

College Council Meeting Minutes

April 21, 2017

[College Council Website](#)

College Council Members Present:	Sonya Christian, Cindy Collier Don Chrusciel, Nicky Damania, Kimberly Bligh, Chris Glaser, Isabel Stierle, Jason Stratton, , Mark Staller, Stephanie Vega, Sue Vaughn, Steven Holmes, Jennifer Johnson, Bernadette, Shannon Mendrin, Janet Fulks
Guests:	Matt Jones, Greg Cluff, Bill Moseley, Todd Coston, Steve Watkin, Lawrence Salcido
Next meeting:	By Phone: May 5, 2017

Welcome and Overview of Agenda

Approval of Minutes

[April 7, 2017](#)

A motion was made by Lawrence Salcido and seconded by Bernadette Martinez to approve the minutes as presented. The motion carried without objection.

President's Report

<https://committees.kccd.edu/sites/committees.kccd.edu/files/President%27s%20report%20to%20College%20Council%20April%2021%202017.pdf>

Enrollments

The April 19, 2017 report from Institutional Research shows enrollment at BC for summer 2017 is 6.7% lower than the same time last summer although there is a growth of 11.5% of active sections.. A preliminary analysis suggests that there might be a few anomalies with the time of spring break.

College Promise Announcement: April 28, 2017

Many dignitaries will be joining BC at this event. College Council members are encouraged to attend as well.

The Promise focuses on two components:

- Commitment that college ready students are able to complete in 60 units (2 years if attending full time)
- Financial commitment primarily to mitigate costs of textbooks

Outreach Open House: April 28, 2017

- This event will include several hundred high school students with focus on initial matriculation steps. Steve Watkin has asked for administrative, classified and faculty support to staff the event.
- The next It's Possible is May 18.
- Additional efforts in May will target students at each of the high schools.

**President Christian led College Council to tour the Veterans Center.

District Consultation Council

<https://committees.kccd.edu/committee/district-consultation-council>

Holmes and Vaughn reported that Consultation Council still have Chapters Two and Sever to review, and will take one more look at the tentative budget before it is presented to the Board of Trustees.

Annual Review of Administrative Structure

<https://committees.kccd.edu/sites/committees.kccd.edu/files/Admin%20Structure%20April%206%202017%20Proposal%20Final%200.pdf>

This is an annual review process with a comprehensive review every three years. Coston directed the Council to the posted materials that include the proposed structure. Holmes noted that the Academic Senate support the Administrative Structure.

A motion was made by Holmes and seconded by Jennifer Johnson. The motion carried with one abstention from Vaughn.

Accreditation Update

No Report

Institution Set Standards

<https://committees.kccd.edu/sites/committees.kccd.edu/files/ISSTable%202017%20v3Aspirational%200.pdf>

Fulks referred the Council the posted documents including the [Process History](#) and provided the following highlights:

- Standards include deep analysis and also include an aspirational goal
- The ISS standard is the minimum level
- Next step will be to develop the process for what happens if we go below the ISS
- ISS will be evaluated every two years in the spring

A motion was made by Damania and seconded by Staller to approve the Institutional Set Standards as presented. The motion carried without objection.

Online Education Initiative

<https://committees.kccd.edu/sites/committees.kccd.edu/files/OEI%20Course%20Design%20Rubric%20rev%20Nov%202016%201.pdf>

Moseley noted that all BC General Education courses have been approved for Distance Education (DE) and provided the following highlights:

- Courses that are DE approved are not required to be offered as DE
- Legislation is moving forward to a small group of colleges to be part of a pilot exchange – BC is refining its processes and expect to be part of the exchange in the next year or two
- College Council should see that our long term vision is playing out with our investment in the resources to support it—entire programs online

Tobacco Free Campus Update

<https://committees.kccd.edu/sites/committees.kccd.edu/files/AP%203B1H1%20-%20Tobacco%20Free%20Campus%203-20-17DRAFT.pdf>

Collier noted that the task force developed the procedure. With support from students, the Senate and CSEA, the task force is now asking for support from College Council.

College Council requested the District Consultation Council representatives add the procedure to the April 25 agenda, and that Cindy Collier attend.

Closing the Loop

<https://committees.kccd.edu/sites/committees.kccd.edu/files/Closing%20The%20Loop%202017%20v8.pdf>

The purpose of this document is to link budget with planning. This draft document provides summary information with the narrative. Detailed data and charts are provided in the appendices.

College Council provided feedback on the document noting the following:

- Contains a high level of focus and detail
- Visuals are great
- Section B highlights the amount of categorical/grant funding that is leveraged to move the dial on strategic directions
- Section E illustrates the college wide integrated planning that occurs with these funding sources