

**Curriculum Committee Notes**

October 21, 2010, Library 148

**Members Present:** Duane Anderson, Maritza Carlisle, John Carpenter, Mike Daniel, Dawn Dobie, Janet Duenas-Cliff, Stephen Eaton, Lisa English (SGA), Janet Fulks, Gay Gardella, John Gerhold, Nan Gomez-Heitzeberg, Rebecca Head, Jennifer Johnson, Denise Mitchell, Dan O'Connor, Jeannie Parent, Leslie Reiman, Billie Jo Rice, Wally Simmons, Kristopher Stallworth, Jason Stratton, Nick Strobel, Rene Trujillo, Sue Vaughn

**Members Absent:** Barbara Braid, Paula Dahl, Carl Dean, Adie Geiser, Kathy Hairfield, Qiu Jimenez, Pat Thompson, Bernadette Towns, Kimberly Van Horne, Ann Wiederrecht

**Guest:** Rebecca Flores, Bonnie Suderman

Agenda Item	Discussion	Action
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**Consent Agenda**

The following curriculum was presented for a first read:

**Performing Arts**

- MUSC B230a Music Laboratory
- MUSC B230b Music Laboratory
- MUSC B230c Music Laboratory

**Philosophy**

- PHIL B9 Critical Thinking and Advanced Composition
- PHIL B18 History of Ancient Philosophy

**Physical Science**

- GEOG B1 Physical Elements of Geography
- GEOG B1L Physical Geography Laboratory
- GEOG B2 Human Geography
- GEOG B3 Introduction to Weather and Climate

**Social Science**

- CHST B30a Early Chicano History
- HIST B30b/CHST B30b History of the Chicanos in the Southwest
- HIST B36 History of Native American Indians
- POLS B2 Comparative Government
- POLS B3 International Politics

Janet Fulks is collecting feedback about the curriculum and putting comments into CurricUNET. She has asked the originators to address questions; if questions are not addressed, the curriculum is removed from the approval queue. The committee looked She said that conflicting comments were recd about SLOs; some members liked the SLOs, and some did not. There were concerns about the SLO's for CHST B30b and HIST B30a. Nan asked if the comments regarding the SLOs for HIST B36 had been addressed. The committee looked at the SLO's in CurricUNET, and the originators responded to the feedback by revising the SLOs. Nan suggested the idea of adding a checklist to CurricUNET advising faculty about things that affect articulation, such as UC requirements for textbook recency and number of writing assignments.

There was discussion about the feedback and the status of the feedback. A lot of the questions have been addressed in CurricUNET.

It was questioned why MUSC B230abc are identical. The State assigns a different course control number for each abc taught and sees them as individual courses. Likewise, each abc section is a separate course in Banner. Janna said that depending on how the course is scheduled, there could be another course control number and a separate banner screen for a, b, c, ab, ac, ad, etc. It just depends on how courses are scheduled, so that is why they are entered separately into CurricUNET.

Janet said the SLO assessment component will be in the SLO component module where the data will be submitted by individual faculty and by sections—not as a COR

Rene Trujillo moved, and John Gerhold seconded, to pull HIST B30a and CHST B30b from the consent agenda in order to get further information on the COR. Motion passed.

MUSC B230abc will be pulled off the agenda for further work on linking up the evaluation with the SLO's. John Gerhold will send the correction out.

Dawn Dobie moved, and Wally Simmons seconded, to move the

	activity which would dictate that all faculty have the same assessment tool. We choose, as a district, to enter assessments in the module. This module is currently under development. Bernadette Towns and Bonnie Suderman are working on this.	remaining consent agenda curriculum forward to the next level. Motion passed.
<b>CurricUNET Approval Queue</b>	<p>The approval queue for Cerro Coso seems to be working well. A visual showing how BC's approval queue is laid out in CurricUNET was distributed. Janet Fulks sent out an approval queue "test," but that didn't work because of the multi-level approval process that BC uses for approving curriculum. She spent several hours talking with CurricUNET staff about the problems with BC's approval queue. She described the course revision approval process step by step and the glitches with the approvals. The approval queue requires people to select their role on the committee. Some people have multiple roles because they are part of the Curriculum Committee, the GE Committee, the Extended Learning Committee member, and/or the SLO Review group. Discussion ensued about subcommittee roles. Bonnie Suderman explained how the process has worked for reviewing distance education courses. The Extended Learning Committee would review DE curriculum, come to a consensus, and the results would be sent to Janna in a timely fashion for forwarding to the full Curriculum Committee. Could the committee's decisions be entered into the DE comment component of CurricUNET?</p> <p>Janet attended a statewide meeting recently, and no college had a decision making process as complicated as BC's. Part of the complexity involves the BC curriculum process with separate distance education and general education committees. She said as a campus we need to discuss how to streamline the approval process. Wally stated that small groups function more efficiently than larger groups. John Gerhold said that if we were building a new process, we would want something that functions efficiently and maintains rigor. Janet discussed the Cerro Coso model.</p> <p>Janet is going to create a "test" biology course and send it out tomorrow morning. Please allow 5 minutes to respond to the test. The email will come from system@governet.edu, which manages the emails for CurricUNET and will combine all courses for approval in a single email.</p> <p>There was discussion about the automatic CurricUNET emails related to the approval process. People are logging in, but not be able to make comments as a Curriculum Committee member, but as a GE member. Likewise, not all courses requiring approval were listed. These problems have been relayed to the CurricUNET programmers. (Janet was aware of the approval process glitches, and sent separate emails to various committee members with a list of courses to review).</p>	<p>Janet will send out a biology "test" course out tomorrow morning. Please allow five minutes to respond to the test. The email will come from system@governet.edu, which manages the CurricUNET emails.</p> <p>If anyone continues to experience problems, please contact Janet Fulks.</p>
<b>ADJOURNMENT</b>		Meeting adjourned at 4:30 pm.

:Janna Oldham

