

# Minutes for Professional Development Committee

10/08/2024 2 - 3PM

L160

## Attendance

### Co-Chairs:

Faculty Co-Chair: Sara Manuel

Administrator Co-Chair: Christie Howell

Classified Co-Chair: Anita Karr

### Members Present:

Dan Hall, Kalina Hill, Alex Rockey, Jessica Black, Pete LeGrant, TJ Mason, Martha Gonzalez, Kimberly Gutstein, Eleonora Hicks, Sara Pogue, Esme Abad

### Members Not Present:

Jamal Wright, Kathleen Hicks, Christopher LoCasio, Chris Glaser, Aaron Barber

### Guests:

None

## Called to Order

- 2:04 Sara Manuel

## Approval of Agenda

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  - Anita moved, Alex seconded

## Approval of Meeting Minutes

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  - Moved Christie, seconded Alex.

## Agenda Item #1: Welcome new members and introductions.

- Introductions of Kimberly, Eleonora, Esme, Sara,

## Agenda Item #2: Committee Charge

- Review current charge

- Sara Manuel describes process of modifying the Charge. Lengthy.
- Christie points out we started this last time.
  - Need to have representation from all pathways.
- Discussion about what changes are ours and which suggested by A Senate.
- Membership:
  - Need admin from each of three areas.
  - Does co-chair count as one? (Yes).
  - We're a 10 + 1 committee (faculty are supposed to have majority vote).
  - Kalina admin will be invested in having their reps present.
  - Add 2 from classified, two from faculty (one general, one academic tech).
    - So: 3 admin, 5 classified, 11 faculty (one from Tech).
    - Keep 2 students
- Jessica moved to accept changes, Sara seconded. All opposed and we went back to the drawing board.
- Jessica moved to table this and Alex seconded. Approved.
- Jessica moved to meet in two weeks, Alex seconded. Approved.

### Agenda Item #3: Meeting schedule

- Tabled.

### Agenda Item #4: Accessibility

- UDOIT
- Accessibility requirement is happening.
- Christie says 95%, but that number seems to be flexible.
- Academic tech trainings.

### Announcements

- Program review:
- PDC resource requests due Oct 10<sup>th</sup>.
- \*\*\*We did not discuss this, ran out of time.

### Upcoming

- \*\*\*We did not discuss this, ran out of time.
- FLEX calendar planning
- Document updates
  - Scholarship application
  - Faculty FLEX form.

### Meeting Adjourned

- Alex moved to adjourn at 3:02, Anita seconded, all approved.