

Enrollment Management Committee (EMC) Minutes

September 12, 2024

1:00 P.M. to 2:00 P.M. in CC 232

Administrative Co-Chair	Emmanuel (Manny) Mourtzanos	Present
Faculty Co-Chair	Dillon Giblin	Present
Classified Co-Chair	Lysander Ramos	Present
Dean of Instruction	VACANT	
Dean of Student Success and Counseling	Marisa Marquez	Present
Director of Enrollment Services or designee	VACANT	
Outreach Administrative Representative	Ashlea Ward	Absent
Early College Administrative Representative	Tyler Thoms	N/A
Rural Initiatives Administrative Representative	Bryan Rodriguez	Present
Director of Institutional Effectiveness	Sooyeon Kim	Present
Rising Scholars Program Representative	VACANT	
BC Southwest Administrative Representative	Leo Ocampo	Present
Agriculture	VACANT	
Allied Health (HEIT/RAD/RSPT)	Crystal Rodriguez	Present
Applied Science and Technology	VACANT	
Art	VACANT	
Behavioral Sciences	VACANT	
Biological Sciences	VACANT	
Business Education	Michael Ivey	Present
Communication	VACANT	
Counseling	Tori Furman	Present
Education	VACANT	
Engineering & Information Technologies	VACANT	
English	VACANT	
English for Multilingual Students (EMLS)	VACANT	
Family & Consumer Education (FACE)	VACANT	
Foreign Language/American Sign Language	VACANT	
Industrial Technology	VACANT	
Kinesiology, Health & Athletics	VACANT	
Library/Academic Technology	Alex Rockey	Present
Mathematics	VACANT	
Nursing	VACANT	
Performing Arts	VACANT	
Philosophy	VACANT	
Physical Sciences	Nick Strobel	Absent
Public Safety Training Programs	VACANT	
Social Sciences	VACANT	
Adjunct Faculty Representative	VACANT	
Classified Representative	Sarah Valenzuela	Present
Classified Representative	VACANT	
Student Representative	Samantha Felix	Present

GUESTS

- Angelica Caudillo, Bill Chapman, Edward Borgens, Dinorah Medina

I. CALL TO ORDER

II. ROLL CALL

III. ADOPTION OF THE AGENDA

- A motion was made to adopt the September 12, 2024 Agenda; M/S/C: Ivey/C. Rodriguez.

IV. UNFINISHED BUSINESS

V. NEW BUSINESS

A. Introduction of Members

B. Review of Committee Charge and Proposed Revisions

- Proposed revisions to the charge were presented to the Committee.

C. Review of Committee Membership and Recruitment of Vacant Positions

- The EMC Co-Chairs will be recruiting members for the Committee to fill vacant positions.

D. Update on SEM Project

- BC has officially withdrawn from the SEM Project. BC will continue to explore elements of Finish Fast and 8-week course offerings, but on a timeline separate from the SEM Project.

E. Review of Summer and Fall Enrollments

- Sooyeon Kim and Lysander Ramos provided updates on the recent enrollment trends for BC and mentioned the availability of data via the public Tableau dashboard.

F. Establishing Quantitative and Qualitative Goals for 2024-2025

- Manny Mourtzanos encouraged departments, including their representatives on the Committee, to discuss goals for the upcoming academic year. Marisa Marquez suggested we create a glossary of terms related to SEM to better facilitate discussions about enrollment management efforts.

VI. ADJOURNMENT

- A motion was made to adjourn the meeting; M/S/C: Rockey/Ivey.

VII. NEXT MEETING – September 26, 2024