

Bakersfield College Curriculum Committee Minutes
Collins Conference Center
February 7, 2013

Present: John Carpenter, Billie Jo Rice, Cari Meyer, Lindsay Ono, Emily Madigan, Creighton Magers, Mark Staller, Duane Anderson, Elizabeth Rodacker, Tim Capehart, Qui Jimenez, Carl Dean, Dawn Dobie, Arnie Andrasian, Jennifer Johnson, Nick Strobel, Sue Granger-Dickson

Administrators Present: none

Absent: Kimberly Van Horne, Kathy Hairfield, Leslie Reiman, Paula Parks, Bernadette Towns, Moya Arthur, Mike Harvath, Nan Gomez-Heitzeberg, Liz Rozell, Sue Vaughn

Unrepresented Departments: Performing Arts, SGA

I. Called to Order

Billie Jo Rice called the meeting to order at 2:36 pm.

II. Approval of Minutes

m/s Lindsay Ono/ Sue Granger-Dickson to approve the minutes. Motion passed by a unanimous vote.

III. Reports

A. Curriculum Status Update

1. Billie Jo Rice appreciates everyone's hard work on reviewing courses this week. There are many courses up for approval on the agenda.

2. Curriculum Clinic Support Groups 2/28/, 3/14, 4/11

2:30 – 4:00 in L148. Billie Jo stated that Bernadette Towns said that someone from Assessment Committee will be at these clinics to help. Members were encouraged to go back to their departments and encourage faculty to attend the clinics.

3. Content Review Guidelines Task Force

The English department, Academic Development, and English as a Second Language have identified an inconsistency in content review guidelines being utilized. Therefore a taskforce is being created to ensure consistency across the campus. Anyone wanting to be part of the task force needs to let Billie Jo know. The following people have volunteered: Dawn Dobie, Shane Jet, Kimberly Van Horne, Sue Vaughn.

4. Prerequisite Task Force

A Task Force needs to be created to address the possibility of instituting prerequisites for all general education courses. Whole categories will be reviewed at one time. An

assessment must be done to make sure that certain populations aren't disadvantaged because of the new pre-requisites. John Gerhold will be on the task force. Anyone wanting to be part of the task force needs to let Billie Jo know.

B. Articulation Officer

1. Sue Granger – Dickson reported that the CID numbers must be in the catalog as a requirement from the State Chancellor's Office. She has submitted 50 courses for CID numbers. 30 have been approved. 3 were not approved. The other 17 are either in progress or conditional. Faculty were encouraged to go to the website www.c-id.net to see if the course descriptors match their areas.

IV. Unfinished Business

A. BIOL B16 General Microbiology

A meeting between departments needs to be set up to discuss the prerequisites.

V. Propose Course Revisions

m/s Sue Granger – Dickson / Lindsay Ono to take out General Education approval for BSAD B5, BSAD B40, and FORE B2 and to approve the following course revisions. Courses designated DE (Distance Ed) are requesting DE as method of instruction. The committee has considered the rigors of the DE requirements and feels these courses have met those rigors. Motion passed by a unanimous vote.

ACDV B190 Assistive Technology for Students with Disabilities

AGBS B2 Agricultural Economics

ANSC B83 – Introduction to Veterinary Technology – new course

ANSC B84 Small Animal Disease

ANSC B92 Clinical Pathology/ Vet Technology

ANSC B94 Caged Birds, Laboratory, and Exotic Animal Medicine

BSAD B5 Human Relations and People Skills

BSAD B18 Business Law

BSAD B19 Business Law: Business Entities and Estates

BSAD B20 Introduction to Business -DE

BSAD B40 Personal Finance - DE

BSAD B43 Principles of Management

BSAD B51 Business Mathematics - DE

BSAD B53A Introduction to Accounting 1 - DE

BSAD B53B Introduction to Accounting 2 - DE

BSAD B54 Payroll Accounting

BSAD B55 Computer Accounting Applications

BSAD B65 Principles of Organizational Communication

BSAD B252A Computer Keyboarding, Part 1

BSAD B252B Computer Keyboarding, Part 2

BSAD B252C Computer Keyboarding, Part 3
BSAD B85 Business English
BSAD B88 Office Procedures
BSAD B90 Fundamentals of Retailing
BSAD B91 E-Commerce - DE
BSAD B253A Document Processing, Part 1
BSAD B253B Document Processing, Part 2
BSAD B253C Document Processing, Part 3
BSAD B264 Ten-Key Proficiency
BSAD B280 Machine Transcription
BSAD B285 Business English
BSAD B287 Filing
CHDV B41 Supervised Field Experience in Early Childhood Education – DE
COMS B14 Introduction to Programming with Java
COMS B34 SQL and Database Systems Design
COMS B75C Web Programming Development: PHP - DE
COMS B82 Comp TIA Networking Technologies - Network+
COMS B100 Computer Hardware Diagnostics
CRPS B3 Integrated Pest Management - DE
ENGL B1A Expository Composition
ENGL B27 The Bible as Literature
ENGR B36 Engineering Mechanics-Statics
ENGR B45 Properties of Materials
FIRE B2 Personal Fire Safety and Emergency Action - DE
FORE B1 Introduction to Forestry
FORE B2 Natural Resources
FORE B3 Wildlife Management - DE
FORE B4 Wildlife Law Enforcement
HIST B4B European Civilization - DE
HIST B20A African American History of the U.S.
LIBR B55 Information Competency
MEDS B60 Medical Terminology
MEDS B68 Home Health Aide
MUSC B21A History of Music
MUSC B21B History of Music
NURS B22 Pharmacology
NURS B24 Obstetrics – Maternity Nursing
NURS B25 Mental Health – Psychiatric Nursing - DE
NURS B27 Pediatric Nursing
ORNH B2 Fundamentals of Nursery Management and Plant Production
ORNH B3 Landscape Installation and Maintenance
ORNH B6 Ornamental Plant Identification - Ground Covers, Vines, & Dwarf Shrubs

ORNH B8 Introduction to Landscape Design
PHIL B37 Introduction to the World Religions
THEA B2A Elements of Acting
THEA B2B Elements of Acting
VNRS B7 Parent/Newborn Nursing
VNRS B75 Medical Surgical Nursing
VNRS B87LV Maternal Newborn-Clinical Laboratory

There will be an email vote by Monday at noon for courses that need a little fixing, including courses that would like to be considered for General Education credit. Members were encouraged to check their email and vote.

VI. Adjournment – Billie Jo adjourned the meeting at 3:18 pm.

** Additional Curriculum Action Taken

2/11/13 The following were approved by a vote via email:
FORE B2 was approved for General Education
MATH B23 was approved as a course revision
ENGL B53 was approved as a new course.

Respectfully submitted,

Sharon Bush
Academic Services Assistant