

## Curriculum Committee Notes

February 10, 2011

**Members Present:** Duane Anderson, Mike Daniel, Dawn Dobie, Janet Duenas-Cliff, Stephen Eaton, Lisa English (SGA), Janet Fulks, John Gerhold, Nan Gomez-Heitzeberg, Sue Granger-Dickson, Becky Head, Jennifer Johnson, Dan O'Connor, Elizabeth Rodacker, Kris Stallworth, Jason Stratton, Nick Strobel, Sue Vaughn

**Members Absent:** Barbara Braid, John Carpenter, Maritza Carlisle, Paula Dahl, Carl Dean, Gay Gardella, Kathy Hairfield, Qiu Jimenez, Denise Mitchell, Leslie Reiman, Billie Jo Rice, Jason Stratton, Bernadette Towns, Rene Trujillo, Ann Wiederrecht

Agenda Item	Discussion	Action
<b>MINUTES</b>	The minutes of January 27 were sent out for review.	
<b>CONSENT AGENDA</b>	<p>The following curriculum was presented for a second review and read.</p> <ol style="list-style-type: none"> <li>1. ARCH B6 Materials of Construction</li> <li>2. ARCH B12 Design Drawing / Color</li> <li>3. ARCH B16 Digital Tool/Graphics Cmmunctn</li> <li>4. ARCH B21 Arch Design Fundamentals I</li> <li>5. ARCH B33 Architectural Computer Pract</li> <li>6. ARCH B34 Residential BIM</li> <li>7. ART B29 Special Studies in Art</li> <li>8. ART B42 Graphic Design BC Course Update</li> <li>9. ASL B6 American Deaf Culture</li> <li>10. ASTR B3 Solar System</li> <li>11. AUTO B14 Auto Tune-Up:Electrical/Ignition/Accessories</li> <li>12. AUTO B15 Auto Tuen-up:Fuel Systems and Emission Controls</li> <li>13. AUTO B59 Automotive Air Conditioning</li> <li>14. AUTO B64 Automotive Electricity and Electronics</li> <li>15. AUTO B65 Basic &amp; Enhanced Area Clean Air Care Course</li> <li>16. CHEM B1a General Chemistry I</li> <li>17. COMM B1 Public Speaking</li> <li>18. COMS B5 Introduction to Microcomputer Applications Using Microsoft Office</li> <li>19. CNST B1 Introduction to Construction BC Course Revision (moved to Feb 10)</li> <li>20. CNST B2 Estimating and Scheduling BC Course Revision (moved to Feb 10)</li> <li>21. CNST B3A Plumbing/Residential Cnstr</li> <li>22. CNST B3B Electrical/Residential Cnst</li> <li>23. CNST B50A Residential Construction</li> </ol>	

