

Bakersfield College Curriculum Committee
Collins Conference Center, 2:30 pm – 4:00 pm
October 18, 2012

Present: John Carpenter, Billie Jo Rice, Cari Meyer, Kimberly Van Horne, Lindsay Ono, Kathy Hairfield, Emily Madigan, Leslie Reiman, Creighton Magers, Mark Staller, Liz Rozell, Elizabeth Rodacker, Tim Capehart, Qui Jimenez, Paula Dahl, Dawn Dobie, Arnie Andrasian, Jennifer Johnson, Mike Daniel, Nick Strobel, Mike Harvath, Sue Granger-Dickson

Absent: Paula Parks, Bernadette Towns, Carl Dean, Nancy Guidry, Moya Arthur, Robin Garcia (SGA)

Unrepresented Departments: Performing Arts

Administrators Present: Dan O'Connor, Sue Vaughn, Sue Granger-Dickson

I. Called to Order

Billie Jo Rice called the meeting to order at 2:36pm.

II. Reports

A. Curriculum Status Update

1. Curriculum Push for Accreditation

Billie Jo Rice reported that the Curriculum Push on October 9, 2012 resulted in two hundred and forty pieces of curriculum being reviewed. She also reported that the President sent an email to the Deans that courses out of compliance would have to be in the CurricUNet queue by October 26, 2012 or they would not be offered in Spring 2013. Nick asked how a "good faith effort" would be determined. Billie Jo responded that just copying courses in CurricUNet was not a good faith effort.

2. Out-of-Course Compliance Course Deadline – 10/26

Billie Jo reported that originators of courses from the September 20th agenda were notified that changes needed to be made to their courses and were asked to make the necessary changes by October 15. For those courses, where the originator did not make the requested changes the courses will be removed from the approval queue on Saturday. The work on the courses will not be lost; the courses will only revert to the originators queue. Once the originator has addressed the necessary changes, the courses can be resubmitted and the approval process will start all over again.

B. Curriculum Clinic Update

1. Upcoming Dates 10/25 & 11/8.

Billie Jo reported that there were seven participants at last Thursdays' meeting. If there are instructors in your area that have curriculum up for review, encourage them to go the clinic. We are there to answer questions and help them through the process.

C. Accreditation Team Visit

1. Curriculum meets in Lev at 2:00 on 10/23

Billie Jo asked all members of the Curriculum Committee to please attend the Accreditation Team visit meeting.

D. CurricUNET Quick Tips

1. Filter by BC Courses
2. Use Firefox browser

Billie Jo reported that these two tips will make using CurricUNET a lot faster. Also, do not have two classes opened at the same time or information from the two courses will be cross-referenced.

E. Department Meetings

Billie Jo asked the Department Representatives to go back to their departments and inform them of what is happening on the Curriculum Committee. She is working on transparency of the curriculum process across campus.

F. Articulation Officer

Sue Granger- Dixon reported that she is working on AA-T & AS -T degrees for several areas. She is hoping to have several new transfer degrees in place by the end of this year. The State Chancellor's Office will not approve degrees with outdated courses. Billie Jo recommended to Department Representatives to help your department fight for their degrees by participating in the state-wide TMC degree vetting process.

III. Proposed Courses for Approval

ANSC B84

ANSC B85

ANSC B88

ARCH B56

CHDV B33

MATH B6B

PHSC B12

PSYC B6

SOCI B28

Motion to approve courses was made by Sue Granger Dixon and seconded by Arnie Andarsian
Motion was approved by a unanimous vote.

IV. Proposed Courses for Deletion

CHDV B71H

COMS B95

Motion to delete courses was made by Jennifer Johnson and seconded by Lindsay Ono.

Motion was approved by a unanimous vote.

V. Courses up for Review – Due Oct. 25

A. Billie Jo asked members to review their areas by October 25th. If your area is not applicable, you still need to make a comment so that we know it has been reviewed. Please write down the area(s) that you are reviewing.

VI. Good and Welfare Concerns

None.

VII. Adjournment – Next meeting scheduled for November 1, 2012

Billie Jo adjourned the meeting.