

# Bakersfield College Curriculum Committee Minutes

Meeting on March 3, 2016

## I. Call to order by Billie Jo Rice at 2:33 pm

Chairs in Attendance: Billie Jo Rice and John Carpenter

Administrators in Attendance: Sue Vaughn

### Members in Attendance:

Cari Meyer, Kathy Hairfield, David Koeth, John Carpenter, Creighton Magers, Patrick Aderhold, Paula Parks, Jeannie Parent, Brenda Nyagwachi, Tim Capehart, Qiu Jimenez, Carl Dean, Mindy Wilmot, Josh Ottum, Bryan Russell, Michael Harvath, Victor Diaz, Jessica Wojtysiak, Nick Strobel, and Sue Vaughn.

## II. Review and Approval of the Minutes

m/s Carl Dean / Creighton Magers To approve the February 4, 2016 minutes with corrections of adding an “n” to Jeannie’s name throughout the minutes.

Voice vote for approval: Cari Meyer, Kathy Hairfield, David Koeth, John Carpenter, Creighton Magers, Patrick Aderhold, Paula Parks, Jeannie Parent, Brenda Nyagwachi, Tim Capehart, Qiu Jimenez, Carl Dean, Mindy Wilmot, Josh Ottum, Bryan Russell, Michael Harvath, Victor Diaz, Jessica Wojtysiak, Nick Strobel, and Sue Vaughn.

Voice vote opposed: None

Abstentions: None

Motion Passed

## Agenda Suspended

Kimberly Bligh – Placement Scores

In 2013, Level 5 on the placement scores was removed. Now, multiple measures are being used. The scores are being tweaked. Departments have two different ideas of what “1 level prior to transfer”, etc. means. Reading: If a student qualifies for ENGL B1A, then they don’t need to take a reading course.

Billie Jo – The new chart is color-coded and departments will need to adjust their curriculum, so that everyone will be using the same definition of “1 level prior to transfer”, etc. It is either – they have passed the course or they qualify to take the course. Last year, a lot of time was spent on the chart, but it needs to be adjusted. There needs to be one definition.

## III. Reports: Co-Chairs’ and Articulation Officer Reports

A. Co-Charis – Billie Jo Rice and John Carpenter

1. C-net email exchange- handouts of the email exchange were handed out. Currently, every piece of curriculum is edited by Billie Jo or John. It is too time consuming dealing with all of the problems of C-net. A task force is being created to look at c-net.

2. Elumen – the curriculum part is not fully developed yet. They promise a 4 hour response time vs. 4+ years from Governet. The district IT person is changing again – in July Matt Jones promoted to the BC campus, at the end of the month, Shawn will be leaving the district. No one in IT at the district has experience using c-net.
3. The committee had discussion about alternatives to c-net: COR's in Word, going back to a tracker system that was used 4 years ago, other alternative software.

#### **IV. Opportunities to Address the Committee**

None.

#### **V. Additions to the Agenda**

Emergency Vote- AGBS B48WE Occupational Work Experience Education needs to be voted on so it can go to the Board as soon as possible to be taught in Summer 2016. The units were incorrectly inputted in c-net as 1 instead of 1 – 8 variable with a corresponding change in hours. m/s Nick Strobel / Qiu Jimenz To approve AGBS B48WE on emergency vote.

Voice vote for approval: Cari Meyer, Kathy Hairfield, David Koeth, John Carpenter, Creighton Magers, Patrick Aderhold, Paula Parks, Jeannie Parent, Brenda Nyagwachi, Tim Capehart, Qiu Jimenez, Carl Dean, Mindy Wilmot, Josh Ottum, Bryan Russell, Michael Harvath, Victor Diaz, Jessica Wojtysiak, Nick Strobel, and Sue Vaughn.

Voice vote opposed: None

Abstentions: None

Motion Passed

#### **VI. Unfinished Business**

None.