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|  | <ol style="list-style-type: none"><li>24. CNST B50B Residential Construction</li><li>25. ELET B5 Programmable Logic Controllers</li><li>26. FORE B6 Forestry Skills</li><li>27. GEOL B10L Introduction to Geology Laboratory</li><li>28. GEOL B11 Historical Geology</li><li>29. GEOL B11L Historical Geology Laboratory</li><li>30. HIST B2 History of World Since 1500</li><li>31. JRNL B1 Media and Society</li><li>32. JRNL B2 Beginning Reporting</li><li>33. JRNL B4 Intro to Public Relations</li><li>34. JRNL B15 Press Photography</li><li>35. JRNL B16 Multimedia Reporting</li><li>36. JRNL B26 Newspaper Production/Editors</li><li>37. JRNL B27a Newspaper Production/Reporters</li><li>38. JRNL B27e Newspaper Production/Photographers</li><li>39. MFGT B1 Machine Tool Processes</li><li>40. MFGT B2 CNC Lathe Programming &amp; Operation</li><li>41. MFGT B3 CNC Mill Programming</li><li>42. MUSC B9a Beginning Class Guitar</li><li>43. MUSC B9b Intermediate Class Guitar</li><li>44. MUSC B10b Concert Band</li><li>45. MUSC B10c Concert Band</li><li>46. MUSC B10d Concert Band</li><li>47. MUSC B12b College Orchestra</li><li>48. MUSC B12c College Orchestra</li><li>49. MUSC B12d College Orchestra</li><li>50. MUSC B14a College Choir</li><li>51. MUSC B14b College Choir</li><li>52. MUSC B14c College Choir</li><li>53. MUSC B14d College Choir</li><li>54. MUSC B17a Chamber Singers</li><li>55. MUSC B17b Chamber Singers</li><li>56. MUSC B17c Chamber Singers</li><li>57. MUSC B17d Chamber Singers</li><li>58. MUSC B54A College Chorale</li><li>59. MUSC B60a Concepts/Applications/Music/Tech</li><li>60. ORNH B36 Beginning Ornamental Floral Design</li><li>61. PHIL B6a Introduction to Philosophy</li></ol> |  |
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	<p>62. PHIL B12 Ethnics of Living and Dying  63. POLS B1 American Government: National, State and Local  64. POLS B12 Contemporary Issues in California State and Local Government  65. PSYC B20 /<b>SOCI B20</b> Social Psychology  66. WELD B53A Shielded Metal Arc Welding  67. WELD B53B Shielded Metal Arc Welding  68. WELD B54A Blueprint Reading, Wldrs/Mach  69. WELD B55A Structural Plate Certification  70. WELD B55B Structural Plate Certification  71. WELD B55C ASME Pipe Certification  72. WELD B55D ASME Pipe Certification  73. WELD B55E API/Related Certificatn Tests  74. WELD B55F API/Related Certificatn Tests</p> <p>Janet explained various problems with the approval queue, which has resulted in several courses getting stuck and preventing them from moving to the review level. In addition, some courses were sent back to the originator due to incomplete sections, and she has been working with people to complete the curriculum. The Board summary for the March 10 Board meeting is due next Monday, and some of these courses are tied to the new Transfer Degrees. Janet may remove some courses from the list if she does not get a response back from the originator.</p>	<p>Janet asked for volunteers to review several courses that were “stuck in the queue” between now and Monday, so they can be submitted to the Board for the fall catalog. Dawn Dobie, Sue Vaughn, and Jennifer Johnson volunteered to review these courses.</p> <p>Dawn Dobie moved, and Lisa English seconded, to approve and move forward all courses that completed their outlines and responded to comments and questions. Motion passed. Janet will send out the list of fifteen courses requiring immediate review.</p>
<p><b>CONTENT REVIEW</b></p>	<p>The current CurricUNET upload now includes content review. The CB 21 Student Learning Outcomes for Basic Skills Writing, Reading, and Math were distributed. Reading Level 5, English Level 5, and MATH BD are equivalent to “1 Level Prior to Transfer.” These will be posted in CurricUNET for faculty to use when determining advisories and prerequisites. Sue Vaughn stated that a subcommittee met last year and revised the guidelines for determining prerequisites and advisories for reading, writing and math. The content review skills correspond to our placement levels and cut-off scores. She noted the CB 21 language is different and stressed the importance of consistency. Janet stated that the CB 21 SLO’s were leveled statewide, and these SLO’s were agreed on by the faculty chairs within the District. Janet responded to questions about the CB21, which is the Course Basic code for any course that is not college level. Dawn requested that BC’s corresponding English levels be posted with the CB 21 listing. Concern was raised that the district wide outcomes (approved by the District Curriculum Chairs) did not quite mesh with the Course Levels and Cut-off Scores chart put together by the District Student Services Committee represented by the VP’s, Deans, Counselors, and Matriculation Coordinators from all three colleges for use in determining prerequisites entered into</p>	<p>Janet is working with CurricUNET to address the visibility issue with the content review documents. The idea of having a training session when the content review component was fixed in CurricUNET was suggested.</p>

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<b>MULTICULTURAL REQUIREMENT</b>	<p>Copies of a revised multicultural definition were distributed: “Bakersfield College requires students to take courses that are inclusive of multicultural perspectives found in American and global society. This requirement may be satisfied through studying either American ethnic groups or world cultures. Courses meeting the American Ethnic Groups and Subgroups requirement should include the study of a minimum of three ethnic groups, at least two groups from non-European origin. Courses meeting the World Cultures requirement should include the study of a minimum of three different world cultures, at least one of which is not solely based in western civilization. multicultural graduation requirement have student learning outcomes and topical outlines that evidence the study of a minimum of three diverse cultural groups. Every attempt should be made to include western and non-western cultures.” The new definition is taken out of CSU Breadth language. Sample SLO’s and topical outlines for two BC courses were used as examples to illustrate how to look for evidence in the course outline that would justify whether a course would qualify for the multicultural requirement. There may be courses at BC which fit the multicultural requirement, but the department has not requested a review.</p>	<p>Nick Strobel is working on the definition with the GE Committee, and this will be discussed again at the next meeting. Dawn suggested the multicultural requirement and definitions be added as a box in CurricUNET.</p>
<b>RENUMBERING OF ART COURSES</b>	<p>The Art Department is renumbering the majority of their courses to make it easier for students. Copies of the numbering changes were distributed.</p>	<p>This will require a lot of work relating to articulation and the State Chancellor’s Office.</p>
<b>GE PROPOSAL CHANGE</b>	<p>Copies of a proposal to the Academic Senate to restructure the Curriculum and the General Education Committee were distributed. Janet summarized the proposal. Given the pressure from the legislature to expedite student transfer, it is crucial that local GE coursework is aligned with CSU and UC coursework. In some instances, BC courses have been denied local GE that are already approved for CSU breadth or IGETC. A huge portion of BC students take BC GE courses. She explained that CurricUNET does not accommodate a separate approval process for a separate committee, and that no other school in the state has a subcommittee for GE. Some departments do not request GE for courses that appear to fit the GE pattern. Likewise, people have noticed in ASSIST that their course is a GE course at other colleges, but not at BC. Janet asked the Academic Senate Executive Board (EB) for direction in improving the process, and the EB suggested she develop a proposal. The proposal calls for restructuring the current GE Committee as a permanent part of the Curriculum Committee, without a separate approval process and continue integrated training and review for local GE, CSU Breadth and IGETC (and other graduation requirements). The proposal will be voted on at the next Academic Senate meeting. There was discussion. John Gerhold said there were issues with</p>	

