ISIT Committee (Materials: https://committees.kccd.edu/bc/committee/isit)

November 2, 2020
Via Zoom (Zoom info in meeting calendar invite)

Note taker: Kristin Rabe
Attendees:

Agenda
1. Approval of Minutes from October 5th meeting - ALL (5 min)
   (ISIT Meeting Notes October 5 2020-unapproved.docx)

2. Follow-up on action items from previous meeting – Coston/Boyles (5 min)
   a. ***ACTION:*** Todd reach out to Education/Summer bridge about request for "Dry-run" of how classes will look in this environment and assist them prior to the start of the semester with help and tools for all online students.
   b. ***ACTION:*** Revisit Presentation Process for ISIT Requests Prioritization Meeting on November 30th. Decide on deadline to submit videos.
   c. ***ACTION:*** Todd will send the results to the sub-committee of Erin Miller, Kristin Rabe, Dan Hall, Nicole Hernandez for review.

3. Program Review Technology Prioritization Process – ALL (15 min)
   DISCUSSION: Do we listen to requests live for a long Zoom session? Do we have people submit videos? Hybrid of these two options? Other options?

4. Student Survey Questions – Coston (20 min)
   (ISIT_2019 Student Technology Survey Questions.pdf)

5. Employee Survey Summary – Erin, Kristin, Dan and Nicole (10 min)
   Need sub-committee to review results and summarize for next meeting.
   (2020 BC Employee Technology Survey Results for ISIT.doc)

6. Academic Technology General Updates – Rivers, Jones (10 min)

7. Student Success Technology General Updates – Hall (10 min)

8. Technology Support Services General Updates – Coston, Rabe(10 min)
   a. Chromebooks
   b. Laptops for employees
   c. BCSW

2020-2021 Meeting Dates

Date	Time	Room
November 2, 2020	4:00-5:30p	Zoom
November 30, 2020 (program review requests)	3:00-5:30p	Zoom
December 7, 2020	4:00-5:30p	Zoom
February 1, 2021	4:00-5:30p	Zoom
March 1, 2021	4:00-5:30p	Zoom
April 5, 2021	4:00-5:30p	Zoom
May 3, 2021	4:00-5:30p	Zoom