#### **VII. New Business**

- A. Billie Jo – will be working on transfer catalog updates for the catalog on Monday.
- B. Qiu – posed a question about when to close the wait list button. Sue Vaughn said that the wait list button should not be touched unless you are done adding students to the class – the first two weeks of the semester. Departments vary on when to stop the wait list.
- C. Victor – discussed with counselors the proposal for all CSU – GE courses passed with C or better. Only golden 4 are – not all. AP & CLEP test scores – some CSUs/UCs require a higher score than BC. The counseling department has not made a decision.

#### **VIII. First Agenda**

- A. The CADM courses on first agenda will be in c-net on Monday. Committee members were asked to review courses by Wednesday. Most of the changes are unit/hour compliance.

#### **IX. Second Agenda**

- A. Course Revisions
  - ANSC B83 Introduction to Veterinary Technology
  - ANSC B84 Small Animal Diseases

ANTH B2 Introduction to Cultural Anthropology  
ART B2 Drawing I  
ART B3 Drawing II  
ART B17 Black and White Photography  
ART B46 Advanced Photography I  
ART B47 Advanced Photography II  
FIRE B66 Fire Fighting Skills  
MUSC B18A Drum Line  
PHED B6A Coeducational Team and Individual Activity: Archery  
PHED B11 Intercollegiate Competition for Men: Basketball  
PHED B13 Intercollegiate Competition for Men: Tennis  
PHED B14 Intercollegiate Competition for Men: Baseball  
PHED B16 Intercollegiate Competition for Men: Golf  
PHED B22 Intercollegiate Competition for Women: Tennis  
PHED B24 Intercollegiate Competition for Women: Golf  
PHED B33 Intercollegiate Swimming  
PHED B28 Intercollegiate Competition for Women: Basketball  
RADT B6 Clinical Education 2  
RADT B10 Clinical Education 4  
RADT B13 Clinical Education 5  
SOC1 B36 Sociology of the Chicano  
SOC1 B45 Minority Relations

For courses that are requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirements and feels those courses meet the rigor.

m/s Tim Capehart/David Koeth To approve the course revisions.

Voice vote for approval: Cari Meyer, Kathy Hairfield, David Koeth, John Carpenter, Creighton Magers, Patrick Aderhold, Paula Parks, Jeannie Parent, Brenda Nyagwachi, Tim Capehart, Qiu Jimenez, Carl Dean, Mindy Wilmot, Josh Ottum, Bryan Russell, Michael Harvath, Victor Diaz, Jessica Wojtysiak, Nick Strobel, and Sue Vaughn.

Voice vote opposed: None

Abstentions: None

Motion Passed

#### B. New Courses

There was discussion regarding ENGL B25B. Qiu asked the department if this course was equivalent to ENGL B20B. There should be a note in the course description that states Not open to students who have successfully completed ENGL B20B. The department was asked to look at changing the course number of ENGL B20A to ENGL B25A for consistency. There was discussion about the ramifications such as applying for IGETC and revising the AA-T degree.

ART B26 Multimedia

ART B44 Motion Graphics

ART B45 Animation

ENGL B25B Survey of World Literature

FIRE B520 Instructor 1 - Instructional Methodology

MUSC B28 Drum and Bugle Corps

For courses that are requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirements and feels those courses meet the rigor.

m/s Brenda Nyagwachi/Nick Strobel Koeth To approve the new courses.

Voice vote for approval: Cari Meyer, Kathy Hairfield, David Koeth, John Carpenter, Creighton Magers, Patrick Aderhold, Paula Parks, Jeannie Parent, Brenda Nyagwachi, Tim Capehart, Qiu Jimenez, Carl Dean, Mindy Wilmot, Josh Ottum, Bryan Russell, Michael Harvath, Victor Diaz, Jessica Wojtysiak, Nick Strobel, and Sue Vaughn.

