

# Bakersfield College Curriculum Committee Minutes

Meeting on September 28, 2017

## I. Call to order by Jennifer Johnson at 2:35 pm

**Chairs in Attendance:** Jennifer Johnson, Erica Menchaca, Liz Rozell

**Members in Attendance:** Sue Vaughn, Jennifer Rachal, Lindsay Ono, Jacy Hill, David Koeth, Marisa Marquez, Stephen Tavoni, Creighton Magers, Michael Korcok, Patrick Aderhold, Jeannie Parent, Laura Luiz, David Meyers, Bryan Russell, Mike Daniel, Misty Stowers, Mark Osea, Mustafa Barraaj, Christine Harker, Lisa Harding, Nick Strobel, Shane Jett, Bernadette Towns

## II. Review and Approval of the Minutes

Jennifer Johnson demonstrated where minutes are electronically linked on the Curriculum Committee website, but approval of the minutes was tabled since they were not properly posted.

## III. Reports: Co-Chairs', Articulation Officer, and Assessment Co-Chair Reports

A. Co-Chair - Jennifer Johnson discussed the schedule of the committee meetings and impact of curriculum committee approval for BOT approval. Reaffirmed that we will be using a paper process for curriculum submissions since eLumen is still not fully implemented. Templates for COR and Programs are posted on the website. Training for eLumen will begin in January during FLEX week and will be fully implemented for use in the spring semester.

B. Articulation Officers – Mark Osea emphasized that the C-ID website is still in transition. He and Marisa Marquez are working on C-ID submission requests. There are new TMCs on the C-ID website to consider for development of new ADTs. MATH 110 was approved for PSYC B5.

C. Assessment – No report.

## III. Opportunities to Address the Committee

None.

## V. Additions to the Agenda

AIQ forum

The AIQ committee is requesting the curriculum committee host the next forum on Standard II. The forum will be held October 12, 2017 @ the Levan Center from 2:30-3:30 p.m. The expectation of the volunteers from the committee will be to introduce the panel of speakers, welcome attendees and assist in logistics (passing the mike) if needed. If you are available and are interested, please contact one of the ISER co-leads, Jason Stratton and Liz Rozell. Current volunteers are David Koeth and Patrick Aderhold.

## VI. Unfinished Business

Took picture of 2017-18 committee to post to website.

## **VII. New Business**

Discussed the process of approving the electronic (“paper”) curriculum submissions on sharepoint. Given login instructions and detailed folder information. Will do program review and approval as a group with program authors present at the curriculum committee meetings. When reviewing courses and programs on share point, instructed to email input to submitter, cc’ing Curriculum Committee co-chairs. Discussed tracking sheet, CC checklist, and attachments such as content review. Reviewed training on the course submissions to better prepare committee in reviewing the courses.

## **VIII. First Agenda**

Lindsay Ono and David Koeth volunteered to review courses on current course submissions. The programs will be reviewed as a committee at the next committee meeting. Jennifer Johnson did meet with Matt Riley on his MCAG submissions and is awaiting updates to the current documents on the share point drive.

### *New Courses:*

MCAG B12

MCAG B13

MCAG B14

MCAG B20

### *Course Revisions:*

MCAG B11

ORNH B36

### *New Programs:*

Occupational Safety and Risk Management, Agriculture

Occupational Safety and Risk Management, Industrial Technology

## **IX. Second Agenda**

None

## **X. Good and Welfare**

None

## **XI. Adjournment**

Jennifer Johnson adjourned the meeting at 4:03 pm.

Respectfully submitted,  
Liz Rozell

