**ISIT Committee Meeting Notes 4/5/2021**

**Zoom Meeting**

**Attendees:**

Judy Ahl, Technology Support Services; Tim Bohan, Education; Pam Boyles, English (ISIT Co-Chair); Leah Carter, FACE; Kim Chin, Performing Arts; Todd Coston, TSS (ISIT Co-Chair); Bonnie Hammond, Engineering & Systems; Nicole Hernandez, Nursing; Kurt Klopstein, Mathematics; Tracy Lovelace, Academic Technology; Sara Manuel, Behavioral Science; Richard Marquez, English; Richard Miles, BMIT; Erin Miller, Social Science; Matt Moon, PHED; Michael Muhme, Communication; ; Sara Palasch, Foreign Languages; Scott Peat, Biology; Kristin Rabe, Media Services/TSS (note taker); Brett Redd, Technology Support Services; Pamela Rivers, Academic Technology; Kirk Russell, Library; James Selgrath, Agriculture; T. Silva, Philosophy; Nick Strobel, Physical Science; Jonathan Ward, Counseling-Student Services.

**Absent:**

Matt Andrasian-Jones, Academic Technology; Stephanie Baltazar, CTE; Gian Gayatao, BCSGA President; Dan Hall, Student Success Technology; Kalina Hill, TPAC; Michael McClenic, Counseling; Emma McNellis, SGA; Bill Moseley, Dean AT (Ex Officio); Beth Rodacker, EMLS; Heather Shaffstall, Allied Health; Adel Shafik, Art; Darren Willis, Industrial Technology.

**Todd started the meeting via zoom at 4:02 pm.**

**No additions to agenda for 2/1/2021. Change Kurt Klopstein’s name from Kirk to Kurt. Also check SID (Student Info Desk).**

**Approval of Agenda & Meeting Minutes from 3/1/2021:**

Todd discussed action items from last meeting.

No other action items. Kurt Klopstein made a motion to approve the minutes and agenda. Tracy Lovelace seconded. No abstentions.

**Spring (Covid) Survey in lieu of normal employee survey:**  Todd will send to smaller sub-group tasked with reporting out on survey. That team is: Kalina Hill, Judy Ahl, Kristin, Erin Miller and Richard Marquez. Will share results at the May meeting.

Results shared with committee. Decent size pool of faculty, adjunct, classified and management staff. Todd explained the specifics of the process of the survey. Internet was a true struggle when we initially were given the stay-at-home order. People overall liked the idea to do flex week and train via zoom. Positive question “What was the most positive experience you encountered” was met with positive responses overall.

**Return to Campus Discussion:**  What is going around campus as far as commentary about return to campus and what faculty would like to see in classrooms? What have you thought about while you’ve been teaching/working from home? What will the hybrid classroom look like? IT team is reviewing options for cameras in classrooms very similar to a set up that CSUB is looking at. We would look at the HERF (Higher Ed Relief Fund) to provide funding. Kurt Klopstein (Math) provided feedback that there is a lot of external light that is inherent in their math classrooms. This makes it difficult for cameras iris control – the image “blooms” with too much bright light. Nick Strobel (Physics) is testing in the planetarium. He purchased a tablet and is testing with it. Michael Muhme (Communication) chatted that it’s like the difference between being at a concert and watching one through someone’s cell phone (YUCK). Accessibility – captioning and signing needs to be considered as well.

Sara Manuel (Behavioral Science) asked about tablets in classrooms and about the updating of the Language Arts building – eliminating the COW’s (Computer on Wheels) set ups. Pam suggested setting up a few rooms and have some faculty willing to come in and try a few during the summer. Richard Marquez is willing to pilot a room when test environments become available. Erin Miller (History) asked about student privacy and internet bandwidth. Richard Marquez requested webcams for all English professor offices. As for Fall, it’s looking like (if not 100%), most likely 60% will be back to campus. Staff is expected to return by June 14th full-time on campus.

***ACTION ITEM: Keep on the agenda for further feedback and discussion.***

**Student Success Technology/Student Help Information Desk:** Dan Hall was not at the meeting today and had no updates.

**Academic Technology General Updates:** Pam Rivers spoke on behalf of AT. Zoom has a storage issue and wants to make sure that the committee is aware of the recent posts/emails from CCConferZoom – California State Chancellor’s office. ConferZoom will delete by August 8th, anything that’s older on the servers to free up space. If you’d like a recorded zoom session to keep, make sure you work with Academic Technology to download into Canvas Studio and work with the videos. You will want to complete this before leaving for Summer break – if possible. If enough faculty do it, CCCTechConnect may not need to do a mass-dump of the videos in August. Word to the wise, be proactive, pull video you want to keep… NOW! Saving videos to OneDrive is also a good idea. Academic Technology will be offering some workshops on working with Canvas Studio, among other strategies for keeping video recorded via Zoom. Stay tuned.

Pam also wanted everyone to think about FlexWeek 2021 – she will be sending out an e-mail to sign up some time to present again soon. Please participate!

**Technology Support Services (IT/MS) Updates:**  Todd brought up all of the construction projects that have been keeping IT/MS busy. BC SW – the new building coming online in May/June. ABC Building coming online in April, Bookstore (B&N) has already moved into their space and are operating. Science & Engineering slated for mid-late November. New BC Gym/Fieldhouse has broken ground. Stadium scoreboard and sound completed. Welcome Center getting ready to move forward – once Administration staff moves to the ABC Building. Delano learning resource center, Arvin, Agriculture building on campus, BC annex & Welcome Center start April 16th. There’s a lot that’s changing around BC! You will not recognize the campus when you return!

**Meeting ended at 5:01pm/KR**

Next Meeting : Monday May 3, 2021 4pm – 5:30pm via zoom.