

Facilities & Sustainability Minutes

Wednesday May 1, 2024 – 1:00 pm Zoom Meeting

Admin: Co-Chair: Marcos Rodriguez, Faculty Co-Chair: Pamela Kelley

Admin Reps: Calvin Yu, Kristin Rabe, Justin Berhow & Denice McCauley

Faculty Reps: Chris McCraw, Daniel Gomes, Tim Heasley, Vic Posey, & Mychael Phillips

Classified Reps: Juan Torres; Timothy Hernandez, Martha Gonzalez, & Jessalyn Choate

Students Reps: Cecil Dexter and Lily Linares

Attendees Role for 05/01/24: Marcos Rodriguez, Pam Kelley, Chris McCraw, Justin Berhow, Tim Heasley, Mychael Phillips, Vic Posey, Jessalyn Choate, Martha Gonzalez, Rachel Salazar (clerical support), & Kevin Ruiz (Guest).

Absent Role for 05/01/24: Calvin Yu, Kristin Rabe, Denise McCauley, Cecil Dexter, Lily Linares, Daniel Gomes, Juan Torres & Tim Hernandez

****UNAPPROVED Facilities & Sustainability 05/01/24 Meeting Minutes ** Call to order at 1:04 pm**

I. Approval of December Minutes – (Rodriguez)

- Justin Berhow motions to approve the minutes, Tim Heasley seconds
- Committee votes to approve. No opposition. No Abstention

II. Approval of Agenda – (Rodriguez)

- Chris McCraw motions to approve the agenda, Vic Posey seconds
- Committee votes to approve. No opposition. No abstention

III. Facilities Status – (Rodriguez)

- Summer Facilities Closures:
 1. STEM Lab - flood damage being repaired
 2. INDT Electronic Lab Rooms 5 & 6, Remodel
 3. Allied Health MS Rooms 3, 5, and 21, water damage repair
 4. SE Building - redoing concrete floors
 5. INDT 2nd floor landing 201A, 201B and 205 – after summer classes- coating the floors
 6. GS Tech Lab - Rooms 26 and 27
 7. GS Math Lab – Rooms 4, 6, 13, 8 and 9
 8. Road between P8 to tennis courts tentatively to opened end of June

IV. Measure J Update – (Rodriguez)

- Ag Science Building earth grading complete and starting the structure of the building. Starting electrical for Horticulture Lab. Lab intended to be available for use in Spring 2025
- Gymnasium – later this year there will be an update of a date of completion
- Arvin Campus – Tentatively to be open Spring 2025 due to unforeseen delays
- LA building – Completed
- Humanities-Completed

- Welcome Center – Interior work complete. Landscaping project tentatively to be completed by the end of May.
- Delano Campus – working on landscape and updating modular spaces

V. Deferred Maintenance Update (Rodriguez)

- Industrial Arts – floors being done on upper floor after summer classes.
- FACE renovations – painting exterior of building, working on plumbing, and later updating the restrooms
- Library – painting exterior and interior and fixing tiles in restroom and ceiling tiles. Tentative completion by August 2024
- Concrete Replacement – ongoing
- LA building Air Handler System – Winter Break project in conjunction with Energy Management Systems and Allied Health Chiller replacement.

VI. Housing Project – (Rodriguez)

- Final direction of the project pending meeting that took place on May 1

VII. Work Order Report Overview – (Berhow)

- A report of the data for April was provided at the committee meeting. The data reflects how many work orders were complete according to each craft between April 1- April 20. 80% of those work orders overall were completed. Showing also average time to complete by each trade.
- Implementing new work order system tentatively by Fall Semester

VIII. Facilities Requests – (Berhow)

- Shared the list with the committee of what is already being addressed as a work order, what items should be a workorder, and/or is being taken care of by other funding.

IX. Native Plant Garden Resolution – (Rodriguez)

- We will not move forward. Not approved due to landscape standards of low water

X. New Business – (Kelley)

- Vic Posey - Update on driveway INDT
- Mychael Phillips – FA Building/ LA Building regarding mowing during class time

XI. Adjournment – (Kelley)

Motion to adjourn by Vic Posey

2nd was by Chris McCraw

Meeting adjourned at 1:39 pm

Next Meeting September 4,2024