

# Safety Advisory Committee

## Minutes (DRAFT)

04/15/20, 9 - 10 AM

<https://cccconfer.zoom.us/j/949813665>

Attended: S.Castaneda, C.Glaser, N.Damania, M.Pasek, R.Allard, R.Barron, G.Mettifogo, A.Olivera

- I. Measure J Construction (B.Potter)
  - A. Commencement
  - B. Spring/Summer 2020 project list
  - C. Memorial Stadium closed until 08/31
  - D. MS building closed through Summer for HVAC repairs
  - E. Construction space north of M&O generating dust
  - F. Updates
  
- II. AED Program (R.Allard, M.Pasek)
  - A. AEDs purchased through Risk Management
    1. Risk Management would like to have location of AEDs listed on the campus map
  - B. Updating AED process with Board Policy
    1. S.Shearer & J.Grubbs are the leads (S.Castaneda will connect)
  - C. AED for Athletic Training area
    1. Campus Safety Officers verified AEDs in Athletics Training room and Weight Room
    2. Campus Safety Officer is verifying the AED list, campus-wide
  - D. Updates
    1. Campus Map for AEDs
      - a) B.Potter may have a map of AEDs on campus
    2. Campus Safety Officers have replaced any expired AED pads
    3. S.Castaneda worked with J.Grubbs to identify places that need AEDs
      - a) CDC
      - b) VRC
      - c) New Campus Center building (multiple AEDs)
      - d) Delano & SouthWest campuses (multiple AEDs)
  
- III. Review & Update Emergency Response Procedures
  - A. This is tabled while policies and procedures are being updated in Campus Safety.
  
- IV. Cadet Program (T.Tunson, C.Daramola)
  - A. Updates
    1. G.Mettifogo: No updates.
  
- V. Active Shooter Drill (N.Damania, S.Castaneda)
  - A. Full scale drill postponed

Supporting documents can be found on the Safety Advisory Committee webpage:  
[committees.kccd.edu/bc/safety-advisory-committee](http://committees.kccd.edu/bc/safety-advisory-committee)

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1. S.Castaneda: Next drill still in progress, will need to do one after Fall 2020
  - B. Updates
- VI. Safety Night Walk (D.Daniel)
- A. Campus Safety Officers performing nightly checks
    1. M&O has address most lighting conditions from work orders submitted by Campus Safety Officers
    2. There are more Campus Safety patrols of campus during COVID-19 closure
  - B. Updates
- VII. Sexual Violence Prevention (A.Olivera)
- A. Group feedback
    1. What would new students need to know about Sexual Violence Prevention?
      - a) Sexual Misconduct & Title IX website
      - b) Campus Safety brochure (S.Castaneda: Updates forthcoming)
      - c) Summer Bridge: N.Damania & D.Rhoades visit each meeting with info
      - d) Sexual misconduct is still an issue even though we are remote
        - (1) S.Castaneda: If there is something critical, a call to law enforcement to check the welfare of the home is important
  - B. Updates
- VIII. Other Updates
- A. Status of Humanities & GYM Elevators
    1. M.Pasek with check with R.Puga for an update
  - B. Indoor Theater Emergency Exit Lighting
    1. This lighting issue is corrected.
  - C. CDC Door Locks
    1. Potentially an issue with software (M.Pasek will check with J.Coggins)
  - D. Cart Driver policy
    1. Updating training requirements with list of cart inventory
    2. Looking to implement new policy in Fall 2020
  - E. Other
    1. Threat assessment for CDC
      - a) N.Damania walked it and noted some issues
      - b) S.Castaneda would like to complete this before Fall 2020 (walk through with R.Barron)

**Next Meeting: Wednesday, 05/13/20**

## Follow up to Wednesday Safety Meeting

Mary Jo Pasek <mpasek@kccd.edu>

Thu 04/16/20 08:27 AM

To: Shelly Castaneda <shelly.castaneda@bakersfieldcollege.edu>; Christopher Glaser <christopher.glaser@bakersfieldcollege.edu>

Cc: Leah Prendez <leah.prendez@bakersfieldcollege.edu>

Good Morning Shelly

As a follow up from the Wednesday Safety meeting I confirmed on a M&O conference call this am the following:

- Ramon indicated he will follow up with you on the list of agenda items regarding Measure J since he was not in the meeting
- Spoke with Jim Coggins about a follow up with Martin Ramirez (BC electrician) about the lights being fixed on both sides of the Indoor theater stage exits. This issue involved lights being unscrewed or taken by Fine Arts staff. Fine Arts technician removed them for stage productions but fails to replace them. Events uses the facilities and has found such dark exits it is impossible to allow groups to use either exits. Further Bill Potter will speak with the Dean over the area to ensure that the technician no longer does this. Jim will advise me that the lights again work.
- Reminded M&O managers that you will be working in a policy for golf cart drivers
- Elevators in question during our meeting were Humanities and Athletics. The Humanities elevator is in the process of being replaced and will be operational by the end of the calendar year. The Athletic elevator (in the old gym) is back in working order and will not be replaced as we will have a new gym and the cost of replacement is not in the budget.

Thanks again for a great meeting

Stay safe

Mary Jo Pasek

Events & Scheduling