

# Bakersfield College Cuticulum Committee Minutes

Meeting on November 2, 2017

I. **Call to order** by Jennifer Johnson at 2:35 pm

**Chairs in Attendance:** Jennifer Johnson, Erica Menchaca, Liz Rozell

**Members in Attendance:** Brynn Schock, Mike Daniel, David Meyers, Stephen Tavoni, Jacy Hill, Christine Harker, Bryan Russell, David Koeth, Sue Vaughn, Lindsay Ono, Mustafa Barraaj, Pat Aderhold, Creighton Magers, Sara, Palasch, Jennifer Rachal, Kris Tiner, Mark Osea, Nick Strobel, Jamal Wright, Bernadette Towns

**Guests in Attendance:** Davide Neville, Laura Luiz

## **SUSPENSION OF AGENDA**

m/s David Koeth/Lindsay Ono To suspend agenda for Distance Education Approval Question and Answer Session with guests in attendance.

Voice vote for approval: Brynn Schock, Mike Daniel, David Meyers, Stephen Tavoni, Jacy Hill, Christine Harker, Bryan Russell, David Koeth, Sue Vaughn, Lindsay Ono, Mustafa Barraaj, Pat Aderhold, Creighton Magers, Sara, Palasch, Jennifer Rachal, Kris Tiner, Mark Osea, Nick Strobel, Jamal Wright, Bernadette Towns.

Voice vote for opposed: None

Abstentions: None

Motion Passed

## **DISTANCE EDUCATION APPROVAL QUESTION AND ANSWER**

David Nevell and Sara Palisch addressed the rigor concerns for teaching a foreign language course online.

II. **Review and Approval of the Minutes**

m/s Lindsay Ono/ Sue Vaughn To approve the 10/19/2017 Minutes

Voice vote for approval: Brynn Schock, Mike Daniel, David Meyers, Stephen Tavoni, Jacy Hill, Christine Harker, Bryan Russell, David Koeth, Sue Vaughn, Lindsay Ono, Mustafa Barraaj, Pat Aderhold, Creighton Magers, Sara, Palasch, Jennifer Rachal, Kris Tiner, Mark Osea, Nick Strobel, Jamal Wright, Bernadette Towns.

Voice vote for opposed: None

Abstentions: None

Motion Passed

III. **Reports: Co-Chairs, Articulation Officer, and Assessment Co-Chair Reports**

A. Co-Chair – Jennifer Johnson – November 13 is the deadline for course and program submissions for this semester. Any courses or programs after that date will need to wait until January when eLumen will be available. The plan is to have eLumen training during Spring flex week. Each SLO needs to start with “Upon completion of...” Course

hours will be auto-calculated in eLumen. All courses were reviewed by curriculum members.

- B. Articulation – Mark Osea – UC and CSU application deadlines at the end of the month as well as state reports. All CSUs are currently look at 16/17 reports in assist. Transfer Center hosted several representatives from UCs. Guided Pathways meeting on OCTg. 30<sup>th</sup> reviewed current ADTs. Communication is not similar to CSUB by ADT definitions. For departments from BC don't necessarily math with CSUB, the next steps would be to reach to Taskforce headed by Matt Garrett.
- C. Assessment – January eLumen training will involve Assessment. Instead of entering data into spreadsheets, data will be entered into eLumen along with the reflection and action plan. Assessment Committee is looking for “Super Users” to explore Canvas and eLumen connectivity.

**IV. Opportunities to Address the Committee**

None.

**V. Additions to the Agenda**

Exception for Critical Thinking for Apprenticeship Courses  
Distance Education (DE) criteria for Curriculum approval

**VI. Unfinished Business**

None.

**VII. New Business**

- A. Exception for Critical Thinking for Apprenticeship Courses. Liz Rozell explained that Apprenticeship Curriculum is owned by a Union. Each lesson has a set of questions at the end. There is no explicit Critical Thinking assignment. History of Critical Thinking requirement (Jennifer Johnson) – For transferability, courses need to show rigor through Critical Thinking assignments. Apprenticeship courses are not transferable.

m/s Lindsay Ono/ Mustafa Barraaj To waive the Critical Thinking Component with a notation that the program and/or course is exempt.

Voice vote for approval: Brynn Schock, Mike Daniel, David Meyers, Stephen Tavoni, Jacy Hill, Christine Harker, Bryan Russell, David Koeth, Sue Vaughn, Lindsay Ono, Mustafa Barraaj, Pat Aderhold, Creighton Magers, Sara, Palasch, Jennifer Rachal, Kris Tiner, Mark Osea, Nick Strobel, Jamal Wright, Bernadette Towns.

