

Bakersfield College Curriculum Committee Minutes

Meeting on August 27, 2020-Zoom

- I. **Call to Order:** by Erica Menchaca at 2:31 pm. Quorum met.
- II. **Chairs in Attendance:** Billie Jo, Erica Menchaca, Mark Osea
- III. **Members in Attendance:** Angelica Vasquez, Brent Wilson, Charles Daramola, Christine Harker, Creighton Magers, David Neville, James McGarrah, John Hart, Keri Kennedy, Kim Nicholl, Konrad Dahl, Kris Tiner, Kristopher Stallworth, Laura Luz, Matt Riley, Marisa Marquez, Michael Fredenberg, Misty Stowers, Nick Strobel, Pat Aderhold, Ronnie Knabe, Sarah Villasenor, Edie Nelson.
- IV. **Members Absence:** Bernadette Towns, Jacy Hill, Jennifer Achan, Jennifer Johnson, Stephen Tavoni, Richard McCrow, Michelle Pena.
- V. **Guests in Attendance:** Shane Jett, Cark Dean
- VI. **Review and Approval of the Minutes** –tabled
04/16/2020
05/14/2020
05/28/2020
07/09/2020
- VII. **Reports-**
 - Curriculum Co-Chairs' Report-Billie Jo asked faculty how the first week was going, for the most part well.
 - 6-year Course Reviews-Erica discussed that the committee reviews courses on a regular basis. The compliance list is posted on Canvas. If your department is requesting DE/CE the forms must be submitted NOW.
 - Articulation Officer Report-
 - Submission Updates and timelines- August 25th Mark submitted requests for UC-TCA. On Canvas he has posted the 2019/2022 Articulation Timeline under Curriculum Resources.
 - Assessment Co-Chair Report-Brent has been receiving emails regarding assessment data. Instructions were clarified in the directions on the Assessment webpage with examples of statements to make it easier.
- VIII. **Opportunities to Address the Committee-**2 minutes per item – None
- IX. **Additions to the Agenda-** (immediate action required, which did not come to the attention of the E-Board until after the agenda was posted; requires 2/3 vote of members present)
- X. **First Agenda** – (non-voting item)

List posted to committee webpage-DE and CE emergency request only-Mark reviewed the new format of the review list. Billie Jo mentioned that BC only has four rooms capable of the ITV modality, if you know you are going to request that please include it in your request.

- XI. **Second Agenda –(Voting item)-None**
List posted to committee webpage

- XII. **Unfinished Business-** None

- XIII. **New Business-**

- Curriculum Committee Training-Committee members need to review the Canvas training as part of Certification. Erica went over the course, program checklists and types of programs. Mark reviewed the Timeline/Stages. The “Automated approval” process by the State was discussed and Billie Jo mentioned we must be careful, the State will do audits to make sure the college is following procedures. Mark shared his timeline for Articulation, it is posted to Canvas.
- Brown Act-Erica made quick reference sheets for the Brown Act and Bob’s rules. As we are part of a legislative body we follow the Brown Act. Accessibility to the public has been suspended temporarily because of the pandemic.
- Roberts light rules-are posted also.
- Votes will be taken on Zoom, with yes/no, the Clock symbol will be used for those abstaining.
- Erica will send out an email to sign up for Curriculum Review Teams for programs, DE, and CE.

- XIV. **Good, Welfare and Concerns-** Mark shared the current disciplines whose C-ID is undergoing a five-year review. He encouraged affected discipline faculty to participate.

- XV. **Adjournment-Next Scheduled Meeting-**

Erica Menchaca adjourned the meeting at 3:45.

September 3, 2020-All faculty Curriculum Drop-In

September 10, 2020