

Bakersfield College Curriculum Committee Minutes

Meeting on November 16, 2017

I. Call to order by Jennifer Johnson at 2:38 pm

Chairs in Attendance: Erica Menchaca, Liz Rozell

Members in Attendance: Jennifer Rachal, Jacy Hill, David Koeth, Mark Osea, Stephen Tavon, Creighton Magers, Patrick Aderhold, Jeannie Parent, Bernadette Towns, Christine Harker, Sara Palasch, Laura Luiz, David Meyers, Lisa Harding, Bryan Russell, Mike Daniel, Misty Stowers, Nick Strobel, Jamal Wright

II. Review and Approval of the Minutes

The minutes from last meeting are tabled until next meeting. The summer email minutes will be voted on at the next meeting too.

III. Reports: Co-Chairs', Articulation Officer, and Assessment Co-Chair Reports

A. Co-Chairs – Jennifer Johnson

1. 2017-18 catalogs were passed out. For catalog questions regarding courses, please contact Edie Nelson and for programs contact Sharon Bush.
2. Trends on courses
 - a. Minimum qualifications use the minimum qualifications book, there is a link on the curriculum committee page.
 - b. Time on task – use 15 weeks
3. Unfinished: Distance Education Rigor & Courses out of compliance – Will tackle in spring when curriculum slows down.

B. Articulation Officer – Mark Osea

1. Noted: Mark doesn't talk really, really fast – he just talks fast.
2. Art History AA-T and Environmental Science AS-T are working as a team.
3. UC Office of the President – came to talk to the counseling department to get students to transfer. There are concerns about courses transferring to CSU.
4. Mark thanked the faculty for considering UC transferable when revising and creating courses.

C. Assessment Report – Jennifer (Di not present)

1. Assessment is coming.
2. eLumen update – Almost ready. They are creating training materials for 1 day of flex training.
3. Save the Date – January 10, 11, & 12 Flex week is earlier next semester. Curriculum Committee and FCDC are the first group that will have training. Trainings will be held throughout the semester as everyone will need to do assessment.

IV. Opportunities to Address the Committee

None.

V. Additions to the Agenda

None.

VI. Unfinished Business

None.

VII. New Business

None.

VIII. First Agenda

Course Revisions – Carry over from October 19 & November 2 meetings. Most are just small things that need to be fixed.

For this meeting, please have reviews done by Monday, November 27th for the next meeting on November 30th.

Trends for new courses – (sharepoint) for new subject identifiers, Jennifer will check to make sure Banner works.

Please note the comments: *- DE, T- Transfer, G – GE consideration. If anything is incorrect, please let Jennifer know. (CHDV B20 & B41 are not GE; CHEM B1A is Transfer & GE.)

On the cover page (1st page of COR) check if Transferable and if you are requesting new C-ID approval.

Page 2 of course/program approval list – there is a long list of programs. Faculty waited to the last minute to create and revise programs. Please do not wait until the deadline meeting for programs. There are too many on the list to review at the next curriculum committee meeting.

The Chairs asked for volunteers to review: reviewer 1 - David Koeth; reviewer 2 – Lindsay Ono (Liz will ask him); reviewer 3 – Bernadette Towns, Jennifer Rachal; reviewer 4 – Jennifer Johnson.

IX. Second Agenda

A. Course Revisions

AGRI B49*

ANSC B10*

ANSC B2*

ANSC B84*

ANSC B88*

CNST B2

CRPS B16*

ELET B55A

ENGR B40

FORE B4*

FORE B5*
FORE B7*
INDR B12
INDR B50
INDR B52
INDT B10*
MFGT B2
MFGT B3
ORNH B7*
PHYS B2A*
PHYS B4A
RADT B2C
RADT B30
RADT B5

*For courses that are requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirements and feels those courses meet the rigor. m/s David Koeth/Pat Aderhold To approve course revisions.

Voice vote for approval: Jennifer Rachal, Jacy Hill, David Koeth, Mark Osea, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Jeannie Parent, Bernadette Towns, Christine Harker, Sara Palasch, Laura Luiz, David Meyers, Lisa Harding, Bryan Russell, Mike Daniel, Misty Stowers, Nick Strobel, Jamal Wright

Voice vote for opposed: None

Abstentions: None

Motion Passed

B. New Courses

HVAC B60
MUSC B15
ORNH B9*

*For courses that are requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirements and feels those courses meet the rigor. m/s Lisa Harding/Mark Osea To approve new courses.

Voice vote for approval: Jennifer Rachal, Jacy Hill, David Koeth, Mark Osea, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Jeannie Parent, Bernadette Towns, Christine Harker, Sara Palasch, Laura Luiz, David Meyers, Lisa Harding, Bryan Russell, Mike Daniel, Misty Stowers, Nick Strobel, Jamal Wright

Voice vote for opposed: None

Abstentions: None

Motion Passed

C. Programs: New and modifications

MCAG Heavy Equipment Certificate of Achievement

Curriculum Committee Members reviewed the program. The minimum and maximum units didn't add up (24-29) – different totals. Clarification was asked if the 5 units are required or electives. David Koeth noted the typos and word that need to be changed. Mike Daniel noted that three sentences needed punctuation. PLOs were previously reviewed by the Assessment Committee.

Agriculture Business AS-T

Page 8 needs to be copied / pasted to page 1. Jeanie Parent found typos. Mike Daniel found errors.

m/s Mike Daniel/Jacy Hill To table both programs to next meeting.

Voice vote for approval: Jennifer Rachal, Jacy Hill, David Koeth, Mark Osea, Patrick Aderhold, Jeannie Parent, Bernadette Towns, Christine Harker, Sara Palasch, Laura Luiz, David Meyers, Lisa Harding, Bryan Russell, Mike Daniel, Nick Strobel, Jamal Wright

Voice vote for opposed: None

Abstentions: None

Motion Passed

X. Good and Welfare

Have a good Thanksgiving.

XI. Adjournment

Jennifer Johnson adjourned the meeting at 3:41 pm.

Respectfully submitted,

Sharon Bush