

Curriculum Committee Notes

April 7, 2011, Collins Conference Center

Members Present: Duane Anderson, Paul Dahl, Mike Daniel, Carl Dean, Dawn Dobie, Janet Duenas-Cliff, Stephen Eaton, Lisa English (SGA), Janet Fulks, Gay Gardella, John Gerhold, Nan Gomez-Heitzeberg, Sue Granger-Dickson, Rebecca Head, Qiu Jimenez, Jennifer Johnson, Denise Mitchell, Dan O'Connor, Leslie Reiman, Elizabeth Rodacker, Billie Jo Rice, Kristopher Stallworth, Nick Strobel, Sue Vaughn

Members Absent: Barbara Braid, Maritza Carlisle, John Carpenter, Kathy Hairfield, Jennifer Johnson, Billie Jo Rice, Jason Stratton, Bernadette Towns, Rene Trujillo

Agenda Item	Discussion	Action
<p>CONSENT AGENDA</p>	<p>The following courses were deleted:</p> <p>ANTH B21abcd, Special Projects (course is being replaced by ANTH B21)</p> <p>AUTO B64a, Automotive Electricity (course is being replaced by AUTO B64)</p> <p>AUTO B64b, Advanced Automotive Electronics (course is being replaced by AUTO B64)</p> <p>AUTO B65a, Advanced Automotive Performance & Emissions (course is being replaced by AUTO B61)</p> <p>AUTO B65b, Enhanced Area Clean Air Car Course (course is being replaced by AUTO B61)</p> <p>CHDV B41L, Supervised Field Experience in Early Childhood Education (lab course is being folded into lecture course for 4 units)</p> <p>MFGT B1a, Machine Tool Processes (course is combining into MFGT B1ab)</p> <p>MFGT B1b, Machine Tool Processes (course is combining into MFGT B1ab)</p> <p>RADT B9b, Principles of Mammography (course has not been taught in years)</p> <p>RADT B9c, Principles of Angiography (curriculum for this course will be merged into RADT B2c next fall. Spring 2011 is the last time this course will be offered.</p> <p>SPAN B2a, Elementary Spanish (SPAN B2ab for 5 units will be maintained. Only deleting the individual 2.5 units course in order to maintain IGETC certification which requires 3 unit minimums.</p> <p>SPAN B2b, Elementary Spanish (SPAN B2ab for 5 units will be maintained. Only deleting the individual 2.5 units course in order to maintain IGETC certification which requires 3 unit minimums.</p>	<p>Consent agenda approved.</p>

<p>SURVEY RESULTS FOR CURRICULUM COMMITTEE RESTRUCTURE, MULTICULTURAL REQUIREMENT AND BUDGET CRITERIA</p>	<p>The majority responding to the survey regarding the committee restructure favored an internal GE subcommittee of experts within the CC and limiting GE comments and suggestions to a small well-trained group.</p> <p>Janet has combined the Curriculum, General Education, and Extended Learning Committees as one group in the CurricUNET approval queue.</p> <p>The majority voted in favor of two faculty co-chairs with reassigned time and definitive roles. The idea of having a co-chair elect, a co-chair, and an exiting chair was suggested.</p> <p>Janet went over the budget criteria comments briefly. The criteria feedback will be sent to the Budget Impact Subcommittee</p>	<p>Nick Strobel will talk to the GE component of the CC in an effort to identify a group of GE experts.</p> <p>Planning and workload for next year will be an agenda item for the next CC meeting.</p> <p>Janet asked the committee to look at the co-chair duties again and send her feedback.</p> <p>The curriculum change boxes have been reinstated in CurricUNET. Content review can now be viewed, but the format needs improvement.</p>
<p>PROGRAM REVIEW INPUT</p>	<p>The IEC Committee is asking for input to the Program Review Process (PRP) Curriculum review is an integral part of the PRP. Janet said that the bulk of the work done this year was to accommodate departments which would be going through program review next semester. The idea of linking budget to an annual program review is being discussed and every six years a larger group would review the integration. It was suggested that there ought to be a way to continue the curriculum review independent of the program review. The committee provided feedback to Janet.</p>	<p>Details need to be worked out. Janet will share the committee's feedback with IEC.</p>
<p>BIOLOGY DEPARTMENT STATEMENT ABOUT LOCAL REQUIREMENTS</p>	<p>In response to President Chamberlain's challenge to "get students out of BC" by removing barriers, the Biology Department is proposing that content covered in BIOL B18 or BIOL B32 or BIOL B33 fulfill the Health Requirement for graduation. Leslie Reiman explained that the department is proposing to make it easier for students to get their degree and move on. Nursing students take a lot of biology courses, and those courses cover the same material but in greater depth. She distributed copies of the HLED B1 SLO's, course content, and the Biology SLO's and course content. There was a lot of discussion back and forth with respect to content taught in Health and content taught in Biology and the SLO's. Dan cautioned about designing our courses to meet as many things as possible.</p>	<p>John Gerhold moved, and Gay Gardella seconded, that the Biology Department's request be approved based on today's discussion. The motion died for lack of a vote. Carl Dean moved that the request to make the biology courses meet the Health requirement be denied. Leslie will take the discussion back to the department.</p>
<p>C-ID DESCRIPTORS</p>	<p>Janet announced that Sue Granger-Dickson has been appointed as the Articulation Officer. Sue has been submitting course outlines for review and assignment of a C-ID number for the new transfer degrees. C-ID is a course identification numbering system to increase articulation. The State Chancellor's Office held a webinar on the transfer degrees. Initially a non-transfer level course could be part of the TMC List C requirements. However, discussion during the webinar indicated that in order for colleges to maintain agreements with the CSU's, they had to get stricter. The Curriculum Committee approved the COMM AA-T with the stipulation that COMM B10 be removed from the TMC template. However, the department asked that it be maintained as part of the degree proposal. Janet asked if the committee was okay with her making minor changes to the COMM template in the event some of the courses don't meet the requirements. Janet said that COMM B10 was replaced by</p>	<p>John Gerhold moved retroactive approval for those degrees. Motion seconded and approved.</p> <p>Janet will advise A. Todd to come up with a back-up plan for the next meeting.</p>

	COMM B9. The department was adamant that only communication courses be part of the degree. She asked for direction in the event that adjustments need to be made to the degree proposal during the summer? It was suggested that the Communication Department develop a back-up plan to address questions from the State Chancellor's Office.	
UPDATING DEGREES AND CERTIFICATES	The chairs are updating their programs by putting them into CurricUNET and making changes. Janet drafted a TMC approval process that all three colleges could use as procedure.	Send additional feedback regarding the TMC approval process to Janet.
AUTO JOB SKILLS CERTIFICATES	At the last meeting the committee voted to approve the two Auto Job Skills Certificate proposals as Certificates of Achievement. Janet said that we cannot submit those as COA's until the appropriate State paperwork has been completed.	Mike Daniel moved, and Steve Eaton seconded, to approve the Auto Job Skills Certificates as submitted. Motion passed.
ADJOURNMENT	The next meeting will be on May 5 at 2:30 p.m.	Meeting adjourned at 4:00 p.m.

:Janna Oldham