College Council Meeting Minutes
Sept 15, 2017
College Council Website

College Council Members Present:	Sonya Christian, Zav Dadabhoy, Don Chrusciel, Bill Moseley Sue Vaughn, Chris Glaser, Shannon Mendrin, John Hart, Kimberly Bligh, Michael Harvath, Jason Stratton, , Stephanie Vega, Steven Holmes, Jennifer Johnson, Krista Moreland, Faith Bradham, Jessica Wojtysiak By Phone: Janet Fulks
Guests:	Lawrence Salcedo, Grace Commiso, Andrea Thorson, Paul Beckworth, Michelle Pena, Matt Jones, Todd Coston
Next meeting:	October 6, 2017

Welcome and Overview of Agenda

President's Report
https://committees.kccd.edu/sites/committees.kccd.edu/files/President%27s%20report%20to%20College%20Council%20September%2015%202017.pdf
- Emerging understanding of 320 Report will impact district allocation model
  - Budget Committee looking into this in detail
  - Adjusted BC FTES targets to 1000
  - Adjusted allocation to Bakersfield College for 2017-18
  - KCCD has highest reserve level in the state at 38%
- Board of Trustees, September 15, 2017
  - DACA Response Team Efforts
  - DACA Discussion and Panel, September 21, 2017
  - Parking Presentation
    - $10 fee or free for SW corner
    - Consideration for fine to be higher than the permit rate; and waive the fine if a permit is purchased
    - suggestion to automatically issue permit with payment of the fine
    - Neighborhood homes south of campus are seeking residential parking enforcement
    - Consideration for faculty and staff pay for parking permit
    - All fees generate additional funding for Public Safety staffing
- New Faculty Reception, September 2, 2017
  - Incredible event with new faculty and trustees, campus leadership engagement is high
- Tom Epstein visiting on September 25. College Council is invited, RSVP to Lesley Bonds or Jennifer Marden

Annual Evaluation of College Council
Fulks directed the Council to documents posted and referenced the analysis of the 2015-16 to the 2016-17 results.
- Reminder to focus on the continuous evaluation our work and improve our services to students; College Council has the oversight and responsibility for this evaluation to occur
  - Response rate is 90% or higher for each survey question
  - Manageable work plan increased by 23%

- o   95% of responses agreed with the effectives of College Council
- Professional Development: perhaps use structure of larger meeting to focus on specific topics

Annual Review & Update of Committee Websites

Christian made note that information on the College's websites needs updating. The committee webpages are one piece of the larger project.

Glaser directed the Council to the College Council webpage and the posted Project Plan.

- o   Committee webpages are the visual representation of our work
- o   Updates should be accurate, timely and compliant
- Committees Home Page – President's Office/College Council are responsible for maintaining this information
- Committee Landing Page – Each committee is responsible for maintaining this information
  - o   Legal Requirements
    - ▪ Section 508: Leighton will provide a one-page information sheet that will outline the requirement we need to meet
  - o   Bakersfield College Web Standards
  - o   Highly Recommended Information

College Council is responsible for oversight and accountability of the maintenance and integrity of our committee webpages

College Council members should share this information and encourage engagement from committee members.

College Council Annual Review of Work plan and Charge

Christian directed the Council to the posted documents.

- College Council Charge
- Annual Workplan

The annual work plan now includes the annual review of college committees

A motion was made by Vaughn and seconded by Bradham to approve the charge as presented. The motion was approved.

Accreditation Update

- Stratton directed the Council to two posted documents:
  - o   The written report and
  - o   Updated ISER Timeline
- Accreditation Forum – September 26, 3:30pm in Levan Center
- ISER Leads continue to make presentations to various campus groups
- ISER Leads are working with Standard Leads to complete writing
- Standard I and Standard IV are particularly important to College Council

District Consultation Council

https://committees.kccd.edu/sites/committees.kccd.edu/files/District%20Consultation%20Council.pdf

- DCC has not met again since the most recent College Council meeting.
- Vaughn asked if there were any questions related to the Board Policy changes, or any concerns the DCC representatives to take to next meeting.
- Holmes noted that a Districtwide Budget committee is being developed; Senate is closely monitoring the staffing changes and requests at the district office.
  - District Office budget has increased by 4.8million dollars. BC's charge back is 4.6million dollars.

Technology Review: 2017-2018

https://committees.kccd.edu/sites/committees.kccd.edu/files/BC%20Technology%20Plan%202017-2020_v10_1.pdf

The Bakersfield College Technology Plan, 2017-2020 was presented for a second reading. A motion was made by Holmes and seconded by Dadabhoy to approve the plan as presented. The motion was approved.

Starfish Implementation

https://committees.kccd.edu/sites/committees.kccd.edu/files/Starfish%20Implementation_0.pdf

Implementation Team members in attendance: Dadabhoy, Commiso, Thorson, Moseley directed the Council to the information slides posted and provided the following highlights.

- Automate communication to students at critical momentum points
- Investment by the College and realize the impact over the next couple of years
- Rollout will occur in phases
- College Council should familiarize themselves with information provided by the implementation team, encourage engagement from all campus constituents.

eLumen and Canvas

https://committees.kccd.edu/sites/committees.kccd.edu/files/eLumen%20and%20Canvas.pdf

Moseley directed the Council to the written documents posted to the website and noted the following:

- The two pieces of software allow faculty to do assessment work in once location
- Intent and purpose of assessment is to provide an insight to student success based on the course activity; faculty can devise curriculum to focus on specific learning outcomes
- e-Lumnen links assessment, curriculum management and program review; implementation of this product is focused on ensuring the starting data is accurate and useful

College Council members should use the written report provided to distribute information

OEI Report

https://committees.kccd.edu/sites/committees.kccd.edu/files/Online%20Education%20Initiative.pdf

Moseley's written report is posted to the committee website. Moseley noted the following:

- BC is laying ground work to participate in the California Online Education Initiative.
- Focus on ensuring student experience and success in online coursework is similar to that of a face-to-face course.

- Working with Currciulum committee to have streamlined process for approval of online course offerings; only local Board approval is needed, rather than State approval

AIQ Written Report

https://committees.kccd.edu/sites/committees.kccd.edu/files/college%20council%20meeting%20sept%2015.pdf

Wojtysiak asked College Council to review her written report posted to the website, and highlighted the following:

- Climate Survey has been distributed to college employees
- Strategic Directions due date is November 9, 2017
- Friday, October 20: Strategic Directions workshop

Institution Set Standards Process Update

Fulks directed the Council to page two of the Institution-Set Standards History and Process document which outlines the process if Bakersfield College falls below the Institutional Set Standards. College Council should review and provide comments and feedback to Fulks.