**Charter**

**District Technology Advisory Committee**

**Approved: “TBD”**

I. PURPOSE

* Ensures the effectiveness of IT Governance and its alignment with district-wide strategy and business priorities while supporting the strategic plans of Kern CCD district.
* Provides recommendations to the Chancellor’s Cabinet in the strategic planning of district technology and related issues by acting as a technology steering group for the district.
* Provides the means through which the district plans the orderly systems technology growth, prioritization, change, and development.
* Provides guidance for technology project and planning issues and brings stakeholders together to gather input, complete tasks, and resolve issues related to projects and operational IT tasks.

II. STRUCTURE

All constituencies of Kern CCD have access to this committee and agenda items may be submitted by/through any appropriate branch.

All actions and recommendations of the committee will be communicated to its constituencies in the form of recollections\minutes, via the members of this committee, etc.

This committee is endorsed as a district-wide standing committee

III. MEMBERSHIP BY CONSTINTUANCY:

* Chief Information Officer (District) - Chair
* Academic Senate appointed representative from each college (BC, CC, PC)
* College IT Director, from each college (BC, CC, PC)
* College representative, from each college (BC, CC, PC)
* Director, IT (DO)
* VC or designee 2 (DO)
* Administrative Assistant IT (non-voting) – provide scheduling, minutes, and recollections

IV. PROCESS

* Recommendations from the District Technology Committee may be forwarded by the chair to the Chancellor and\or Chancellors Cabinet. The Chief Information Officer will brief the Chancellor and\or Chancellor’s Cabinet on a regular basis.
* The Chief Information Officer may on occasion override the process due to a variety of issues that may occur (examples include security, legal, risk, etc.). This will be formally communicated to the committee with information as to why this was done at the next scheduled meeting.
* For additional committee processes refer to appropriate documentation (xxx).

Chancellor

District Technology Committee

* Chief Information Officer (District) – Chair
* Bakersfield College
	+ College IT Director
	+ Academic Senate Appointment
	+ College representative
* Cerro Coso College
	+ College IT Director
	+ Academic Senate Appointment
	+ College representative
* Porterville College
	+ College IT Director
	+ Academic Senate Appointment
	+ College representative
* District Office
	+ Director, IT
	+ VC or designee
	+ VC or designee

Administrative Assistant IT (non-voting)

Bakersfield College

Make strategic planning decisions for the college & setting campus priorities

Porterville College

Make strategic planning decisions for the college & setting campus priorities

Cerro Coso College

Make strategic planning decisions for the college & setting campus priorities

District Office

Make strategic planning decisions for the DO & setting DO priorities