

Bakersfield College Curriculum Committee Minutes
Collins Conference Center, 2:30 pm – 4:00 pm
November 1, 2012

Present: John Carpenter, Billie Jo Rice, Cari Meyer, Kimberly Van Horne, Lindsay Ono, Kathy Hairfield, Creighton Magers, Mark Staller, Liz Rozell, Paula Parks, Elizabeth Rodacker, Paula Dahl, Dawn Dobie, Jennifer Johnson, Mike Daniel, Nick Strobel, Mike Harvath, Sue Granger-Dickson,

Absent: Emily Madigan, Leslie Reiman, Bernadette Towns, Tim Capehart, Qui Jimenez, Carl Dean, Nancy Guidry, Arnie Andrasian, Moya Arthur, Robin Garcia (SGA)

Unrepresented Departments: Performing Arts

Administrators Present: Dan O'Connor

I. Called to Order

Billie Jo Rice called the meeting to order at 2:40pm.

Changes to the minutes: October 4, 2012 Under Curriculum Status update, the third sentence was corrected from a fragment. m/s Nick Strobel / Mike Daniel to accept both October 4 & October 18 minutes. Motion passed with an unanimous vote.

II. Reports

A. Curriculum Status Update

1. Curriculum Push for Accreditation

About 50 courses came into curricunet for compliance from the curriculum push.

2. Curriculum Clinic Update

Upcoming Dates 11/8. Billie Jo reported that there were ten participants at last Thursdays' clinic and it is going very well. November 8th is the last clinic for the semester.

3. Accreditation Team Visit

Billie Jo reported that the Accreditation Team focused on assessment, SLO development, and testing. Sue Granger-Dickson would like the committee to define a program.

4. CurricUNET Conference

Billie Jo reported that she, John, Sharon, Sean, and Matt attended a Curricunet conference in Visalia. There will be a go2meeting on Monday with the Vice President of the company to go over the curricunet issues that we have been experiencing.

5. Curricunet Quick Tips

Billie Jo and John gave a demonstration on Curricunet by using an overhead screen projector.

a. Basic Course Information: Rationale and Summary

All changes must be listed and rationalized. Examples of rationale include things like revising course per title 5 requirements, adding “change” is made to aid student success.

b. Topical Outline: Time

You must have a time element on the outline ie. weeks or a percent of time. Do not make a reference to a midterm or final exam. The instructors that teach that course are responsible for following the outline.

c. Conditions of Enrollment: Content Review

“Content Review” listed under conditions of enrollment means that you have to add it under “attached file”.

Remember any change to the Condition of Enrollment must be listed under the “Basic Course Information Proposal” and a justification must be given.

It is helpful when the originator enter that they fixed a problem, so the course can be re-reviewed.

d. Attached Files: Assignment demonstrating critical thinking

Courses must have example of critical thinking for every class (title 5 compliance).

Jennifer Johnson told the co-chairs (Billie Jo & John) they are doing an outstanding job.

B. Articulation Officer

Sue Granger – Dickson reported on CSU Gen Ed courses. She stated that it is a two step process to obtain the IGETC approval. The course must be a UC transferable course.

Look at the IGETC standards as they are updated every year; the latest version is June 2012. They are looking for analysis and critical thinking. IGETC standards can be found using Google.

III. Proposed Courses for Approval

Nick posed a question regarding CSU transferable courses. Sue informed us that courses #1 – 49 are CSU transferable. If under “local program applicability” no CSU’s are listed, then the catalog will reflect that it is elective credit only. If there is at least 1 CSU listed, the course is CSU transferable. If CSU is not listed, the correct number of the course should be 50 or higher. John stated at the Curriculum Institute he learned that the state standard was to only have 1 CSU course listed to be CSU transferable. Sue said that if Bakersfield College gives a course a number between 1 – 49, then by an informal agreement with the CSU system, it is CSU transferable, however, without identifying a corresponding or similar course within the CSU system, the course will be transferable as an elective only.

m/s Paula Dahl / Lindsay Ono to add PHED B50 (or for Sharon to change the number) contingent upon course revisions being made in Curricunet to the approval list and approve all the courses on the “Proposed Courses for Approval” list. Motion passed unanimously.

ARCH B55 - Residential Building Codes

CRIM B1 – Introduction to Criminal Justice

CRIM B2 – Criminal Law
CRIM B3 – Introduction to Evidence
CRIM B4 – Constitutional Criminal Procedure
CRIM B5 – Community Relations
CRIM B8 – Criminal Investigation
CRIM B9 – Juvenile Justice System
CRIM B10 – Organized Crime
CRIM B12 – Forensic and Scientific Aspects of Evidence
CRIM B21 – Introduction to Correctional Administration
CRIM B22 – Institutional Supervision & Treatment of the Offender
CRIM B23 – Fundamentals of Interviewing and Counseling
CRIM B24 – Probation, Parole, and Community Corrections
CRIM B50 – Criminal Justice Report Writing
CRIM B55 – Special Topics in Criminal Justice
CRIM B60 – Legal Aspects of Corrections
PHED B50* Intercollegiate Conditioning (Number may be re-assigned)

IV. Proposed Courses for Deletion

m/s Dawn Dobie/ Paula Dahl to approve for deletion all courses on the “proposed courses for deletion” list. Motion passed unanimously.

MATH B1 – Math Analysis
CHST B30A – Early Chicano History
CHST B30B – History of Chicanos in the Southwest
CHST B33 – Latin American History
PHED B49 - Special Topics
ADMJ B68 – Peace Officers’ Basic Academy (P.O.S.T.)
ADMJ B69 – Public Safety Dispatcher
ADMJ B71 – Special Topics
ADMJ B78 – Bakersfield Police Department Trainee Orientation
ADMJ B80 – Law Enforcement Academy Instruction

V. Courses up for Review

Each team will only have 10 courses to review this time because the BMIT department has asked for extra time to complete their courses in curricunet. They have the added burden of completing scan competencies for the courses.

VI. Good and Welfare Concerns None.

VII. Adjournment – Next meeting scheduled for November 15, 2012

Billie Jo adjourned the meeting at 3:38 pm.

Respectfully submitted,
Sharon Bush
Academic Services Assistant