

# Professional Development Committee

04/29/2025

## List of Membership

### Co-Chairs:

Faculty Co-Chair: Sara Manuel

Administrator Co-Chair: Christie Howell

Classified Co-Chair: Anita Karr

### Members:

Alex Rockey, Jessica Black, Peter LeGrant, Jamal Wright, Christopher LoCascio, Eleonora Hicks, Kimberly Gutstein, Marissa Patton, Chris Glaser, Aaron Barber, Martha Gonzalez, Timothy Mason, Andrea Thorson, Anna Melby, Amy Jayasena, Esmeralda Abad

## Scheduled Meeting Dates/Times

- 09/10/2024 @ 2:00 – 3:00pm
- 10/08/2024 @ 2:00 – 3:00pm
- 10/22/2024 @ 2:00 – 3:00pm (Special Meeting)
- 11/12/2024 @ 2:00 – 3:00pm
- 11/26/2024 @ 2:00 – 3:00pm
- 12/10/2025 @ 2:00 – 3:00pm
- ~~01/28/2025 @ 2:00 – 3:00pm (Canceled)~~
- 02/11/2025 @ 2:00 – 3:00pm
- 02/25/2025 @ 2:00 – 3:00pm
- 03/11/2025 @ 2:00 – 3:00pm
- 03/25/2025 @ 2:00 – 3:00pm
- 04/08/2025 @ 2:00 – 3:00pm
- ~~04/22/2025 @ 2:00 – 3:00pm (Rescheduled)~~
- 04/29/2025 @ 2:00 – 3:00pm
- 05/13/2025 @ 2:00 – 3:00pm

## Called to Order

- Who called it to order and at what time?

## Approval of Agenda (2 minutes)

- Approval of Agenda
  - (Motion/First/Second/Approved?)

## Approval of Meeting Minutes (2 minutes)

- Approval of Meeting Minutes
  - *(Motion/First/Second/Approved?)*

## Agenda Item #1 – Charge Updates (10 minutes)

- Discuss Executive Board feedback

## Agenda Item #2 – PD Workgroups (5 minutes)

- Faculty Flex Advisory group
- Classified Professional Development group

## Agenda Item #3 – Document Updates (5 minutes)

- Flex Reporting webforms:
  - Academic Senate feedback
- Scholarship application:
  - Update document type

## Agenda Item #4 – Professional Development Week Planning (30 minutes)

- Call for Proposals sent
  - Proposals are due by April 30<sup>th</sup>
- Work on scheduling submitted proposals

## Meeting Adjourned

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