

Regular Meeting Minutes DRAFT

Of the Curriculum Committee of Bakersfield College

September 12, 2024, 2:30 p.m. - 4:00 p.m.

Location: 1801 Panorama Dr. Bakersfield, CA-CC 231 <https://committees.kccd.edu/bc/committee/curriculum>

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|-----------------------------|-----------------------|---------|--------------------------------|--------------------|---------|
| VP/Designee* | Jessica Wojtysiak | Absent | FACE | Marah Meek | Absent |
| Co-Chair** | Michelle Hart | Present | Foreign/ASL | Vacant | |
| Co-Chair** | Scott Dameron | Present | Industrial Tech | Paul Murray | Absent |
| Administration* | Denice McCauley | Present | Kinesiology | Carl Dean | Present |
| Administration* | Marisa Marquez | Present | Library | Ariel Dyer | Present |
| Articulation | Erica Menchaca Giblin | Absent | Mathematics | Dillon Giblin | Present |
| Adjunct Rep | Kathleen Hicks | Present | Nursing | Leah Elliott | Present |
| Agriculture | Renaldo Arroyo | Present | Performing Arts | Kris Tiner | Present |
| Applied Sci/Tech | Vacant | | Philosophy | Robert Kelly | Proxy |
| Art | Graciela Brehmer | Absent | Physical Science | Timothy Plett | Present |
| Behav/Criminal | Karin Young-Gomez | Present | Public Safety Trng Prog | Vacant | |
| Biological Sci | Isabel Stierle | Present | RADT/HEIT | Allison Ament | Present |
| Bus Education | Steven Manson | Present | Social Science | Charles Kim | Present |
| Communication | Angela Bono | Present | Member at Large | Carolee Trimble | Present |
| Counseling | Keri Kennedy | Present | Member at Large | Vacant | |
| Education | Kimberly Bligh | Present | Member at Large | Kimberly Nickell | Present |
| Engi & Info Tech | Steven Brown | Present | Student Rep | S. Felix/T. Turner | Absent |
| English | Isaac Sanchez | Present | Assessment* | Becka Zepeda | Present |
| EMLS | John Hart | Present | | | |

Proxy: Joel Chandler for Robert Kelly

1. Call to Order-2:35

2. Roll Call-Establishment of Quorum

3. Opportunity to Address Committee

(Up to 2 minutes per speaker; a total of 15 minutes with an option of one 5-minute extension.)

None

4. Additions to the Agenda

(Additions or changes can only occur when immediate action is required, which did not come to the attention of the Co-Chairs until after the agenda was posted; requires approval of 2/3 of all confirmed voting members; not applicable during special or emergency meetings)

None

5. Review and Approval of the Minutes (Consent Agenda)

(All consent items are to be approved in one motion unless a member requests separate action on a specific item.)

5.A. 9/5/2024

M/S/C: Keri Kennedy/Dillon Giblin-motioned to review and approve after a typo corrected-motion carried.

Abstained: Renaldo Arroyo, Kris Tiner, Allison Ament, Robert Kelly (proxy),

6. Reports

(Up to 5 minutes per item)

6.A Curriculum Co-Chairs' Report-Posted

6.A.1. Curriculum Review Teams-The teams list was reviewed. Next meeting best practices may be shared.

6.A.2. CCN/CBE Manual Course Workflows-CBE will most likely be a paper process. An email regarding new submission in eLumen for CCN was sent out this morning.

6.B. Articulation Officer Report-posted. AO was absent, Co-chair went over the posted information.

6.B.1. AB1111- (Common Course Numbering) Update

6.B.2. AB928 Update

6.B.3. KCCD Board Policy and Administrative Policy Updates

6.C. Assessment Co-Chair Report

6.C.1. Assessment Plans have not been updated on the website yet but will be soon.

6.D. Student Government Association Representative-no report.

7. Training

7.A Course Review Checklist Updates-form has been updated and now has links for reference. There will be a Standardized Language and Procedures Guide coming out soon. Program Review Checklist was also updated. Both are posted in Canvas under Resources.

7.B Minimum Qualifications (MQs) in the COR-how MQs have been entered into eLumen has been inconsistent. There is an uploaded guide to help standardize entries. Clarified proper use of disciplines and columns.

8. Action Items (Second Read)

(10 minutes per item with an option of one 5-minute extension)

8.A. Second Read Revised Curriculum (Consent Agenda)

8.A.1. Deletions-MEDSB60

8.A.2. Revised Courses- ORNHB36

8.A.3. Program Modification- None

M/S/C: Keri Kennedy/Isabel Stierle-motioned to review and approve-motion carried.

8.B. Second Read New Curriculum (Consent Agenda)

8.B.1. New Courses-INDAB80, INDAB81, PSPAB72

8.B.2. New Programs-None

M/S/C: Keri Kennedy/Timothy Plett-motioned to review and approve-motion carried.

8.C. Second Read Distance Education (Consent Agenda)

8.C.1. Distance Education- INDAB80, INDAB81, ORNHB36

M/S/C: Leah Elliott/Keri Kennedy-motioned to review and approve-motion carried.

8.D. Second Read Correspondence Education (Consent Agenda)

8.D.1 Correspondence Education-None

8.E. Second Read General Education (Consent Agenda)

8.E.1 General Education- ORNHB36

M/S/C: Isabel Stierle /Keri Kennedy-motioned to review and approve-motion carried.

9. Discussion Items (First Read)

(10 minutes per item with an option of one 5-minute extension)

9.A. Curriculum committee Charge and Goals

9.B. Curriculum Committee Reference Guide

9.C. First Read Curriculum

9.C.1. Please refer to attached report.

Reviews due **Wednesday, September 18, 2024, by noon.**

10. Future Agenda Items-None

11. Good and Welfare- Kimberly Bligh announced that there was a faculty member in the Education department having a procedure and asked for positive thoughts and prayers. Marisa mentioned it is National Hispanic Heritage Month and that on 9/16/24 in the Renegade Crossroads at 10:30 we will have Mariachi, folklorico dancers, keynote speakers, food, and a special Aztec Dance Troupe. Come out and join the fun.

12. Adjournment-Next Scheduled Meeting-

September 26, 2024, at 3:55 p.m. in CC-231.

3:40 Motion to adjourn-Kim Nickell and Kimberly Bligh.