

College Council Meeting Minutes
November 2, 2018
[College Council Website](#)

College Council Members Present: Sonya Christian, Zav Dadabhoy, Mike Giacomini, Liz Rozell, Michael Harvath, Jessica Wojtysiak, Kendall Moya, Jason Stratton, Bernadette Martinez, Sue Vaughn, Jennifer Achan, Kendall Moya, Kimberly Bligh, Chris Glaser, Mustafa Barraaj, Ashley Harp, Krista Moreland, Billie Jo Rice, Craig Hayward

Guests/Substitutes: Steve Watkin

Phone/Zoom: Bill Moseley, Janet Thomas, Lindsay Ono

Next meeting: November 16, 2018

Welcome and Overview of Agenda

President Christian reminded Council members how we have embedded the scheduling of meetings at our various campus sites to provide an opportunity to see first-hand the facilities, the students and the valuable work our faculty and staff do at the centers. Christian thanked the Delano team for hosting College Council.

Christian also welcomed the substitutes attending – Bill Moseley, Janet Thomas and Steve Watkin—and thanked these guests for taking time to represent their respective constituencies.

Approval of Minutes

Council members reviewed the minutes. Stratton motioned to approve and Martinez seconded the minutes as presented. The Council approved the minutes.

- [October 19, 2018](#)

President's Report

Christian directed the Council to her written report posted to the website and highlighted the following:

BC Southwest

- BC Academic Senate passed a resolution in support of the property co-located with CSUB. This document is posted to the College Council website.
- BCSGA Vice President, Ashley Harp, shared that the student government association has approved a resolution in support of the property co-located with CSUB. This document is posted to the College Council website.
- The lease proposal for this property, co-located with CSUB, is with the Board Finance Committee for recommendation to the full Board; Finance Committee is chaired by Trustee Corkins and includes Trustees Beebe and Meek. The proposal was initially shared with the full Board on September 13, 2018.
- Council members can review the posted proposals.

SB577 Teacher Credentialing Pilot Program

- Council members should engage with this Senate Bill and become familiar with the content.
- A small team has assembled and begun the operational work to organize BC's proposal.

CPRA Requests

- Council members should share this information in their reports.
- Personal emails and texts related to institutional matters can be subject to public requests for information.

AIO Report

Wojtysiak directed the council to her written report posted to the College Council website, and highlighted three areas:

- Fall Accreditation Survey – the survey will close on November 2, 5:00pm
- Data Warehouse Project to enhance and integrate data from various sources across the district
- Institutional Set Standards for Math – this plan will be presented to College Council on November 16

Institutional Set Standards (ISS)

Christian reminded Council members that the updated document was shared initially with the Council on October 19 with a presentation from Jessica Wojtysiak and Craig Hayward.

Stratton motioned to approve and Glaser seconded the 2018 Institutional Set Standards as presented. The revised ISS standards were approved unanimously

College Mission

Christian reminded Council members this item was presented in detail at the October 19 College Council meeting.

Vaughn moved to reaffirm the Mission as presented, Bradham seconded. The Bakersfield College Mission was reaffirmed unanimously.

Decision Making Process

Rozell directed the Council to the posted document and noted how simply and clearly the graphic represents our college decision making process. Rozell asked the Council to review the document and to provide feedback.

After discussion, College Council recommended a revision to the “Legend” box of the graphic, for the large arrow description to read, “Recommendations/Input to President via College Council Representatives”.

Council members should be prepared to take action on this item on November 16.

Education Proposal

Christian reminded Council members this item was presented in detail at the October 19 College Council meeting.

Rozell motioned and Martinez seconded to approve the Education Proposal as presented. The proposal was approved unanimously.

Rural Initiatives Report

Abel Guzman, Jaime Lopez and Raquel Lopez provided an update on the many initiatives happening throughout our rural outreach efforts. The team provided an overview and highlighted the following:

FTES and Staffing:

- Delano campus FTES increase from 1310 to 1448 in 2017-18
- Rural (Shafter, McFarland, Wasco, etc) increased from 261.1 to 338.9 in 2017-18

- Delano Campus staff increased from 14 to 21 in 2017-18; Full-time faculty increased from 9 to 19 in 2017-18

Programs:

- Guided Pathways
 - Transfer Pathways (Strategic Scheduling)
 - Student Support Services (Extended Services)
- Career Technical Education
 - New programs in Delano: HVAC, Animal Science (Vet Tech), Public Health
- Early College
 - Dual Enrollment (Nearly 70% in Rural Kern County)
 - Leveraging Concurrent Enrollment (Pilot in Arvin and McFarland)
- Adult Education Program (North Kern and South Kern)
 - Focus on EMLS
 - Seamless transitions between Adult Schools and Bakersfield College

Facilities:

- Measure J
 - Messaging to communities of Arvin and Delano about upcoming facilities.
 - Engage with Measure J project management team to provide feedback for new facilities.
- Adult Education Program Co-Location
 - Support in development of agreements with KHSD and Wasco Union HS District
 - Job Spot
 - Wasco Co-Location
- Shafter Location
 - Collaborating with private and public partners to identify location of future Shafter BC facility.
- HVAC Lab
 - Engage with construction management team to provide feedback on new facility.
- Randolph Campus
 - Engage in discussions with internal and external stakeholders to determine the future use of the campus.

Committee Charge Revisions

Christian directed the Council to the posted materials, and noted the Academic Senate approval dates. Bradham motioned and Wojtysiak seconded to approve the seven revised committee charges as listed below. All charges were approved unanimously.

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| • AIQ | • ISIT |
| • Assessment | • Program Review |
| • Bookstore Advisory | • Scholarship |
| • Curriculum | |

Consultation Council

Holmes provided a [written report](#) highlighting topics of the October 23, 2018 meeting.