

**College Council Meeting Minutes**  
**December 7, 2017**  
[College Council Website](#)

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**College Council Members Present:** Nan Gomez-Hietzeberg, Zav Dadabhoy, Don Chrusciel, Michael Harvath, Steven Holmes, Jessica Wojtysiak, Jennifer Johnson, Jason Stratton, Krista Moreland, Faith Bradham, John Hart, Greg Cluff, Stephanie Vega, Chris Glaser, Sue Vaughn, Steve Holmes, Sue Vaughn, Bernadette Martinez, Cindy Collier

**Guests/Substitutes:** SGA Senator Mustapha Barraaj, Yadira Guerrero, Todd Coston, Lesley Bonds,

**Committee Chairs:** John Giertz, Kristin Rabe, Bill Potter, Kimberly Nickell, Liz Rozell, Manny Mourtzanos,

**Phone:** Sonya Christian

**Next meeting:** January 19, 2017

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### Welcome and Overview of Agenda

#### Approval of Minutes

A motion was made by Vaughn and seconded by Stratton to approve the [December 1, 2017](#) minutes as presented. Motion carried.

#### President's Report

[Campus Projects List](#)

#### Accreditation ISER: Standard IC, Institutional Integrity

Strobel directed the Council the draft document posted to the College Council website and highlighted the components of the Standard as noted below.

<https://committees.kccd.edu/sites/committees.kccd.edu/files/Standard1C-nickdraft-04Dec17.pdf>

- Standard #1: We make sure the information we give is clear, accurate, and truthful.
- Standard #2: We provide a public catalog that meets all ACCJC requirements of published facts, requirements, BC policies and procedures.
- Standard #3: We use public assessments of SLOs and student achievement to tell the public about our academic quality.
- Standard #4: Our programs state their purpose, content, requirements and PLOs.
- Standard #5: We regularly review our policies and procedures and publications to make sure they match our actual practice (that we really do what we say we do).
- Standard #6: We give students the complete picture of their costs of education (every fee and textbooks and materials they'll need for their classes).
- Standard #7: We have broad policies on academic freedom and we publish and embrace those policies on academic freedom.
- Standard #8: We have clear and easily-accessible policies about academic honesty and academic integrity that includes what happens if someone violates those policies.
- Standard #9: We exercise academic freedom responsibly to encourage objective investigations of different points of view.
- Standard #10: We publish our codes of conduct for all employees and students so they are conveniently accessible, including in the catalog and student handbook.
- Standard #11: Colleges in foreign countries still must follow ACCJC standards and policies.
- Standard #12: We agree to do what ACCJC requires and give ACCJC the information it needs to accredit us.

- Standard #13: We demonstrate honest relationships with our external agency partners. We give accurate information about our accreditation status.
- Standard #14: We make sure that high-quality education, student achievement and student learning is our top priorities above anything else

### **State of the College 2017-18**

<https://committees.kccd.edu/sites/committees.kccd.edu/files/State%20of%20the%20College%202017-18%20Draft%205.11.pdf>

Introduction focused on recent work and growth, and overall strength of BC. The document provides a high level overview of Vice-President's areas follows. The Instructional area highlights metamajors, growth in ADTs, early momentum point of first-year completion of English and math, Rural Initiatives, and Inmate Scholars. The Student Affairs area highlights growth in funding and expanded services for veterans and EOPS Students.

Council members requested a review of the data in the 2016-17 outreach matriculation services numbers.

College Council members provided endorsement of the document.

### **Closing the Loop 2017-18 Mid-year Report**

[https://committees.kccd.edu/sites/committees.kccd.edu/files/CC\\_2017-18\\_Closing%20The%20Loop%202017%20v19%20-%20Dec%202017\\_0.pdf](https://committees.kccd.edu/sites/committees.kccd.edu/files/CC_2017-18_Closing%20The%20Loop%202017%20v19%20-%20Dec%202017_0.pdf)

This document serves as a tool to reflect on the progress of the strategic goals and to calibrate the activities of Bakersfield College. This document is the result of the work of several governance and campus-wide committees' efforts along with the responsible lead administrator. It is a compilation of metrics showing results.

