Curriculum Committee Notes
March 24, 2011

Members Present: Duane Anderson, John Carpenter, Paula Dahl, Mike Daniel, Carl Dean, Dawn Dobie, Lisa English (SGA), Janet Fulks, Nan Gomez-Heitzeberg, Sue Granger-Dickson, Kathy Hairfield, Qiu Jimenez, Jennifer Johnson, Denise Mitchell, Dan O'Connor, Leslie Reiman, Elizabeth Rodacker, Nick Strobel, Bernadette Towns, Sue Vaughn

Members Absent: Barbara Braid**,** Maritza Carlisle, Janet Duenas-Clifft, Stephen Eaton, Gay Gardella, John Gerhold, Becky Head, Billie Jo Rice, Kris Stallworth, Jason Stratton, Rene Trujillo, Ann Wiederrecht

Agenda Item	Discussion	Action
MINUTES	A minor correction was made to the March 10 minutes on page 3, Architecture Degree.	The corrected copy will be posted to the public folder. Kathy Hairfield moved, and Mike Daniel seconded, to approve the minutes as corrected.
CONSENT AGENDA	1. ANTH B21 Special Projects/Anthropology 2. ARCH B21 Arch Design Fundamentals I 3. ARCH B22 Arch Design Fundamentals II 4. ~~ARCH B55 Building Codes~~ 5. ~~ARCH B56 Building and Related Codes~~ 6. AUTO B3 Fundamentals of Automotive Management & Services (new course) 7. ~~NUTR B10 Elementary Nutrition~~ 8. SOCI B21 Special Projects/Sociology 9. PSYCH B21 Special Projects/Psychology Janet discussed the ongoing problems with the approval queue and loose ends with some of the courses that need follow-up. Courses to be deleted: ARCH B31 Architectural Practice ARCH B32 Architectural Computer Graphics CHDV B41L Supervised Field Experience in Early Childhood Education PHED B3adw Adaptive PE, Wheelchair	Due to the SLO's not showing up in CurricUNET, ARCH B55 and ARCH B56 were removed from the consent agenda. NUTR B10 will be discussed separately. Mike Daniel moved, and John Gerhold seconded, to approve the consent agenda courses. These will be forwarded for the April Board meeting.

NUTRITION B10	The NUTR B10 course used to satisfy the Natural Science (B.1) category of BC General Education courses under the old 9 category pattern. When the course came up for curriculum review, it was re-evaluated to the new 5 category pattern and removed from B.1 and placed in E- Lifelong Understanding and Self-Development. It is also approved for the corresponding CSU category E. The department is requesting the committee reconsider the course for the science category. A lengthy discussion ensued, and arguments were made for and against placing it in the science category. Although some of the SLO's fit the science SLO, a lot of the same content is covered in HLED B1, and it would be a "stretch" to call Health a science course. Nick researched other nutrition courses in ASSIST. It is a mixed bag at the community colleges. One course had an area B prerequisite. Another school's nutrition course was IGETC certified; however, the course required prerequisites of chemistry and anatomy and physiology and was taught in the Biology Department.	After further discussion, a straw poll vote was taken. The majority agreed that NUTR B10 should remain in the BC GE category E. Bernadette Towns will follow up with Leah Carter. Paul Dahl moved, and Qui Jimenez seconded, to approve NUTR B10. Motion passed.
MULTICULTURAL REQUIREMENT	The committee has been discussing revisions to the multicultural requirement. Janet provided copies of the current language and three suggested proposals, including email feedback. One suggestion was to include the study of subcultures of the U.S. or world. There was discussion regarding the use of subculture. It was agreed that multicultural courses should provide a broad experience for students.	Janet Fulks will finalize the additional suggestions and send out a final proposal for voting next time.
ASSESSMENT WORKSHOP	Bernadette Towns announced that a series of Assessment Workshops will be held next week from 1-2:00 p.m. in Levinson 40.	Students who know their Student Learning Outcomes will be rewarded with a slice of pizza.
CURRICULUM COMMITTEE RESTRUCTURE PROPOSAL	Copies of a proposal to restructure the Curriculum Committee were distributed. The restructure proposed either 1) combine the General Education Committee(GE) with the Curriculum Committee (CC) as one large committee and have everyone read everything and comment on everything, including GE applicability, 2) Create an internal GE subcommittee of experts within the CC, including GE applicability, 3) Create co-chairs –both faculty with reassigned time (.200 each). The proposal includes a list of duties showing how the work would be divided between each chair. Janet also made a proposal to the District for additional reassigned time to finalize the CurricUNET implementation and coordinate CurricUNET-related work district wide. There was a lengthy discussion. Comments included setting a limit on the amount of curriculum to be reviewed next year, having a calendar with timelines/deadlines, creating staggered terms for the co-chairs with the idea of the outgoing chair training an incoming chair. The Vice-President would no longer act as co-chair, but would continue serving on the committee in an administrative role.	Janet conducted a straw poll, and the majority vote went with proposal #3: Create co-chairs, both faculty, with reassigned time. Janet will develop a Survey Monkey for further input and clarify the GE component.

PROGRAMS	Copies of program development criteria as outlined in the State Chancellor's Office Program and Course Approval Handbook were distributed. The five criteria for evaluating a new program proposal are 1) Appropriateness to Mission, 2) Need, 3) Curriculum standards, 4) Adequate resources, 5) Compliance. Janet explained that the committee should reference this handbook when reviewing new program proposals. The chairs will be entering their programs into CurricUNET, and programs will be coming through the CurricUNET queue next week. Questions to consider when reviewing a program were provided for the committee.	Training for BC chairs on program submission will be held March 28 and March 29. The BC Biology AS was provided as a sample as to what the program page looks like after being entered in CurricUNET.
TMC's -	Copies of the Transfer Model Curriculum templates for Communication, Psychology, and Sociology were distributed. Sue Vaughn stated that the vast majority of degrees are earned for Liberal Arts, and that we should be thinking about a Liberal Arts Degree with an emphasis. Janet responded that discussions are taking place statewide with respect to a Liberal Arts Transfer Degree. COMM B10, Leadership and Communication, is included on List C for the transfer degree. This is not a transferable course—should we exclude it from the proposal? There was discussion. Although the State Academic Senate negotiated that one non-transfer course could be included, there was consensus that COMM B10 should be replaced by a transfer-level course such as PSYC B1a or SOCI B1. Sue Granger-Dickson stressed the importance of maintaining a good relationship with CSUB and suggested the department remove it.	It was moved and seconded that the Psychology, Sociology, and Communication Transfer Degrees be moved forward with the stipulation that COMM B10 be removed from the COMM AA-T proposal. Motion passed.
JOB SKILL CERTIFICATES	George Canady submitted two new Job Skills Certificate proposals: Automotive Heating, Ventilation & Air Conditioning (HVAC) for 14 units and Basic and Advanced Clean Air Car Course for 14 units. Copies of the approval form, a letter from the BC Auto Advisory, and other back-up documentation have been provided. Janet suggested that in lieu of Job Skills Certificates that these be approved as low-unit Certificates of Achievement that would print on student transcripts.	Duane Anderson moved, and Mike Daniel seconded to approve the Job Skills Certificate proposals as Certificates of Achievement. Motion passed. Janet will prepare the COA paperwork.
ADJOURNMENT	The next meeting is scheduled for April 7 in the Collins Conference Center.	Meeting adjourned at 4:10 p.m.

:Janna Oldham