ISIT Committee Meeting Notes 4/4/2022

Zoom Meeting

Attendees: Matt Andrasian-Jones, Academic Technology; Pam Boyles, English (ISIT Co-Chair); Leah Carter, FACE; Kim Chin, Performing Arts; Dan Hall, Student Success & Technology, Bonnie Hammond, Applied Science & Technology (Electronics); Kalina Hill, Academic Technology; Kurt Klopstein, Mathematics; Alex Lara, Nursing; Aricia Leighton, Marketing & PR; Sara Manuel, Behavioral Science; Richard Marquez, English; Erin Miller, Social Sciences; Richard Miles, BMIT: Michael Muhme, Communication; Sara Palasch, Foreign Language & American Sign Language; Scott Peat, Biology; Cynthia Quintanilla, Sara Palasch, Spanish; Counseling Kristin Rabe, Media Services/TSS (note taker); Brett Redd, (ISIT Co-Chair) Technology Support Services; Pam Rivers, Academic Technology; Christina Rodriguez, IT/TSS; Kirk Russell, Library; James Selgrath, Agriculture; Adel Shafik, Art; Heather Shaftstall, Allied Health; Tanya.Silva, Philosophy; William Velasquez, IT/TSS.

Absent: Stephanie Baltazar, CTE; Tim Bohan, Education; Todd Coston, IT/TSS/DO; Gian Gayatao, BCSGA President; Matt Moon, Physical Education; Emma McNellis, SGA; Israel Mendoza, TSS; Adel Shafik, Art; Travis Steele, Industrial Technology.

Brett started the meeting via zoom at . Agenda additions for 4/4/2022: None

Changes to meeting minutes from 3/7/2022 are applied and approved.

Approval of Agenda for 3/7/2022 and 2/7/2021 Meeting Minutes: Kurt Klopstein motioned to approve Notes, Richard Marquez seconded. Motion carried – no abstentions. No agenda additions.

Accreditation Mid-term Report: (Leo Ocampo/Diana Cason) Leo presented the accreditation mid-term report for feedback. They are going to various campus committees and need feedback/evidence to support the claims that were made throughout the report. Will email the report out to the committee. Emailed 3/7/2022 by Kristin.

Approve Updated ISIT Committee Charter: Change to the Reports to and the composition factors. Originally approved October 27, 2021 – version. Motion to approve Erin Miller, Richard Marquez seconded the motion. No abstentions. All Yeses from those in attendance.

Review Employee Survey: Using the 2019 Employee survey, we are suggesting using questions (available for update) for polling of the employees. Brett shared the 2019 survey for questions and consideration.

Question #1: Stays same

Question #2: Add webcam, headset with a microphone

Question #3: Bonnie, suggested creating two separate questions – one about tech at home. Richard Marquez asked why does the ISIT committee need to know what they use at home. Brett contended that we checked out numerous laptops and doc cams to staff and faculty when we went into work from home. To what extent are you using personal hardware at home to do your job. Duplicate question 3 with one question focused at work (classroom/office) and what do you use at home? What makes sense to provide? Laptops, versus desktops? What do you use in your office versus at home? People are purchasing their own headphones?? Add headsets and webcams to at home, Drop projector clicker for technology brought from home. Leave Printer on both.

Question #5: Add JAG and RDWEB, Appstream and Zoom. Separate out Proctorio. Studio. Playposit (Academic Technology will provide list). TI-Emulator, Adobe Cloud instead of Acrobat. Change SARS to Starfish/Early Alert. Add eLumen. Dan also mentioned Ocelot for messaging. Alphabetize the list…

Qeustion #5 Delete this question

Question #6: Matt will compose question for faculty on using software Either neutral or neither agree nor disagree with the question. Brett says there is a fifth option. Don't repeat the question – take out the repetition of the question for every option. Towards the end, I receive technology support in a timely manner when I request it. I receive the technology support I need is different – should be it was effective, not effective.

Question #7: Question title eliminate

Question #8: Question Title eliminate Please add Program ISIT request??

Question #9: Question Title eliminate

Kalina wants to know if the survey aligns with the mid-term accreditation report – reaching out to stakeholders. Strategic Direction #1 is covered. Tech plan uses results to help build goals/etc. within Technology Services. Brett said we will get the survey edited and out by the end of March. Will send out last two weeks of March. We could send it out March 21 through April 1. We could have preliminary results by April 4th meeting. Do the edits – send out to BC ISIT all – then get reply all by 3/16 will hear by 5pm. Survey will go out Monday 3/21 with response deadline 3/31.

Academic Technology General Updates: Matt Andrasian Jones: Matt has nothing to report.

Student Success Technology/Student Help Information Desk: Dan Hall 2 new things… Live Chat had to suspend it for many months due to staffing issues – but now resurrected – new channel of communication for students. SID monitoring chat. Outreach using a massive new program Ellucian recruit. Huge addition for follow ups with students. Large complex program. All three colleges are using the same program.

Technology Support Services (IT/MS) Updates:

    A. Construction/HEERF updates;
        a. BCSW: Done – we were able to get classes going – AV Repair has been completed.
        b. BC Delano Campus – Learning Resource Center– Official Ground Breaking March 11th.
        c. BC Arvin Center – just got out of DSA and is going through the project bidding process for Fall 2022 groundbreaking.
        d. Welcome Center – got pushed back due to the floor which had to be dug out of the building. Estimated occupancy is December 2022.
        e. BC Annex Building (old bookstore) – on schedule – March/April 2022.
        f. BC Science & Engineering Building: Summer 2022.
        g. Renegade Athletic Center – Still Fall 2023.
        h. Automall Classroom – April 2022
        i. Agriculture Building – Demo in the summer – Old Sciences building for swing space until the AG building is complete.
        j. Residence Hall – 156 beds – looks like apartments. Trying to get into DSA by March but pushed out a year.
        k. Umoja Community – Humanities Building

OKTA (replacing Duo) – single sign on – instead of the other ways to do sign on … From portal guard.

Meeting ended at 5:25

Next Meeting Monday April 4, 2022 4pm Future Meeting: May 2, 2022 End of the Semester!