	<p>SLO's in the past that delayed the approval process and caused courses to bounce back and forth, get stuck in feedback, resulting in courses not being approved for GE. He is in favor of streamlining the process. Jennifer Johnson said the Curriculum Committee should defer to GE Committee feedback and suggested working to make the GE layer not as cumbersome. She said that she is not happy with the rapidity of the volume of curriculum, and the GE Committee is the subcommittee that the Curriculum Committee defers to for general education courses.</p> <p>Sue Granger-Dickson stated there is room for improvement. The State is pushing for more students to transfer and earn certificates. If we want to see more students succeed, we need to simplify the process and make it easier for students to move through our college and transfer. Dawn Dobie said that today is not the day to be voting on this issue. She concurs with the views expressed and acknowledges we need to make things simpler for students. Dawn also expressed concern about the large volume of curriculum coming through for review.</p> <p>Nan said that the GE Committee was given a specific charge a few years ago, and they are doing it. Then CurricUNET was implemented along with a volume of courses with deadlines, problems with the software, and SB 1440 mandates. If we had the time to engage and have the discussion, we wouldn't be at this kind of crossroads; what do we need to do right now or in the next couple of months? What do we think the charge needs to be on behalf of our students? Dawn pointed out that a large percentage of BC students do not go on to a four-year school, but are here just for a degree or a certificate. Does the GE or IGETC fill in the gap, or do BC GE requirements fill in the gap for students not interested in transferring? Sue Granger-Dickson stated that 800 students transfer, the majority with Liberal Arts. Some students take 70-80 units, some of which do not transfer, or they have not fulfilled the entire GE pattern. She advises students to follow one of the GE transfer patterns. BC has a multicultural requirement and the lifelong learning, including a PE class. She believes some serious faculty work (from a diverse group) needs to occur in order to decide what best serves students. She questioned the importance of the multicultural requirement for students not planning to transfer; should we give students two choices</p> <p>Nick Strobel joined the committee after the GE Committee had concluded its meeting. He said that the GE Committee looked at courses appropriate for GE, and most of them were approved. They looked at the art lab courses, and suggested a modification to the multicultural definition. He read the suggested change. The rest seemed to be okay.</p>	<p>Janet said that the GE Committee is discussing the proposal today, and she will share their summary with the full committee. She will also discuss this with the Senate EB next week and bring this back again.</p>
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<b>DELETED COURSES</b>	A list of courses to be deleted was distributed. The committee was asked to review the list and note any additional courses that should be deleted.	Janet will contact Becki Whitson about whether to delete the gerontology courses. Send comments to Janet as soon as possible.
<b>INDEPENDENT STUDY COURSES</b>	Copies of proposed Board Policy regarding independent study courses were distributed. BC has several independent study courses. Janet said the courses are not connected to a program, and she thinks the KCCD Board is under the impression that these courses result in students tutoring other students. She has done a lot of research regarding the tutoring issue. No instructor receives pay for these courses. These courses are for a small number of students in order to conduct research for transfer or for a graduation requirement. The Academic Senate is reviewing the proposal and suggesting the language be clarified in a couple of areas. Nan noted that the course descriptions for some independent study courses includes tutoring. Is that part of our mission to them to be teachers? She believes that this is more like a capstone course. Sue Vaughn said that independent study is also an attendance method, and most of our online courses are taught by the independent method.	The committee was asked to share the proposal with faculty in their area who teach independent study courses. Janet would like to attach a letter describing these courses with the proposal.
<b>ADJOURNMENT</b>	The committee will meet again on March 10 <sup>th</sup> at 2:30 p.m. in the Collins Conference Center.	Meeting adjourned at 4:15 p.m.

:Janna Oldham

