

**Kern Community College District
Administrative Procedures
Chapter 4 – Academic Affairs**

Governance Process: Rely Primarily upon the Advice and Judgment

Reason for Revision: To Amend District Policy

AP 4C1 CREDIT BY EXAMINATION

Credit by Examination may be obtained by one of the following methods:

- *Achievement of a score of 3 or higher on an Advanced Placement Examination administered by the College Entrance Examination Board.*
- *Achievement of a score that qualifies for credit by examination in the College Level Examination Program (CLEP).*
- *Credit by satisfactory completion of an examination administered by the college in lieu of completion of a course listed in the college catalog.*
- *Achievement of an examination administered by other agencies approved by the college.*

Determination of Eligibility to Take the Examination:

- *The student must be currently registered in the college and in good standing.*
- *The course is listed in the college catalog.*
- *Credits acquired by examination are not applicable to meeting of such unit load requirements as Selective Service deferment, Veteran's or Social Security benefits.*

Credits acquired by examination shall not be counted in determining the 12 semester hours of credit in residence required for an Associate degree.

NOTE: *The following language shown below in **black ink** is from current KCCD Policy 4C1 titled Credit by Examination. It was moved to this administrative procedure due to the detailed language contained therein.*

❖ From current KCCD Procedure 4C1 titled Credit by Examination

Credit may be granted to any student, who satisfactorily passes an examination approved by discipline faculty and conducted by a designated authority of the college. Such credit may be granted only to a student who is registered at the college and is in good standing, and only for a course listed in the college catalog.

The nature and content of the examination shall be determined solely by faculty in the discipline who normally teach the course for which credit is to be granted in accordance with procedures approved by the Curriculum Committee. The faculty shall determine that the examination adequately measures mastery of the course content as set forth in the outline of record.

A separate examination shall be conducted for each course for which credit is to be granted. Credit may be awarded for prior experience or prior learning only in the individually identified courses for which examinations are conducted.

The student's academic record shall be clearly annotated to reflect that credit was earned by examination.

Grading shall be according to the regular grading system approved by the Board of Trustees.

Units for which credit is given pursuant to the provisions of this section shall not be counted in determining the 12 semester hours of credit in residence required for an associate degree.

The District may charge the student a fee for administering the examination, but this fee shall not exceed the enrollment fee for the course for which credit by examination is to be awarded.

Colleges may use Advanced Placement (AP), International Baccalaureate (IB), and College Level Examination Program (CLEP) examinations to award credit or placement as approved.

- The colleges may grant credits for acceptable performance on the College Entrance Examination Board administered Advanced Placement (AP) Examination with a score of 3, 4, or 5 depending on the discipline. Successful completion of an AP Examination may qualify a student for advanced placement in college level courses, credit for general education certification, and for meeting graduation requirements.
- Credit may be granted to students who complete the International Baccalaureate (IB) Diploma Program. Students must provide a high school transcript and pass the IB Examination with a score of 5, 6, or 7 depending on the recommendation of the appropriate academic program.
- The College Level Examination Program (CLEP) administered by the College Entrance Examination Board allows the Colleges to award units of academic credit for non-traditional educational experiences. The CLEP provides students who receive a qualifying score on the exam with an opportunity to receive academic credit for college-level knowledge. The American Council for Education has set 50 as the minimum passing score on all but the following exams: French Language, Level 2 (recommended minimum passing score is 62); German Language, Level 2 (63); and Spanish Language, Level 2 (63).

- The student's academic record shall be clearly annotated to reflect that credit was earned through an advanced placement examination.

ChC. 11/13/18