

College Council Meeting Minutes

April 7, 2017

[College Council Website](#)

College Council Members Present:	Cindy Collier, Nan Gomez-Heitzeberg, , Don Chrusciel, Nicky Damania, Kimberly Bligh, Krista Moreland, Chris Glaser, Isabel Stierle, Jason Stratton, Matthew Frazer, Mark Staller, Stephanie Vega, John Hart
Guests:	Bill Potter, Charles Kim By Phone: Janet Fulks, Zav Dadabhoj, Sue Vaughn, Jennifer Johnson, Steve Holmes
Next meeting:	April 21, 2017

Welcome and Overview of Agenda

Approval of Minutes

[March 17, 2017](#)

A motion was made by Nicky Damania and seconded by Krista Moreland to approve the minutes as presented. The motion carried without objection.

President's Report

<https://committees.kccd.edu/sites/committees.kccd.edu/files/President%27s%20report%20to%20College%20Council%20April%207%202017.pdf>

Enrollments

Enrollments are strong!

Board of Trustees Meeting – April 13

College Council should plan to attend lunch and Board Meeting; both BC retirees and emeriti will be recognized at this meeting

Other Dates to Note

Summer Institute I, May 15-18, 2017

Summer Institute II, August 16 and 17, 2017

Opening Day, August 17, 2017

[ACCJC 2017 Annual Report](#) was submitted on March 31, 2017 and is posted for review.

District Consultation Council

Sue Vaughn provided a written report summarizing the March 28, 2017 meeting.

<https://committees.kccd.edu/sites/committees.kccd.edu/files/Consultation%20Council%20Report.pdf>

Holmes provided the following highlights:

March 28 meeting focused on the district office budget which shows an increase over last year's budget. However there was a reduction in the additions since previously presented; some IT positions have been removed

- Academic Senate does not support security director
- Bring two ERPs (software implementation) for us at BC that will be funded through categorical; perhaps additional funding from Cerro Coso CC
- Academic Senate does not support moving forward with filling the vacant HR manager

Board Policy Chapter 5 review was completed

Board Policy Chapter 7 will be reviewed in April

Academic Senate recognize that district management is listening to concerns

Holmes also noted that the Academic Senate approved the Bakersfield College Mission statement, Educational Master plan and the Tobacco Free Campus procedure.

Annual Review of Administrative Structure

https://committees.kccd.edu/sites/committees.kccd.edu/files/Admin%20Structure%20April%206%202017%20Proposal_Final.pdf

Task Force members directed the Council to review the final proposed structure.

Clarification was given that the previously approved Dean of Instruction was responsible for all Rural Initiatives and not just the Delano Campus. This position would provide oversight for the Arvin Center Development as well as the expansion of offerings at Shafter, McFarland, and Wasco as well.

Holmes noted that the Academic Senate is reviewing the proposed structure. The Academic Senate supports two additional deans and would prioritize these over any other position proposed; Holmes asked that the topic be tabled until the Academic Senate and President can discuss the Dean structure.

Vice President Gomez-Heitzeberg confirmed that discussions will occur and the proposal will come back to College Council on April 21 for action on the final recommendation to the President.

Accreditation Update

Stratton directed the Council to the website and to review three pieces of information:

1. [Accreditation Chairs written report](#)
 - Continue to meet with co-leads each week to track the work, answer questions and address structural issues in the writing issue
 - AIQ held an accreditation lab which was well-attended and positive feedback on the benefit of having the workshop
2. [Evidence tracking document](#)
 - Ensuring naming conventions and work is on track to present draft to President Christian by end of term
3. [Self-Evaluation Team 2018 v21](#)

Institution Set Standards

<https://committees.kccd.edu/sites/committees.kccd.edu/files/ISSTable%202017%20v3Aspirational.pdf>

Janet Fulks noted that some standards are required by federal government and some are required by CCCC and ACCJC. With much input, the document presented includes aspirational goals for each of the standards.

Fulks highlighted the following pieces of information:

Course Success Rates

- Standards for online and CTE courses are added so we can review disaggregated data
- Basic Skills success has fallen in last 5 years: this is the result of multiple-measuring and placing students in college level courses

Milestones

- Curriculum and multiple measures are showing improvement
- In 2012, only 25% of students moved to college level English within one year; currently the rate is 39.4%

Degree-completion

- Over 100 additional applications for commencement by extending the deadline one week
- Rethinking how we communicate and inform students

Job Placement Rates

- Can find how many students are employed within 18 months after graduation
- Students who have transferred or declared intention have been removed

The Data Coaches will review and finalize the standards. Feedback should be provided to Janet Fulks prior to April 18.

Educational Master Plan

<https://committees.kccd.edu/sites/committees.kccd.edu/files/Bakersfield%20Master%20Plan%202017%20Link.pdf>

Fulks announced that the document is complete and asked for College Council approval.

Fulks noted that BC leadership is examining at a high level how best to advise students and give students more clarity.

A motion was made to approve by Isabel Stierle and seconded by Chris Glaser the Educational Master Plan as presented. The motion carried without objection.

Advanced Placement Test Scores

<https://committees.kccd.edu/sites/committees.kccd.edu/files/Advanced%20Placement%20Credit%20Policy.pdf>

Fulks noted that now the minimum number of semester credits we can give for Advanced Placement (AP) courses is mandated by the CCCCCO. Also showing on this document are the BC courses that will satisfy. This information will be included in the 2017-18 catalog.

Students getting Advanced Placement (AP) credit are a different population than those getting dual enrollment credit. The amount of students receiving AP credit is small and must have the money to pay for the test and take the class and review sessions for the test, and are usually not the under-served populations in our high schools. The numbers in Kern County passing AP with a 3 or higher are low and would not impact our sections offered. In contrast, dual enrollment provides college credit opportunity for students that are underserved and could not get AP credit due to first generation or resource gaps and represents a measure to mitigate equity gaps.

A motion was made by Staller and seconded by Stierle to approve the course listing as presented. The motion carried without objection.

Facilities

Potter provided an update on many of the improvements and changes happening on campus.

- Evaluating use of space across campus
 - o Campus wide clean up and surplus collection is scheduled throughout the summer
 - o Will need to re-think how office space has been provided; perhaps adjuncts can share office space in shifts
- In following new state law, new signage for gender neutral restrooms is now blue circle with white triangle
- 125 projects on Measure J list; initial 5-year project list is posted
<https://committees.kccd.edu/sites/committees.kccd.edu/files/Measure%20J%20Project%20List%20Phase%201.pdf>
 - o College can apply for prop 51 funding every two years; which will help supplement Measure J funding
 - o Website will be developed to allow community to track progress on each of the projects