Committee: College Council

Direction #4 Oversight & Accountability						
A commitment to improve oversight, accountability, sustainability, and transparency in all college processes.						
#	Initiative	How will you evaluate and document the initiative's success?	What committee or position would be responsible? (The person closing the loop and reporting out)	Scoring	Action Plan	Evidence
Program Review, Resource Allocation & Closing the Loop						
4.8	Continue to improve rigor and focus of the Closing the Loop document.	Annual Closing the Loop document.	President's Cabinet, College Council	perpetually in progress	The Closing the Loop document is completed at the end of each semester. The fall report responds to the Program Review process. The spring report is a year-end response.	
Accountability						

4.9	Publish and post at least annually a complete organizational chart that includes faculty, classified, and administrators.	The organizational chart is more detailed and published on College Council page.	College Council, President's Office	perpetually in progress	The organizational charts (Adminstrative, Academic Affairs, Finance and Administrative Services, and Student Affairs) are review annually. The Annual Review of the Administrative organizational chart is on the November 18 College Council agenda. The other organizational chart reviews need to be scheduled.	
4.10	Increase institutional research staff to provide timely data.	BC has full-time researcher; Organizational chart with researcher position.	President, College Council	in progress	Contract with WestEd and RP Group; approved to hire Institutional Researcher but search failed twice; hired Interim Dean of Institutional Effectiveness; awaiting conclusion of search for Dean of Institutional Effectiveness.	
4.11	Use Strategic Directions to focus committee work plans and reports.	The synthesis and scoring are created and posted.	AIQ, College Council	perpetually in progress	Send reminder to committees and reporters about reports and due dates early each fall; AIQ conducted fall workshop; consider spring workshop for year-end report.	

4.13	Ensure internal deadlines are met. Examples include Program and Curricular Reviews.	Internal deadlines are clearly publicized and met. Committees and other entities need procedures to deal with late work and report that deadlines have been met.	AIQ All Committees		perpetually in progress	Identified internal deadlines: College Council (CC) evaluates its effectiveness each spring; Program Review presents key findings every December; AIQ presents fall Strategic Directions summary every December; the President presents Closing the Loop documents; CC schedules organizational chart reviews; approves reports to state, e.g. Equity, SSSP; and responds to Strategic Directions End-of-Year Report.	
4.16	Communicate and monitor the board policy adoption process.	Regular reports to College Council and Academic Senate.	Academic Senate, College Council		perpetually in progress	The Academic Senate President has taken the lead in documenting and reporting on the board policy adoption process.	

Additional Initiatives the Committee is Working On

	Initiative	Applies to which Strategic Direction(s)?	How will you evaluate and document the initiative's success?	Scoring	Action Plan	Evidence
	none					

Committee: College Council

Direction #4 Oversight & Accountability						
A commitment to improve oversight, accountability, sustainability, and transparency in all college processes.						
#	Initiative	How will you evaluate and document the initiative's success?	What committee or position would be responsible? (The person closing the loop and reporting out)	Scoring	Action Plan	Evidence
Program Review, Resource Allocation & Closing the Loop						
4.8	Continue to improve rigor and focus of the Closing the Loop document.	Annual Closing the Loop document.	President's Cabinet, College Council	completed	The Closing the Loop document is completed at the end of each semester. The fall report responds to the Program Review process. The spring report is a year-end response.	Under "Resources": https://committees.kccd.edu/bc/committee/collegecouncil
Accountability						
4.9	Publish and post at least annually a complete organizational chart that includes faculty, classified, and administrators.	The organizational chart is more detailed and published on College Council page.	College Council, President's Office	completed	Because of the size and scope of the organization, the organizational chart is divided into the Administrative Organization Chart, the Academic Affairs Organizaiton Chart, the Finance and Administrative Services Organization Chart, and the Student Affairs Organiztion Chart.	https://www.bakersfieldcollege.edu/president

