ISIT Committee Meeting Notes 3/6/2022   Zoom Meeting

Attendees: Jason Ament, Industrial Technology; Matt Andrasian-Jones, Academic Technology (Faculty Co-Chair); Amanda Anguiano, SGA Student Rep; Amanda Brucker, IT/TSS; Brent Burton, Public Safety Program; Leah Carter, FACE; Kim Chin, Performing Arts; Bonnie Hammond, Applied Science & Technology (Electronics); Kalina Hill, Academic Technology; Kurt Klopstein, Mathematics; Katrina McClelland, DSPS; Alex Lara, Nursing; Maram Makrai, SGA Student Rep; Sara Manuel, Behavioral Science; Richard Marquez, English; Israel Mendoza, IT/TSS; Erin Miller, Social Sciences; Richard Miles, BMIT: Michael Muhme, Communication; Sara Palasch, Foreign Language & American Sign Language; Scott Peat, Biology; Timothy Plett, Physical Science; Cynthia Quintanilla, Counseling; Kristin Rabe, Media Services/TSS (note taker); Christina Rodriguez, IT/TSS; Kirk Russell, Library; James Selgrath, Agriculture; Heather Shaftstall, Allied Health; Adel Shafik, Art; Darren Willis, Engineering.

Absent: Brett Redd, Technology Services (ISIT ADMIN co-chair); Kalina Hill, Academic Technology; Matt Moon, Physical Education; Stephanie Baltazar, CTE; Tatevik Broutian, Biology; ; Aricia Leighton, Marketing & PR; Tim Bohan, Education; William Velasquez, IT/TSS; Dan Hall, Student Success & Technology; Pam Rivers, Academic Technology; Tanya Silva, Philosophy.

Matt started the meeting via zoom at 4:03 pm. Meeting minutes from 2/6/2022 are approved. Motion Erin Miller, Timothy Plett Seconded. All Approved, no abstentions.

Approval of Agenda for 3/6/2023**:** No agenda additions:

Software Purchase Update (Rabe) 5 minutes: Software licenses will need to be renewed on a yearly basis. Departments are responsible for reaching out and updating their software. All this is due to the IT office by the end of April in order to facilitate purchasing and preparing for the Fall 2023 semester. Working with the individual vendors falls to the instructional departments to facilitate – not IT. We are simply the middle man to get the purchase completed. Please contact Amanda Brucker in IT if you have questions – she can assist you through the process. Software not updated by the end of April will not be ready for Fall semester. Sara Manuel asked about SPSS for the Behavioral Sciences area – Amanda will work with her to determine a department representative.

Technology Plan Initial Review (Rabe/Jones) 5 minutes**:** Invited Academic Technology and Student Success Technology to add to this year's plan – the initial read will be at the April meeting.

Employee ISIT Survey (Jones) 5 minutes: Survey has been sent out and has a closing date of March 17th. Please look for it – was emailed out on 3/3.

Academic Technology General Updates (Jones) 10 minutes**:** Matt talked about the Canvas Mastery Pathway.   More details to follow. Kalina introduced the new Educational Media Specialist – Renee Visaya who is taking over for Mallory Gardner/Tracy Lovelace.

Student Success Technology/Student Help Information Desk (Hall) 10 minutes**:** Dan was not at the meeting – no updates.

Construction Updates: (Rabe) 10 minutes (Delano LRC, Renegade Athletic Center, Arvin, Agriculture, Allied Health Remodel; Hyflex/HEERF): Talked about Delano LRC – proposal to be in it by Fall 2023. Renegade Athletic Center by January 2024, Agriculture building will begin in late April/May. Allied health area remodel will be ready for Fall 2023. Hyflex Project had pre-construction meeting on Monday 3/6 and will be completed by June 30 for approximately 40 rooms.

Meeting ended at 4:30pm   ***Next Meeting Monday April 10, 2023 4pm via zoom**