

Enrollment Management Committee (EMC) Minutes

November 14, 2024

1:00 P.M. to 2:00 P.M. in CC 232

Position	Name	Attendance
Administrative Co-Chair	Emmanuel (Manny) Mourtzanos	Present
Faculty Co-Chair	Dillon Giblin	Present
Classified Co-Chair	Lysander Ramos	Present
Dean of Instruction	Jennifer Jett	Absent
Dean of Student Success and Counseling	Marisa Marquez	Present
Director of Enrollment Services or designee	VACANT	
Outreach Administrative Representative	Ashlea Ward	Present
Early College Administrative Representative	Tyler Thoms	N/A
Rural Initiatives Administrative Representative	Lupe Aguirre	Present
Director of Institutional Effectiveness	Sooyeon Kim	Present
Rising Scholars Program Representative	VACANT	
BC Southwest Administrative Representative	Leo Ocampo	Present
Agriculture	VACANT	
Allied Health (HEIT/RAD/RSPT)	Crystal Rodriguez	Present
Applied Science and Technology	VACANT	
Art	VACANT	
Behavioral Sciences	VACANT	
Biological Sciences	VACANT	
Business Education	Michael Ivey	Absent
Communication	VACANT	
Counseling	Tori Furman	Present
Education	William Chapman	Present
Engineering & Information Technologies	VACANT	
English	VACANT	
English for Multilingual Students (EMLS)	Elizabeth Rodacker	Absent
Family & Consumer Education (FACE)	Paul Burzlaff	Absent
Foreign Language/American Sign Language	VACANT	
Industrial Technology	VACANT	
Kinesiology, Health & Athletics	Carl Dean	
Library/Academic Technology	Alex Rockey	Present
Mathematics	VACANT	
Nursing	VACANT	
Performing Arts	Brian Sivesind	Absent
Philosophy	VACANT	
Physical Sciences	Nick Strobel	Present
Public Safety Training Programs	VACANT	
Social Sciences	Edward Borgens	Present
Adjunct Faculty Representative	VACANT	
Classified Representative	Sarah Valenzuela	Absent
Classified Representative	Jacob Rodriguez	Present
Student Representative	Samantha Felix	Absent

GUESTS

- Jackie Lau, Denice McCauley

I. CALL TO ORDER

- The meeting was called to order at approximately 1:03 P.M.

II. ROLL CALL

III. ADOPTION OF THE AGENDA

- A motion was made to adopt the November 14, 2024 Agenda; M/S/C: Furman/Rockey.

IV. APPROVAL OF THE MINUTES

A. Approval of the Minutes from October 24, 2024

- A motion was made to approve the minutes from the October 24, 2024 meeting; M/S/C: Rockey/Borgens, (Abstention: Strobel).

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

A. Update on Committee Charge

- An update was provided on the Committee Charge as it makes its way through the process seeking approval. The next step of that process is seeking approval from College Council.

B. Update on Faculty Recruitment

- The Academic Senate is reviewing the Standing Committee Appointment Process as of their November 13, 2024 meeting. This will dictate the approach to take on Faculty Recruitment.

C. Workgroup Meetings

- Finish Fast Workgroup
- Scheduling Workgroup
- Outreach Workgroup

D. Workgroup Assignments

- Finish Fast Workgroup
- Scheduling Workgroup
- Outreach Workgroup

E. Update on Finish Fast

- Quantitative/Qualitative Data Analysis
- Logic Model
- As an additional note, an enrollment update was provided by Lysander Ramos to begin New Business. This evolved into a discussion on fraudulent enrollments, with much of the updates then coming from Jackie Lau.

VII. ADJOURNMENT

- A motion was made to adjourn the meeting at approximately 2:01 P.M.;
M/S/C: Furman/Rockey.

VIII. NEXT MEETING – January 23, 2025