Document illustrates graphically the following:

- Personnel
- Technology
- Facilities
- Categoricals and Grants
- Distance Education

### **Program Review Annual Summary**

[https://committees.kccd.edu/sites/committees.kccd.edu/files/CC\\_2017-18\\_ProgRev%20Annual%20Summary\\_Presentation\\_0.pdf](https://committees.kccd.edu/sites/committees.kccd.edu/files/CC_2017-18_ProgRev%20Annual%20Summary_Presentation_0.pdf)

Mourtzanos noted the improvement of our Program Review process in the past three years, and how this improvement aligns with the college's overall continuous quality improvement efforts., and highlighted the following:

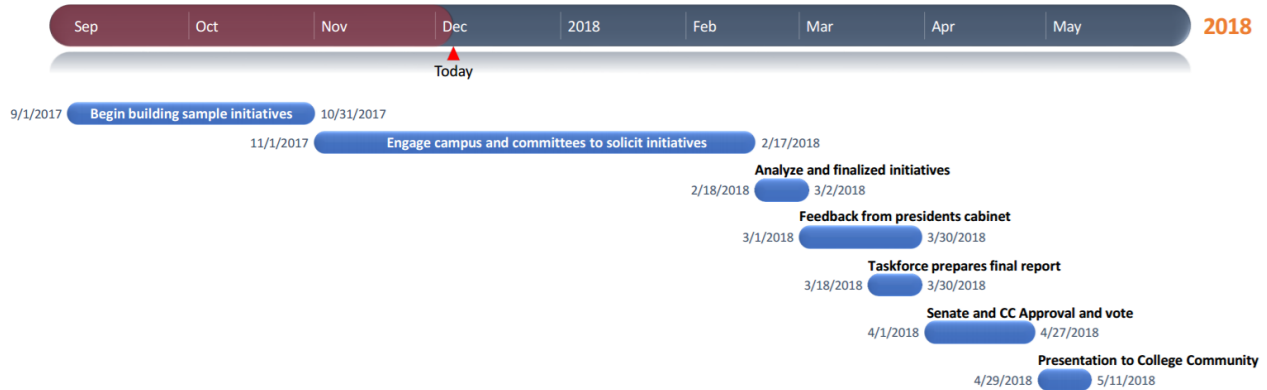
- Reviewed 109 programs this year, and include the first baccalaureate program review
  - Three-year summary:
    - 2015 98 programs - 87% submitted
    - 2016 108 programs -96% submitted
    - 2017 112 programs - 97% submitted

The Program Review Committee will focus on assessing received resources; improving assessment forms customized for administrative units, and aligning with Guided Pathways.

## Strategic Directions Mid-year Report

<https://committees.kccd.edu/sites/committees.kccd.edu/files/Strategic%20Directions%20Fall%20Report%20to%20College%20Council%202017v2.pdf>

Coston directed the Council to the posted document and noted the work this year is focused on transitioning from 2015-2018 Strategic Directions to the next iteration of the strategic plan and new initiatives for 2018-2021. There will be an opportunity for input on the 2018-21 initiatives in the spring.



## District Consultation Council

No Report. Next meeting is scheduled for January 23, 2018.

## Accreditation Update

Please see the updated ISER timeline and written report.

[https://committees.kccd.edu/sites/committees.kccd.edu/files/Accreditation%20report%20to%20College%20Council%202012%2007%202017\\_0.pdf](https://committees.kccd.edu/sites/committees.kccd.edu/files/Accreditation%20report%20to%20College%20Council%202012%2007%202017_0.pdf)

## Online Education Initiative (OEI), BC Letter of Interest

[https://committees.kccd.edu/sites/committees.kccd.edu/files/CC\\_2017-18OEI%20Letter%20of%20Interest\\_BC\\_%20Dec%202017.pdf](https://committees.kccd.edu/sites/committees.kccd.edu/files/CC_2017-18OEI%20Letter%20of%20Interest_BC_%20Dec%202017.pdf)

Coston reported on behalf of Bill Moseley, noting the posted document. Bakersfield College will submit this Letter of Interest as part of the process to participate in the 2018 OEI Consortium Cohort.