4.10	Increase institutional research staff to provide timely data.	BC has full-time researcher; Organizational chart with researcher position.	President, College Council	in progress	Contract with WestEd and RP Group; approved to hire Institutional Researcher but search failed twice; approved to hire Dean of Institutional Effectiveness	see attached job description for College Institutional Researcher
4.11	Use Strategic Directions to focus committee work plans and reports.	The synthesis and scoring are created and posted.	AIQ, College Council	completed	Fall 2015 was the first Strategic Directions report. All committees responded.	https://www.bakersfiel dcollege.edu/scorecard /strategic-directions
4.13	Ensure internal deadlines are met. Examples include Program and Curricular Reviews.	Internal deadlines are clearly publicized and met. Committees and other entities need procedures to deal with late work and report that deadlines have been met.	AIQ All Committees	in progress	Identified internal deadlines: Evaluation of College Council's effectiveness; Program Review presentation every December; Closing the Loop documents; Coordination with 12 committees--CC will notify them and may extend their deadlines; Administrative structure annual review and update; Approval of reports to state, e.g. Equity, SSSP; and End-of-Year Report	Documents are available on College Council page: https://committees.kc cd.edu/bc/committee /collegecouncil
4.16	Communicate and monitor the board policy adoption process.	Regular reports to College Council and Academic Senate.	Academic Senate, College Council	perpetually in progress	The Academic Senate President has taken the lead in documenting and reporting on the board policy adoption process.	See April 8, 2016 College Council meeting supporting documents under B: https://committees.kc cd.edu/bc/committee /collegecouncil

Additional Initiatives the Committee is Working On

	Initiative	Applies to which Strategic Direction(s)?	How will you evaluate and document the initiative's success?	Scoring	Action Plan	Evidence
	none					

No report received.

Committee: College Council

#	Initiative	How will you evaluate and document the initiative's success?	What committee or position would be responsible? (The person closing the loop and reporting out)	Scoring
Direction #4 Oversight & Accountability				
A commitment to improve oversight, accountability, sustainability, and transparency in all college proce...				
Program Review, Resource Allocation & Closing the Lo...				
4.8	Continue to improve rigor and focus of the Closing the Loop document.	Annual Closing the Loop document.	President's Cabinet, College Council	
Accountability				
4.9	Publish and post at least annually a complete organizational chart that includes faculty, classified, and administrators.	The organizational chart is more detailed and published on College Council page.	College Council, President's Office	
4.10	Increase institutional research staff to provide timely data.	BC has full-time researcher; Organizational chart with researcher position.	President, College Council	
4.11	Use Strategic Directions to focus committee work plans and reports.	The synthesis and scoring are created and posted.	AIQ, College Council	
4.13	Ensure internal deadlines are met. Examples include Program and Curricular Reviews.	Internal deadlines are clearly publicized and met. Committees and other entities need procedures to deal with late work and report that deadlines have been met.	AIQ All Committees	
4.16	Communicate and monitor the board policy adoption process.	Regular reports to College Council and Academic Senate.	Academic Senate, College Council	

Additional Initiatives the Committee is Working On

	Initiative	Applies to which Strategic Direction(s)?	How will you evaluate and document the initiative's success?	Scoring

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Action Plan	Evidence

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Action Plan	Evidence

Work with the other committees/positions for your initiative/s as necessary (they are listed in the box titled "what committee or position would be responsible").

For "Scoring," click in the box to activate the drop down menu.
Select from:
Completed
Perpetually in Progress
In Progress
Completed
Work with the other committees/positions for your initiative/s as necessary (they are listed in the box titled "what committee or position would be responsible").

For "Action Plan," type up the steps you/your committee/department will take to complete the initiative.

For "Evidence," type in the URLs of the evidence that is already online (committee minutes, files, websites, etc). If the evidence is not yet online, you can include it as an attachment in your submission email. Then, describe the evidence you've attached in that column so that we know where to attach it.

There are different tabs for each semester's reports. There is also a tab titled "Template" with your blank report for your reference.