

College Council Meeting Minutes

September 21, 2018

[College Council Website](#)

College Council Members Present: Sonya Christian, Zav Dadabhoy, Michael Harvath, Steven Holmes, Jessica Wojtysiak, Kendall Moya, Lindsay Ono, Jason Stratton, Bernadette Martinez, Sue Vaughn, Jennifer Achan, Kendall Moya, Faith Bradham, Chris Glaser

Guests/Substitutes: Todd Coston, Corny Rodriguez, Amber Hroch, Pamela Gomez, Alisha Loken, Sarah Baron, Dana Heins-Gelder, Isabel Castaneda, Michele Bresso

Phone:

Next meeting: October 5, 2018 (Levan Center)

Welcome and Overview of Agenda

Approval of Minutes

Council members reviewed the minutes, Holmes motioned to approve and Martinez seconded. Minutes were approved as revised.

[September 7, 2018](#)

President's Report

Christian directed the Council to her written report posted to the website.

The [President's September Report to the Board](#) is also posted to the website, along with the [Apprenticeship packet](#) given to Board as part of this report.

Christian posted two letters from the CCC Chancellor's Office:

[IEPI Update](#)

[Pathways Program Mapper](#)

Accreditation: Christian reviewed the tentative schedule of the visiting team. College Council will be invited to interview with the team and invited to attend the open forums scheduled during the week. At this point:

- The visiting team will be in Delano on Monday morning, October 1st, engaged with interviews and an open forum. Delano community is engaged with the visit and will be in attendance as well.
- Main campus interviews and open forum will begin on Monday afternoon. These interviews will likely center around the Mission
- Exit interview is at 11:00am on Thursday

Accreditation ISER Review, Standards II and III

Baron and Loken began with a quiz for College Council, covering key points in the ISER and QFE specific to College Council.

Loken reviewed the standards, emphasized the role of College Council, and provided the following highlight to the Council.

Standard II: Student Learning Program and Support Services

- BC ILOs – Think, Communicate, Demonstrate And Engage
- Institutional, Program and Student Learning Outcomes – we continually engage in an evaluation process of planning, assessing, reflecting and refining.

College Council's role in Standard II is evidenced through the engagement with

- Administrative Structure Review

- Technology Plan
- Budget recommendations
- Council’s annual work plan
- Recommendations on resource allocations
- Evaluation of Strategic Direction

Quality Focus Essay focuses on two projects:

- Program Pathway Mapper to streamline degree progress
- Student Support Services such as summer bridge, embed education advising in each learning and career pathways, and the use of data analytics from Starfish

Meta-major Pathways Report

Pathway leads are engaging with the data and providing support to students. Guided Pathways Implementation Team is engaging deeply with each of the completion communities. GPIT is developing protocol for students without English and math for fall to guaranteed enrollment for spring.

- [Education](#)
Bresso and Hroch presented on how data is guiding high-tech, high-touch work of our completion communities. This data focuses on specific programs and the guided pathways momentum points. Completion communities can drill down into the data to target strategies and support services that benefit individual students.
- [Ag, Nutrition, and Culinary Arts](#)
Gomez and Rodriguez reported on students in this completion communities, noting the following:
 - Fall 2018 headcount: 1601
 - First time students: 426
 - Animal Science program has the highest enrollment
 - 10-year trend with increase in headcount from 32 to 119
 Completion community is focused on analyzing the 15-unit momentum point for Fall 2018.
 - 11% of students enrolled in 15 units
 - Focus on completion of additional 3 units or 6 units in the summer

College Council Annual Workplan, Calendar, and Charge: First Review

Christian noted this annual review is part of our governance process. The documents were provided for first review on September 7. A motion was made by Stratton and seconded by Glaser. The 2018-19 charge, workplan and annual calendar for College Council were approved unanimously.

- [College Council 2018-19 Charge](#)
- [College Council 2018-19 Workplan](#)
- [College Council 2018-19 Annual Calendar](#)

Consultation Council

Holmes reported that the Districtwide Budget Committee met last Friday, September 14.

- This committee revised its initial proposal to the Board Finance Committee; the revised proposal calls to maintain districtwide reserve levels at a minimum of 15% and a maximum of 20%, and campus reserve levels to 3%.
- The proposal will go back to the Board Finance Committee on October 3.
- The Board Finance Committee will also review the proposed lease agreement for the BC Southwest property on Camino Media. BC Foundation Board of Directors has approved financial support of this property up to \$10 million dollars.

- The Board Finance Committee is comprised of 3 Board members: Trustees Beebe, Corkins and Meek.

Vaughn asked for input on the Board Policy revisions before the next meeting on September 25, 2018.

AIQ Report

The written report includes links that point to various accreditation resources. Wojtysiak made particular note of the following:

- Short videos available on the website for each of the standards.
- List of ISER contributors is over 100 people, including 17 students.
- Early analysis of Multiple Measures 4.0
- Institutional Projects