Voice vote for opposed: None

Abstentions: None

Motion Passed

- B. Distance Education (DE) criteria for Curriculum approval. Jennifer Johnson explained that OEI rubric and course design: How are you ensuring 1) faculty to student 2) student to student and 3) student to material questions. Curriculum falls under the purview of faculty. Departments may need to develop Department Policy Rational for DE Courses in terms of determining who teaches a course and confirming the rigor independently. Historically, Distance Education was a subcommittee of Curriculum. Will revisit as old Business next meeting.

- C. Courses out of Compliance. A policy or resolution may be revisited in Spring to address keeping courses in compliance. eLumen, may be able to aid in notification and reminders concerning renewal and compliance issues.

**VIII. First Agenda**

ADMJ B40 and ARCH B16 remained on first agenda as well as the New Program Certificate MCAG Heavy Equipment Certificate of Achievement.

**IX. Second Agenda**

A. Course Revisions and New Courses

APPR B60-1

APPR B60-2

APPR B60-3

APPR B60-4

APPR B60-5

APPR B60-6

APPR B60-7

APPR B60-8

APPR B60-9

APPR B60-10

ASTR B2\*

ENGR B24\*

AUTO B10\*

AUTO B11

AUTO B23

AUTO B3

STDV B3\*

PHIL B10\*

PHIL B12\*

PHIL B18\*

PHIL B37\*

PHIL B6A\*

PHIL B7\*

PHIL B9\*

MUSC B11

MUSC B8

PHIL B19\*

HVAC B50

HVAC B52

HVAC B54

HVAC B55

MFGT B50

MFGT B51

MFGT B52

MFGT B53

MFGT B55

m/s Mark Osea/Lindsay Ono To approve new courses and course revisions, for APPR courses on the condition of statement of exemption regarding critical thinking and PHIL courses on the condition of content review upload).

Voice vote for approval: Brynn Schock, Mike Daniel, David Meyers, Stephen Tavoni, Jacy Hill, Christine Harker, Bryan Russell, David Koeth, Sue Vaughn, Lindsay Ono, Mustafa Barraaj, Pat Aderhold, Creighton Magers, Sara, Palasch, Jennifer Rachal, Kris Tiner, Mark Osea, Nick Strobel, Jamal Wright, Bernadette Towns.

Voice vote for opposed: None

Abstentions: None

Motion Passed

B. New Program. AS in Industrial Automation

m/s Mike Daniel / Lindsay Ono To approve new program on the condition of PLO numbering, change in number of units, and the wording of the first sentence in Item 4.

Voice vote for approval: Brynn Schock, Mike Daniel, David Meyers, Stephen Tavoni, Jacy Hill, Christine Harker, Bryan Russell, David Koeth, Sue Vaughn, Lindsay Ono, Mustafa Barraaj, Pat Aderhold, Creighton Magers, Sara, Palasch, Jennifer Rachal, Kris Tiner, Mark Osea, Nick Strobel, Jamal Wright, Bernadette Towns.

Voice vote for opposed: None

Abstentions: None

Motion Passed

C. First and Second Agenda. Distance Education Request.

m/s Pat Aderhold/Stephen Tavoni To approve adding all Distance Education modalities online, hybrid, and ITV unless otherwise noted

Voice vote for approval: Brynn Schock, Mike Daniel, David Meyers, Stephen Tavoni, Jacy Hill, Christine Harker, Bryan Russell, David Koeth, Sue Vaughn, Lindsay Ono, Mustafa Barraaj, Pat Aderhold, Creighton Magers, Sara, Palasch, Jennifer Rachal, Kris Tiner, Mark Osea, Nick Strobel, Jamal Wright, Bernadette Towns.

Voice vote for opposed: None

Abstentions: None

Motion Passed

AGBS B2

AGBS B3

AGBS B5

AGBS B6

COMM B9 Hybrid only

ENGR B24 Hybrid only

ERSC B10

ERSC B10L  
HIST B15  
HIST B20B  
HIST B20A  
HIST B36  
INDT B10  
MCAG B4  
ORNH B1 Hybrid only  
ORNH B2 Hybrid only  
ORNH B3 Hybrid only  
ORNH B8 Hybrid only  
PBHS B20 add ITV  
PBHS B22 add ITV  
PBHS B23 add ITV  
PHED B36 Hybrid only  
PHED B6FCX Hybrid only  
PHED B6WT Hybrid only  
PHED B42  
POLS B12  
POLS B3  
SPAN B35  
SPAN B36