College Council Meeting Minutes
December 1, 2017
College Council Website

College Council Members Present:	Sonya Christian, Zav Dadabhoy, Don Chrusciel, Michael Harvath, Steven Holmes, Jessica Wojtysiak, Jennifer Johnson, Jason Stratton, Krista Moreland, Faith Bradham, John Hart, Greg Cluff, Stephanie Vega, Chris Glaser, Sue Vaughn, Steve Holmes, Sue Vaughn, Bernadette Martinez, Cindy Collier
Guests/Substitutes:	SGA Senator Barraj
	Steve Watkin, Todd Coston, Zach Quiroz
Phone:	
Next meeting:	December 7, 2017

Welcome and Overview of Agenda

Christian reviewed the agenda noting that a draft of Closing the Loop is posted to the website, and that Don Chrusciel will present the final version on December 7. Accreditation ISER Leads, Jason Stratton and Liz Rozell, ask that College Council host Accreditation Forum #4 as a part of this meeting. The forum will begin at 9:30am in the Fireside Room.

Christian suspended the agenda to address Item E.

Annual Review of Administrative Structure

https://committees.kccd.edu/sites/committees.kccd.edu/files/BC%2018-19%20Admin%20Struct%20Review%20-%20v.1.pdf

Gomez-Heitzeberg introduced the Task Force members present: Jennifer Johnson, Bernadette Martinez, Don Chrusciel, Zach Quiroz, and John Hart. The team highlighted the following components of the process:

- The task force is charged with gathering and reviewing information and providing a recommendation to College Council
- This structure will represent mission, vision and values of the college
- Final recommendation will come to College Council in February
- Timeline is aggressive and short; three phases are outlined in the posted document
- Great effort to gather input from various area on management needs; task force will visit primary governance and leadership groups and the Delano campus
- Organizational chart provides a legend; Non-GUOO1 funded positions do not impact the 50% Law. BC operated at approximately 64% in 2016-17

Approval of Minutes

A motion was made by Dadabhoy and seconded by Vaughn to approve the November 17, 2017 minutes as presented. Motion carried.

President's Report

https://committees.kccd.edu/sites/committees.kccd.edu/files/CC_2017-18_PresReport%20to%20College%20Council%20Dec%201%202017.pdf

- Enrollment
  - The overall target for BC is 1726 FTES from the 320-IR reconciliation report.. Based on the fall 2017 actual performance we revised the targets to: Fall 2017 - 241; Spring 2018 – 485 and Summer 2018 – 1000
  - Budget Committee will engage with the growth reports and report back to the Council
  - Spring growth is very positive; would like to see additional growth of 122ftes
  - Outreach is focused on continuing students to ensure
- Online Education Initiative (OEI) is expanding the cohort of pilot colleges. BC will submit an application to participate. Deadline is December 15, 2017
- Chancellor Oakley memo promotes civic engagement through voter registration efforts

- Closing the Loop : https://committees.kccd.edu/sites/committees.kccd.edu/files/CC_2017-18_Closing%20The%20Loop%202017%20v17%20-%20December.pdf. Don Chrusciel will present the final document on December 7.

Accreditation ISER: Standard IB, Academic Quality

Strobel directed the Council the draft document posted to the College Council website and highlighted the components of the Standard as noted below. *https://committees.kccd.edu/sites/committees.kccd.edu/files/CC_2017-18_Standard1B-PresentationCollegeCouncil.pdf*

- Standard #1: We have an authentic, rich dialog about student outcomes, equity, academic quality, our effectiveness, and how to improve student learning and achievement.
- Standard #2: We assess (measure) SLOs for all programs, student support services and academic learning support services.
- Standard #3: We establish college-level standards (metrics) for student achievement, assess (measure) how well we're achieving those standards and publish the results of that assessment.
- Standard #4: We use the assessment data of Standards IB2+IB3 to structure how we do things to make sure college-level learning happens and so students can achieve their goals (degree/certificate and/or transfer).
- Standard #5: We evaluate how well we're carrying out our mission through a systematic, objective, thorough process ("program review") and we measure that for different program types (degrees or certificates) and mode of delivery (face-to-face and distance ed).
- Standard #6: We measure how well learning and achieving of educational goals (degree/certificate and/or transfer) is happening among various student populations, we fix the gaps found between student populations and then measure the efficacy of the fix(es).
- Standard #7: We regularly evaluate our policies and practices all across the college to make sure we're as effective as we can be in supporting academic quality and achieving our mission.
- Standard #8: We communicate the results of our assessments and evaluations to everyone at the college, so that everyone understands our strengths and weaknesses in order to have the authentic dialog of Standard IB1 needed to set appropriate priorities.
- Standard #9: We continually and systematically evaluate, plan, and execute what needs to be done to accomplish our mission and continually improve our effectiveness and academic quality.

The complete draft of this standard is posted to the website:
*https://committees.kccd.edu/sites/committees.kccd.edu/files/CC_2017-18_Standard_IB-Strobel_11-30-17.pd***f**

Accreditation Update

Please see the updated ISER timeline dated November 20, 2017:
https://committees.kccd.edu/sites/committees.kccd.edu/files/CC_2017-18_BC%20ISER%20Timeline%20for%202017-18%20updated%2011-30.pdf

District Consultation Council

https://committees.kccd.edu/sites/committees.kccd.edu/files/Collegiality%20in%20Action%20_%20Kern%20CCD%2011.28.17.pdf

A special Board Meeting in conjunction with the Participatory Governance Workshop was held on November 29, 2107. Primary topic of this Board meeting related to proposed Board Policy revision.

Holmes remarked how well the speakers represented Bakersfield College. The Academic Senate has requested to meet with district leadership ensure Senate purview matters remain intact.

Vaughn also commended the Bakersfield College representative's diligence during this process.

AIQ Written Report

https://committees.kccd.edu/sites/committees.kccd.edu/files/CC_2017-18_AIQ%20Report%20to%20CC%2C%20Dec%201%2C%202017.pdf