College Council Meeting Minutes
May 5, 2017
[College Council Website](#)

College Council Members Present:	Zav Dadabhoy, Cindy Collier, Don Chrusciel, Nicky Damania, Kimberly Bligh, Chris Glaser, Isabel Stierle, Jason Stratton, Mark Staller, Stephanie Vega, Sue Vaughn, Steven Holmes, Jennifer Johnson, Bernadette Martinez, Shannon Mendrin, Janet Fulks
Guests:	
	By Phone: Sonya Christian
Next meeting:	September 1, 2017

Welcome and Overview of Agenda
Zav Dadabhoy, Vice-President of Student Affairs, chaired the meeting on behalf of President Christian.

Approval of Minutes
No action was taken

President's Report
https://committees.kccd.edu/sites/committees.kccd.edu/files/May%20Board%20Report_Final.compressed.pdf
Board of Trustees:
- Kern Promise, April 28, 2017
    - Amazing event; 22 dignitaries and over 700 students

Kern Promise Brochure & White Paper
    - Please review these documents:
        - [Kern Promise White Paper](#)
        - [Kern Promise Brochure](#)
    - Refer to Kern Promise webpage:
    https://www.bakersfieldcollege.edu/sse/kernpromise

Enrollments:
- Fall 17 – down 2.6% FTE
    - Increasing outreach efforts will allows us to capture growth funding
- Increased in number of new students
- Increased in number of returning student
- Decreased in number of continuing students
    - Stepping up communication to students through social media
    - Counseling event today 12-4:00pm
    - Counseling: Online and phone appointments, extended hours will be offered this summer

Strategic Directions Report
https://committees.kccd.edu/sites/committees.kccd.edu/files/AIQ%20Strategic%20DirectionsReport%20Spring 2017_0.pdf
Commiso reviewed the process of Strategic Directions as a three-year cycle which renews in 2018. Each fall the reports provide an update on progress on each of the initiatives. AIQ compiles and analyzes the reports, creates a summary and reports to College Council.
Highlights from the presentation:

- Progress is noted with three status indicators: in progress, completed, etc.
- Submission rate for spring 2017 is 83%. Nine reports are still outstanding
- Learned that wording of the initiatives should be revisited, collaboration on completing the reports in beneficial, and need to do more work to embed the reporting into the work of the committees.
- Suggestions for the future:
    - Identify one specific person responsible for each initiative
    - Standardize the scoring
    - Increase faculty involvement
    - Provide guidance to committees on keeping strategic directions on agendas
    - Create a structure where college plans direct the strategic directions of the district office.

Closing the Loop
https://committees.kccd.edu/sites/committees.kccd.edu/files/Closing%20The%20Loop%202017%20Final.pdf
Chrusciel noted that revisions have been made since April 21, 2017
College Council reaction to the document includes:
- Include productivity number in this analysis
- Note the evolution of Closing the Loop over the past few years; proud of this increased transparency
- Evaluate our policies for online courses; CC has cap of political science of 40; BC has a cap of 120.
- Rely on faculty in each discipline to determine the appropriate class size; need to evaluate class sizes- those in faculty contract were not necessarily developed with distance education in mind; class size based on discipline is important

Standard I. B Institutional Effectiveness
Fulks noted that the information prepared for this accreditation standard and directed the council to two documents:
1. Standard I.B. Learn at BC_History
2. Standard 1.B Learn at BC_Meta-Analysis

Accreditation Update
https://committees.kccd.edu/sites/committees.kccd.edu/files/AccTskForce%20Report%20to%20College%20Council%2005%20%20%202017.pdf
Stratton directed the Council to his written report and noted two items:
- Accreditation Institution has been moved to the first week in August.
- Initial drafts of the self-evaluation are mostly complete

District Consultation Council
https://committees.kccd.edu/committee/district-consultation-council
Holmes and Vaughn reported from the Consultation Council meeting of April 25, 2017:
- Began review of Chapter 7 – began this review

- Did not yet address Chapter 2; Holmes has drafted policies related to the Chancellor and college President
- Tentative Budget:
  - District office is proposing an increase of $600,000 for 2017-18;
    - $275,000 due to step increases and STRS contributions
    - remaining due to newly proposed positions
  - Funding two ERP positions through SSSP; Cerro Coso may contribute to a portion of one position
- Tobacco free procedure will be added to next agenda.

Starfish Implementation
https://committees.kccd.edu/sites/committees.kccd.edu/files/Starfish%20Student%20Success%20Product%20Brief.pdf
Coston and Dadabhoy directed the Council to the Product brief posted to the website, and noted this product will assist greatly improving student success and the student advising process.

African-American Student Success Report
https://committees.kccd.edu/sites/committees.kccd.edu/files/African-American%20Unit%20Completion%20Rates.pdf
West reported and provided detailed data on African-American completion rates in the following areas:
- First 12 units, first 24 units, and beyond 30 unit completion rates
- African-American Unit Completion Rate Disparities
- Comparison of African-American Males and Females in first 12 units
- College Level English and Math Success Rates

Annual Evaluation of College Council
Fulks reminded College Council that this self-evaluation is conducted each year and reviewed the following:
- Fulks created a wordle document from every document and agenda item the topics College Council addressed in 2016-17. A wordle document take key words and creates an image in which the font size of words represents frequency and importance of each topic.
- Fulks reviewed the 15-16 evaluation results, College Council 16-17 workplan.
- Directed Council to the survey link, and asked that the group complete the survey.