**Information Technology Governance Renewal**

**at KCCD**

**Executive Summary**

CCD Small

Executive Summary

This document provides a brief overview of the renewal of Information Technology (IT) governance process at the Kern Community College District (KCCD).

Information Technology (IT) has been identified as a critical enabler of KCCD’s current and future success. There is a growing imbalance between demand for and supply of IT resources and budgets at KCCD – underlining the need for a more effective process of prioritizing IT projects and investments across KCCD to ensure that the highest needs can be addressed.

Establish a governance process will provide an environment in which planning, investment and priority setting is transparent and coordinated. In doing so, we can bring IT into a district wide view – supported by clear governance processes, policies, mandates and district-wide perspectives on IT strategy, priorities and associated investments.

In this regard, the scope of IT governance is district-wide and extends across IT function and applies to all IT related projects. This includes areas of security and regulatory requirements.

The process for approval of items is a simple majority vote of members present. If a tie should occur the CIO will cast the deciding vote. This is for all items other than the points process for project approval.

A central committee will engage senior-level leaders, faculty, and staff constituencies from across KCCD in providing recommendations and advice to the CIO on IT strategies, policies, and investment proposals. All technology related plans, policies, projects and priorities across KCCD would fall within the mandate of the District’s central technology committee.

The central committee will be made up of representatives from across the district. Three appointed from each college (by the college) and District office representatives, and the CIO. Each college’s members include the IT Director, Academic Senate appointee, and an additional appointee. The DO will include an IT Director, Vice Chancellor or designee, and an additional appointee.

Each college may formulate their own process to submit prioritized technology projects to the central committee. The central committee will then exercise the approved points prioritization process to determine the final project priorities.

Sub-committees will be used to provide recommendations on services, programs, security, policies and procedures on specific topics that will support the district. Sub-committees are ongoing groups that are responsible for specific issues and recommendations in certain areas of responsibility or of interest to the District. They may be current committee’s such as the college IT committee or another committee as determined by the college.

Proposals for projects are prepared, submitted and evaluated based on core assumptions which include transparency, business needs, mandates, resources, security, and funding. Technology work will be evaluated by the college IT Director and if needed sent to the College IT Directors meeting to determine if it needs to be included in the project approval process

The IT technology review process contains five key phases governing the life cycle of a proposal from generation to approval as a project: Submission Process, College Evaluation Process, Central Committee Evaluation Process, Technology Plan Approval Process, and Project Reporting Process.

Next steps will include consultations with our district community and rollout of the governance model in order to create an environment in which Technology will meet the needs of KCCD’s students, faculty, and staff.