

BAKERSFIELD COLLEGE

ANNUAL ADMIN STRUCTURE REVIEW

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**BAKERSFIELD
COLLEGE**

February 24, 2021 – College Council

TIMELINE REVIEW

Phase 1: October 28 – December 9

October 28th : Provide overview and workplan to College Council

Task Force completes initial work

- Review of current organizational structure, key institutional documents and college-wide initiatives
- Review draft and finalize work plan

December 9th : Provide update to College Council

Phase 2: January 16 – February 28

Engage in college-wide discussion and identify areas of need

- Communicate with various college constituencies (such as FCDC, SALT, EAC, CSEA, Academic Senate, etc.) to explain the process, answer questions and gather input
- February 24th : Provide update to College Council

Phase 3: March 1 – March 24

Continue campus engagement and finalize details of proposal

March 24th : Review final proposal with College Council for 1st read

Phase 4: March 9 – March 24

April 14th : College Council vote on final proposal

FINANCE AND ADMIN SERVICES

Positions under review by the taskforce

(NEW) Director, Contracts and Finance (Categorical and GUI funded) [Carryover]

(NEW) Asst. Manager, Food Services (Non-GUI funded)

(NEW) Program Manager – Facilities (GUI funded)

(NEW) Budget Analyst – (GUI)

STUDENT AFFAIRS

Positions under review by the taskforce

(TITLE CHANGE) Executive Director, Categorical Funding (GUI, level I)

(TITLE CHANGE) Executive Director, Student Life (GUI)

(TITLE CHANGE) Assistant Director for Student Life (Level G)

Note: Is currently Program Manager for Campus Center Programs and Services

(NEW) Program Manager, Compliance (Categorical, level G) Financial Aid

(NEW) Financial Aid Supervisor (level A) Categorical

**Note: This position was previously approved as a Site Coordinator for Financial Aid but was never hired.*

INSTRUCTION

Positions under review by the taskforce

Dean of Instruction (replace Cindy Collier vacated position)

(NEW) Associate Dean (to go under Dean Waller to help with evaluations)

(NEW) Grant Writer (level I) GUI

(NEW) Director, Diversity and Equity (Level I) *Categorical*

(NEW) Program Manager, Hispanic Serving Institutions (Level D) GUI

Note: Will report to Director, Diversity and Equity

(TITLE CHANGE) Program Director, Adult Education (Level G)

Is currently Program Manager, Adult Education

PRESIDENTS LEADERSHIP TEAM

Positions under review by the taskforce

(NEW) Program Manager, IT (Level D)

ADDITIONAL INFO

- Budget implications are being analyzed by budget office.
- 50% implications are being analyzed by budget office.

NEXT STEPS

- Task Force will continue to engage with the various committees to solicit feedback.
- Task Force will continue to work with VP's and their areas to get recommendations for changes.
- Budget team will provide budget analysis.
- Next College Council update will be March 24, 2021