

College Council Meeting Minutes
December 6, 2019
[College Council Website](#)

College Council Members Present: Zav Dadabhoy, Billie Jo Rice, Mike Giacomini, Jennifer Achan, Steven Holmes, Kimberly Bligh, Kendall Moya, Krista Moreland, Cynthia Quintanilla, Jason Stratton, Chris Glaser, Stephanie Vega, Rich McCrow, Samantha Pulido, Jessica Wojtysiak

Guests/Substitutes: Amber Hroch, Abel Guzman, Raquel Lopez, Jaime Lopez, Endee Grijalva

Phone/Zoom:

Next meeting: February 7, 2020

Welcome and Overview of Agenda

Approval of Minutes

A motion was made by Wojtysiak and seconded by Moreland to approve the minutes as presented.
[-November 1, 2019](#)

President's Report

Dadabhoy directed the Council to the posted report and supplemental documents, and noted the recognition from Campaign for College Opportunity as a Champion of Higher Education

Early College Update

Hayward and Swanson shared data related to early college, and shared the following about the class of 2018:

- 75 students signed up for the Ag Prep program at Wonderful College
- 25% are Latino students
- 85% are first generation students
- 38 students qualified for graduation
- 28 students awarded an Associate's Degree

It was noted that to advance equitable baccalaureate attainment, the college must expand its outreach and programming in rural communities.

It was suggested to make this report a regular item for College Council and to incorporate this information into the annual State of the College.

It was also suggested that SGA and the Academic Senate invite the team to present in the spring.

Meta-Major Pathway Report - Education

Chapman introduced the team including Wojtysiak and Castaneda, and shared his passion and enthusiasm for the students in this pathway.

Wojtysiak reviewed the momentum point data for the pathway, highlighting completion of 15 units the first term, and 30 units the first year.

Castaneda noted that of the 1800 Summer Bridge students approximately 1500 of those students are part of the Finish in Four program. Castaneda shared the high-touch practices she implements as the Ed Advisor in the pathway and highlighted the 99% completion rate of financial aid applications.

State of the College

Christian reminded the Council that the State of the College document is an annual report the college provides to the Board of Trustees. The document provides a summary of the previous academic year's accomplishments and is reviewed by College Council annually.

Hroch reviewed the document and highlighted

- Early college
- Accreditation
- Tutoring center
- Counseling – student contact data shows that most students
- Financial aid; cost per student has decreased the last three years

There is newly incorporated section of Innovation and Leadership highlighting many initiatives at BC such as: Guided Pathways Leadership, Program Mapper and data coaching.

The State of Bakersfield College is strong!

Closing the Loop

Giacomini reminded the Council the document was initially presented on November 1, 2019. Closing the Loop is an annual report provided twice a year outlining how the work of the college drives the budget decisions.

Strategic Directions Mid-year Report

Coston directed the Council to the posted report and reviewed the status of the initiatives within each of the four strategic directions: Student Learning, Student Progression & Completion, Facilities & Technology, and Leadership and Engagement. Coston also noted that 15 of the initiatives are complete as of Fall 2019.

Program Review, Report on Annual Process

Waller, Nickell and Rabe directed the Council to the posted materials and reviewed the purpose of this annual report is to:

- Summarize themes and trends among the 105 program reviews
- Facilitate the resource allocation process by providing information to aide decision-making
- Share observations and trends identified through the process

The team highlighted planning items for the 2020-21 cycle

- Create a Program Review process with a timeline and milestones to make the work a continuous process
- Create the 3-Year Comprehensive cycle in eLumen
- Develop a program review that is relevant to hybrid programs that are both instructional and non-instructional- Umoja, Library
- Provide better eLumen guides and examples of exemplary program reviews.
- Program Review rubric
- Workshops:
 - department specific eLumen/Program Review
 - Data/Tableau
 - Administrative Unit Outcomes
- ASCCC-create a program review that ties in with Guided Pathways and Student Support Services

- Consider the questions less isolated and connect:
 - Guided Pathways
 - Student Support Services
 - Equity and disproportionate impact
 - CCCC Vision for Success
- Refine questions
 - Goals
 - Assessment
- Reformat eLumen questions and feedback sections
- Give relevant and constructive feedback...hold programs accountable
- Incorporate Program Mapper
- Accessibility

Committee Charge Revisions

Holmes directed the Council to the posted materials, and noted the Academic Senate approval dates. A motion was made by Moreland and seconded by Stratton to approve the revisions as presented.

- [Bookstore Advisory](#)
- [Budget Committee](#)

Committee charge revision for [EODAC](#) and [AIQ](#) Committee were provided as a first read and will be slated for action at the next meeting.

District Consultation Council

Mourtzanos directed the Council to his posted written report and the meeting materials from the November 26, 2019 meeting. Holmes directed the Council to the written response to the district Administrative Unit Reviews as prepared by the Academic Senate, and asked for College Council endorsement of the prepared document. College Council reviewed the material and endorsed the written response with some revision.

Chancellor's Cabinet Update

Dadabhoy & Rice shared information related to the posted material.