

**ANNUAL UPDATE**  
**Bakersfield College Administrative Structure Task Force**  
<https://committees.kccd.edu/bc/reorganization-task-force>  
**February 7, 2020**

**Guiding Principle:**

Review and update administrative structure for 2020-21 that promotes the values, mission and strategic directions of the college. This is not a review with the intention to downsize the college for a reduction of force.

**Deliverable:**

Complete an annual review of the administrative organization to include a document that proposes options for the administrative structure of Bakersfield College with pros and cons for each option along with the budgetary impact. The options will reflect the institutional priorities as defined in the Strategic Directions, Core Values, Program Review Summary, and Decision Making documents.

**Who:** College Council is the sponsor of the work. This small group includes broad representation including previous task force members and members of College Council.

**Taskforce:**

Chair: Todd Coston

Classified: Bernadette Martinez

Faculty: Jason Stratton, Krista Moreland

Management: Andrea Thorson, Jennifer Achan, Craig Hayward

Administrative Support: Jennifer Serratt

Ex-officio, Financial Analysis: Mike Giacomini, Cristal Rios

**When:** February 7<sup>th</sup> – March 16<sup>th</sup>

**Workplan:**

Phase I: February 7 – February 14

February 7: Provide overview and workplan to College Council

Task Force completes initial work

- Review of current organizational structure, key institutional documents and college-wide initiatives
- Review draft and finalize work plan

Phase 2: February 17 – February 28

Engage in college-wide discussion and identify areas of need

- Communicate with various college constituencies (such as FCDC, SALT, EAC, CSEA, Academic Senate) to explain the process, answer questions and gather input

Phase 3: March 2 – March 6

Continue campus engagement and finalize details of proposal

March 6: Provide update to College Council

Phase 4: March 9 – March 16

March 20: Review final proposal with College Council

**Proposed Task Force Meetings:**

February 13, 2020

February 25, 2020

March 10, 2020

March 17, 2020