

Bakersfield College Curriculum Committee Minutes
Library 148
January 31, 2013

Present: Billie Jo Rice, Cari Meyer, Kimberly Van Horne, Lindsay Ono, Kathy Hairfield, Creighton Magers, Mark Staller, Duane Anderson, Paula Parks, Elizabeth Rodacker, Bernadette Towns, Tim Capehart, Qui Jimenez, Dawn Dobie, Carl Dean, Arnie Andrasian, Jennifer Johnson, Mike Daniel, Nick Strobel, Mike Harvath,

Administrators Present: Liz Rozell, Sue Vaughn

Absent: Nan Gomez-Heitzeberg, John Carpenter, Emily Madigan, Leslie Reiman, Moya Arthur, Sue Granger-Dickson

Unrepresented Departments: Performing Arts, SGA

I. Called to Order

Billie Jo Rice called the meeting to order at 2:35 pm.

II. Approval of Minutes

m/s Mike Daniel / Duane Anderson to approve the minutes. Motion passed by a unanimous vote.

III. Reports

A. Curriculum Status Update

1. Curriculum Status Update Billie Jo stated that when reviewing curriculum we are in the process of moving from being specialist to generalists. Instead of being assigned to two areas, you will be responsible for the entire process. She stated that there are over 100 courses in the proposal queue. It has been herself, John Carpenter and Sharon Bush doing the final review of the courses every Tuesday, but given the volume of courses, this process isn't working. Courses have been divided into groups of 5 and placed on a spreadsheet. The committee was asked to compare the comments made to the course and check off if the corrections were made or not. Billie Jo asked if anyone had a different way of handling the 100 courses in the queue. No one offered any alternatives to handling the over 100 courses in the proposal queue. The committee members worked on the final review of the courses they were assigned to. They were asked to turn in their forms to Billie Jo when they were done.

2. Curriculum Clinic Support Groups

2/28, 3/14, 4/11 from 2:30 – 4:00 in L148. Billie Jo stated that as curriculum committee members, you need to go back to your departments and encourage faculty to attend the clinics.

IV. Proposed Courses for Deletion

m/s Kathy Hairfield / Lindsay Ono to approve the list of proposed courses for deletion. Motion passed by a unanimous vote.

CHDV B44 Infant/Toddler Care and Development

CHST B20MA Mariachi Ensemble

CHST B36 Sociology of the Chicano

PHED B30 – Dance and Cheer Techniques

PHED B44SO – Theory of Soccer

PHED B44VB – Theory of Volleyball

PHED B45 – Theory of Football

PHED B46 – Theory of Track and Field

PHED B47 – Theory of Baseball

PHED B6DA – CoEd Act: Dance Aerobics

PHED B6KX – CoEd Act: Cardio kickboxing Fitness

PHED B6MD – Coed Activity/Modern Dance

PHED B6PL – CoEd Act: Pilates

PHED B6PY – CoEd Act: Pilates/Yoga Mat Flow

PHED B5VB – Team Act/Women: Volleyball – replaced with PHED B50

PHED B5WSB – Team Activits Wmn/Adv Softball – replaced with PHED B50

PHED B5WSC – Team Activities Wmn/Soccer – replaced with PEHD B50

PHED B7B – Adv Activity – Men/Baseball – replaced with PHED B50

PHED B7FB – Adv Activity – Men/Football – replaced with PHED B50

PHED B7W – Advanced Wrestling – replaced with PHED B50

PHED B9S – Adv Coed Activity/Swimming – replaced with PHED B50

PHED B9T – Adv Coed Activity/Tennis – replaced with PHED B50

PHED B9TR – Adv Coed Activity/Track – replaced with PHED B50

V. Proposed Courses for Deletion

m/s Duane Anderson/ Arnie Andrasian to approve the propose program for deletion. Motion passed by a unanimous vote.

Human Services Associate in Science Degree

VI. Propose Course Revisions

BIOL B16 The prerequisite for the course is changing from any Chemistry course to CHEM B11. CHEM B11 has more units than the other Chemistry courses and there is a concern that it will negatively impact the nursing students. The nursing degree has the maximum number of transferable units allowed and cannot accommodate one additional unit. BIOL B16 was tabled until the next meeting.

m/s Lindsay Ono / Mike Daniels to approve the courses up for revisions as amended (without BIOL B16). Courses designated DE (Distance Ed) are requesting DE as method of instruction. The committee has considered the rigors of the DE requirements and feels these courses have met those rigors. Motion passed by a unanimous vote.

ANSC B11 Livestock Selection/Evaluation
BIO B16 General Microbiology
BSAD B1 Financial Accounting - DE
BSAD B2 Managerial Accounting - DE
INDR B10 Introduction to Industrial Drawing and Graphics
INDR B11 Introduction to Computer Aided Drafting and Design (CAD)
INDR B20A Computer Aided Drafting and Design (CAD)
INDR B20B Computer Aided Drafting and Design (CAD)
INDR B40 Parametric Modeling Fundamentals
INDR B42 Introduction to Solidworks – new course
INDR B51 Electrical Design
MUSC B15A Ear Training/Sight Singing
ORNH B1 Introduction to Ornamental Horticulture
RADT B1A Introduction to Radiologic Technology
RADT B4B Clinical Education 1
THEA B20 Theatre Appreciation
THEA B31 Introduction to Film Studies
THEA B32 Contemporary Film Studies

VII. Courses up for Review

- A. Kimberley Van Horne stated that ACDV B190 needs to be reviewed so that it can be on the agenda at the next meeting. There were some problems entering the course into curricunet. John Carpenter entered the course for her, but then it went to John's dean for approval – instead of Kim's dean.
- B. Billie Jo stated that as courses are making their way out of the faculty chair/dean's queue, she would be emailing a list of courses to review over the weekend.

VIII. Catalog Description

- A. Dawn Dobie brought up the subject of wording used in the catalog description. There was much discussion on whether things that state "may be required" should be placed in the catalog description. The out of class assignments in curricunet is the best place for that information. m/s Dawn Dobie / Arnie Andraisan That Catalog Descriptions cannot say "may be required". *(point of information there was no mention if this was to take effect immediately, meaning that no course could be placed on the 02/07/13 agenda until the catalog description is reviewed.)*

Adjournment – Billie Jo adjourned the meeting at 3:35 pm.

Respectfully submitted,

Sharon Bush
Academic Services Assistant