford, J.Grubbs, R.Allard, M.Webb, G.Mettifogo, C.Jones, A.Mitchell, C.Glaser

Process For Reporting Safety Concerns

College Safety website updated (C.Glaser)

- M.Pasek: Report on status of requests at beginning of each term

Great American Shake Out

Door to ICC was not able to be opened after lockdown procedures

- Updates (R.Puga)
- S.Castaneda: Some calls into other campuses to see what others are doing

No sound/alarm on STEM or MS buildings

- Updates (R.Puga)

Night Walk

Set new dates (03/04, 03/11, 03/18)

- **C.Glaser to send out three date possibilities**
- Who can attend?
- On Night Walk, determine which areas are on timers and which are not
- Security camera needs

AEDs

Updates on Risk Management assessment for AED placement (J.Grubbs)

- BC pads are nearing expiration this year
- Risk Management will replace all pads, including child pads
- Training updates
 - Keenan SafeColleges has a supplement to the hands-on training
 - **J.Grubbs will find someone to provide**
 - Trainers can provide training during Flex Week

AED memory updates

- Updates from D.Strong and S.Shearer
- **J.Grubbs will check into whether we need this**

Campus AED needs

Supporting documents can be found on the [Safety Advisory Committee webpage](#)

Action items are in **RED**.

Remaining 2020-21 Meetings: 03/10/21, 04/14/21, 05/12/20.

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- Updates
- Safety credits
- FA building, Allied Health, VRC, Campus Center, SE Building, new Gym, Campus Center Annex

Committee Charge Review

Review membership (C.Glaser)

- C.Jones: Targeting certain areas is smart because you're essentially doing a risk management assessment
- **Submit changes to group for further discussion and possible motions at next meeting**
- J.Grubbs: District acts like the resources to the colleges; College should make the decisions at their level

Roundtable Updates

M&O

HR

- Title IX campus-wide training

Food Services

- Updating food safety standards for BC
- Want to engage campus on what we want to see in our dining commons

CDC

Events

College Safety

- Stolen carts
- Hiring 3 new Officers
- Assisting with upcoming vaccine clinics
- Updates to wraps on parking dispensers

Flex Hours for Safety

C.Jones: Counting double credit for faculty flex time for completing safety training

- Work with B.Moseley/P.Rivers and Professional Development Committee to add required safety training to Flex Week
- Work with those who put together New Faculty Orientation and New Classified/Management Academies
 - Do early in Faculty Orientation

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- Possibly have Safety Advisory Committee provide Flex Week trainings/workshops
- Connect with M.Jones on how safety training can incorporate into Flex hours
- **S.Castaneda, C.Glaser will connect with some folks to start a plan for this**

TABLED — Review & Update Emergency Response Procedures

Updates

TABLED — Active Shooter Drill

More updates as we round out the pandemic