**ISIT Committee Meeting Notes 12/2/2019**

**Attendees:**

Todd Coston, ISIT Co-Chair; Pam Boyles, English, ISIT Co-Chair; Kristin Rabe, Media Services/TSS (note taker); Gabi Martin, Nursing; James Selgrath, Agriculture; Scott Peat, Biology; Kalina Hill, TAPC; Kurt Klopstein, Math; Kirk Russell, Library; Judy Ahl, Technology Support Services; Leah Carter, FACE; Dana Heins-Gelder, Behavioral Science; Dan Hall, Inmate Education; Brett Redd, Technology Support Services; Michael Muhme, Communication; Matt Jones, AT; Erin Miller, Social Science; Michael McClenic, Counseling; Yvonne Armendariz, Student Services; Bonnie Hammond, Engineering & Systems; Matt Moon, PHED; Terri Goldstein, DSPS.

**Absent:**

Darren Willis, Industrial Technology; Tanya Silva, Philosophy; Beth Rodacker, EMLS; Tim Bohan, Education; Ayan Hill, Allied Health; Bill Moseley, Dean AT (Ex Officio); Richard Miles, BMIT; Fabiola Johnson, Counseling; English (VACANT); Performing Arts (VACANT); Stephanie Baltazar, CTE; Jonathan Maddon, SGA; Adel Shafik, Art; Sara Palasch, Foreign Languages; Debra Rosenthal, Physical Science; Tracy Lovelace, Academic Technology.

**Pam started the meeting at 4:07 pm.**

**Approval of Agenda & Meeting Minutes from 11/4/2019**– Approved as written. Agenda Approved with no additions.

**Guest Presentation: Gaier Deitrich and Accessibility:**  Gaier Deitrich gave a 30 minute presentation on accessibility and accommodation. Stressed the importance of finding an accommodation even when accessibility seemed to be non-existent. Stressed the civil rights/equity law and the rehabilitation act. Content vs. Container – whatever container is being used, should (must) be accessible to all. Must have staff who can respond to students. Sec 508 – Accessibility to content – purchase accessible products. Campus-wide infrastructure must also be accessible. Spoke on access vs. accommodation. How much is access and how much is accommodation. Example: Accessibility for blind student Geography vs. Accessibility for blind student taking Microsoft class.

Suit Analogy: Off the rack = access, while additional tailoring = accommodation.

Access & Accomodation work together as a continuum. If it is not fully accessible, you must accommodate.

Found most colleges are taking the “From now on…” approach to handling accessibility on their campuses. Can still use materials that are not fully accessible as long as you can accommodate a student. Do not require technology (software/hardware) that cannot be accommodated in a class. Exemptions include: Back office technology such as servers, IDF, etc. Functional Requirements lead to procurement. VPAT’s (Voluntary Product Accessibility Template). Campuses should analyze VPAT’s prior to purchasing any software and/or hardware that used with students.

DUMP Analogy: Developed, Used, Maintained, Procured = must be accessible.

Gaier’s 508 Software/Hardware buying strategy: Determine Functional Requirements, Determine what products are out there, Pick most accessible product, consider exemptions – if necessary, last but not least, how best can we accommodate. Gaier will provide her powerpoint presentation for our archives.

**Voting Process – Tabled until February meeting – votes for ISIT Requests still coming in:** Todd will need to add to February agenda.

**Student Survey Questions Review**: Committee formed to look at the Student Survey – we had 777 respondents. Committee members are Kalina, Dan, Erin and Kristin. Committee member asked if we could offer a gift card as an incentive prize to fill out the survey to get more respondents.

**Academic Technology Updates**: Matt Jones said there was nothing new to report and to look out for the Flex week classes scheduled for January 2020.

**Student Success Technology Updates:** Dan Hall said that there continue to be Starfish issues – Grace Comisso is working on them non-stop. Amazed at how long issues take to resolve, reviewing other tools, such as chatbox, which is accessible. Respond to student learning outcomes and online orientations such as Comevo.

**Technology Support Services General Updates**: Initial Drafts of the Technology Plan (current plan sunsets in June 2020) will be coming to the Spring 2020 ISIT meetings for feedback and comment. The final plan will need to be approved by ISIT and the College Community by May 2020.

**Meeting Ended at 5:17pm/KMR**

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| **2019-2020 ISIT Meeting Dates:** |  |  |
| February 3, 2020 | 4:00-5:30p | L-149 |
| March 2, 2020 | 4:00-5:30p | L-149 |
| April 13, 2020 | 4:00-5:30p | L-149 |
| May 4, 2020 | 4:00-5:30p | L-149 |