

ANNUAL UPDATE
Bakersfield College Administrative Structure Task Force
<https://committees.kccd.edu/bc/reorganization-task-force>
December 1, 2017

Guiding Principle:

Review and update administrative structure for 2018-19 that promotes the values, mission and strategic directions of the college. This is not a review with the intention to downsize the college for a reduction of force.

Deliverable:

Complete an annual review of the administrative organization to include a document that proposes options for the administrative structure of Bakersfield College with pros and cons for each option along with the budgetary impact. The options will reflect the institutional priorities as defined in the Strategic Directions, Core Values, Program Review Summary, and Decision Making documents.

Who: College Council is the sponsor of the work. This small group includes broad representation including previous task force members and members of College Council.

Taskforce:

Chair: Nan Gomez-Heitzeberg
Classified: Bernadette Martinez
Faculty: John Hart, Jennifer Johnson
Management: Todd Coston, Liz Rozell, Nicky Damania
Administrative Support: Jennifer Serratt
Ex-officio, Financial Analysis: Don Chrusciel, Zach Quiroz

When: November 29, 2017 – February 2, 2018

Workplan:

Phase I: November 29-December 1

Task Force completes initial work

- Review of current organizational structure, key institutional documents and college-wide initiatives
- Review draft and finalize work plan

December 1: Provide overview of charge and work plan to College Council

Phase 2: December 1 – January 19

Engage in college-wide discussion and identify areas of need

- Communicate with various college constituencies (such as FCDC, SALT, EAC, CSEA, Academic Senate) to explain the process, answer questions and gather input

January 19: Provide update to College Council

Phase 3: January 19 – February 2

Continue campus engagement and finalize details of proposal

January 29: Provide initial draft of proposed structure for College Council review (electronically)

February 2: Review final proposal with College Council

Proposed Task Force Meetings:

November 29, 12:30-1:30pm

January 17, 4:00-5:00pm

January 30, 4:00-5:00pm