

District Consultation Council  
Tuesday, November 26, 2019  
KCCD – Tulare Room  
Prepared by Manny Mourtzanos

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**Review of Agenda:**

- Agenda available [here](#)

**Approval of Summary:**

- Virtual meeting held in October – No minutes

**Human Resources Updates:**

- Review of [2019-20 Administrative Review \(AU\) for HR](#)

**General Counsel:**

- Resolution occurred regarding a suit pertaining to Trustee re-districting

**Business Services:**

- DRAFT [2019-20 Annual Unit Review \(AUR\)-BS &FAC](#)
- Review of [BP/AP 3B](#) and the New [Use of Facility Manual](#)
  - Reference to websites in each manual for fiscal planning
  - VP-FAS have been working with Debbie to draft and develop
  - The Facility Use Manual will serve as a procedural document
  - Each College will maintain its own website for pricing of facility uses (generating local revenue and not incorporated in budget allocations)
  - To Board for first read in December, and approval in February
- IT Re-org Change with Fiscal Impact
  - IT did a small re-org, moving a Systems Administrator (vacant position) to a DA-III, resulting in a budget reduction of about \$43,587
  - Budget savings will go to Board in December
  - Supporting document [here](#)

**Educational Services:**

- Review of [2019-20 Administrative Review \(AU\) for Educational Services](#)
- Review of [2019-20 Administrative Review \(AU\) for Economic & Workforce Development](#)

**Constituency Issues:**

- No updates

**Operations:**

- Review of [2019-20 Administrative Review \(AU\) for Information Technology](#)

- Review of [2019-20 Administrative Review \(AU\) for Construction and Facilities Planning](#)

**Institutional Research and Reporting:**

- Review of [2019-20 Administrative Review \(AU\) for Institutional Research and Reporting](#)

**Chancellor's Report:**

- DRAFT 2019-20 Annual Unit Review (AUR)
- Review of KCCD Board Policy [Chapter 2](#)
  - First reading will go to Board in December, with anticipated approval in February.
  - Revisions to better align with CCLC standards
- Discovered the process of electing the student trustee has not been legally consistent. Currently assigned on a rotating basis by college. The law requires an at-large election across the district. This will be implemented for the 2020-21 cycle (on a one-year term). The Chancellor's Office will coordinate with each of the SGA Presidents to implement an improved system. A concern was brought that an at-large election will likely result in a student trustee elected from BC due to its size. Danielle is working with the Chancellor to propose some options for equity.

**Next Meeting:**

- Tuesday, January 28, 2020 - 1:00 pm