Voice vote opposed: None

Abstentions: None

Motion Passed

C. BS Industrial Automation and Upper Division General Education New Courses (revised CORs for 4 courses were handed out)

ENGL B100 Technical Writing

INDA B130 Industrial Manufacturing Processes

INDA B132 Project Management and Budgeting

INDA B140 Quality Management

INDA B142 Facilities Planning and Operations

INDA B144 Leadership and Entrepreneurship

INDA B150 Senior Problem I (Systems Design and Integration)

INDA B151 Senior Problem II (Systems Implementation)

PSYC B100 Industrial and Organizational Psychology

m/s Michael Harvath/Mindy Wilmot To approve the new courses.

Voice vote for approval: Cari Meyer, Kathy Hairfield, David Koeth, John Carpenter, Creighton Magers, Patrick Aderhold, Paula Parks, Jeannie Parent, Brenda Nyagwachi, Tim Capehart, Qiu Jimenez, Carl Dean, Mindy Wilmot, Josh Ottum, Bryan Russell, Michael Harvath, Victor Diaz, Jessica Wojtysiak, and Nick Strobel.

Voice vote opposed: None

Abstentions: None

Motion Passed

D. Course Deletions

CADM B57 Juvenile Institutions Officer Core Course

ENGR B41 Surveying II: Construction and Surveying

WELD B90 General Welding

m/s Carl Dean/Creighton Magers To approve the course deletions.

Voice vote for approval: Cari Meyer, Kathy Hairfield, David Koeth, John Carpenter, Creighton Magers, Patrick Aderhold, Paula Parks, Jeannie Parent, Brenda Nyagwachi, Tim Capehart, Qiu Jimenez, Carl Dean, Mindy Wilmot, Josh Ottum, Bryan Russell, Michael Harvath, Victor Diaz, Jessica Wojtysiak, Nick Strobel, and Sue Vaughn.

Voice vote opposed: None

Abstentions: None

Motion Passed

E. Program Modification

Fire Fighter I Academy Certificate of Achievement

m/s Patrick Aderhold/ Michael Harvath To approve the program modification.

Voice vote for approval: Cari Meyer, Kathy Hairfield, David Koeth, John Carpenter, Creighton Magers, Patrick Aderhold, Paula Parks, Jeannie Parent, Brenda Nyagwachi, Tim Capehart, Qiu Jimenez, Carl Dean, Mindy Wilmot, Josh Ottum, Bryan Russell, Michael Harvath, Victor Diaz, Jessica Wojtysiak, Nick Strobel, and Sue Vaughn.

Voice vote opposed: None

Abstentions: None

Motion Passed

F. New Program

Executive Chief Fire Officer Certificate of Achievement

m/s Creighton Magers/Mindy Wilmot To approve the new program.

Voice vote for approval: Cari Meyer, Kathy Hairfield, David Koeth, John Carpenter, Creighton Magers, Patrick Aderhold, Paula Parks, Jeannie Parent, Brenda Nyagwachi, Tim Capehart, Qiu Jimenez, Carl Dean, Mindy Wilmot, Josh Ottum, Bryan Russell, Michael Harvath, Victor Diaz, Jessica Wojtysiak, Nick Strobel, and Sue Vaughn.

Voice vote opposed: None

Abstentions: None

Motion Passed

G. Program Deactivation

Philosophy AA

m/s Bryan Russell/Josh Ottum To approve the program deactivation.

Voice vote for approval: Cari Meyer, Kathy Hairfield, David Koeth, John Carpenter, Creighton Magers, Patrick Aderhold, Paula Parks, Jeannie Parent, Brenda Nyagwachi, Tim Capehart, Qiu Jimenez, Carl Dean, Mindy Wilmot, Josh Ottum, Bryan Russell, Michael Harvath, Victor Diaz, Jessica Wojtysiak, Nick Strobel, and Sue Vaughn.

Voice vote opposed: None

Abstentions: None

Motion Passed

**X. Good and Welfare**

A. Michael Harvath asked when each department received their staff assignment sheet.

Everyone received it early. Porterville doesn't receive theirs until the semester starts. They wanted to know if it was just the Social Science department that received it early or the BC campus.

**XI. Adjournment**

Billie Jo adjourned the meeting at 3:45 pm.

Respectfully Submitted,  
Sharon Bush  
Academic Service Assistant