

**Bakersfield College  
Accreditation Process Tracking  
Liz Rozell & Jason Stratton**

Meetings with Leads			Follow Up		
Standard	Leads	Dates/Times	Agenda/Topics	Issue	Response
I.A	Manny Mourtzanos, David Koeth	2/6/17 4-5 p.m.	Still need team members. Janet Fulks is recruiting data coaches for each standard. I.A. Reconfirm mission through campus meetings - AS, College Council. Meeting Friday; I.B. Added newly hired Institutional Researcher and Research Analyst, going to contact Matt Garrett & Sarah Baron to represent Academic Senate. Team met 2/9/17 & completed the outline and evidence for the first 5 substandards. Meeting again 2/21. Have a beginning report and an evidence list; Jason or Liz will contact Jennifer about I.C team membership		Matt Garrett and Sarah Baron are not able to participate.
I.B	Janet Fulks, Kim Nickells				
I.C	Shannon Musser, Jennifer Johnson				

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II.A	Nan Gomez-Heitzeberg, Bill Moseley, Justin Flint, Qiu Jimenez	2/13/17 4-5 p.m.	Std II.A Two half-meetings last week, reviewed the standard & developed a plan. Meeting this Thursday, 2/16/17. ; Std II.B Updated team composition. Look at SGA Minutes for evidence. Team leaders met, but team has not met yet. Will meet in another week. Will send final team composition to Jason & Liz this week; Std II.C Met Wednesday with team. Need to add someone from Assessment Center. Will add more counselors. Break down by area (EOPS, CTE, etc.). Meet every 2 weeks - will meet next Wednesday.	Get AS approval of faculty?	Steven says no, Kate says yes. Kate will follow up with Steven.
II.B	Stephen Waller, Kirk Russell				
II.C	Grace Commiso, Sandi Taylor, Jonathan Schultz				

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III.A	Dena Rhoades, Mike Ivey		III.A - HR is district. Many of the promised elements in the mid-term report were not completed. Discussed recruitment needs and concerns. Issue of specificity of time commitment and tasks involved brought up. They and we need a clear list of all team members. III.B has not met - team is large, but only 4 questions to answer. Need to get team going, with names of members.	III.A.- issue of finding evidence at KCCD brought up. Informed to try and report if no success for our followup. HR is district and not local college - how to	III.A Will search for evidence first. Dena will
III.B	Bill Potter, Duane Anderson				
III.C	Todd Coston, Richard Marquez				

III.D	Donald Chrusciel, Steven Holmes, Laura Lorigo	2/22/17 4-5 p.m.	III.C - Already met once - questions assigned and next meeting 3/14/17. Todd discussed need for accumulation of data in Sharepoint. III.D - Don, Steven, & Laura already met, but not the team; crosswalk with 2012 Self-Evaluation to new format. Use the district website for much of the evidence. Strategy for evaluation not yet established. Verified steps taken so far, in organizing the team and commencing research.	answer the questions. Need more team members. III.B. Needs to get team names/data. III.C.- needs to dive in. III.D. Needs to dive in.	meet with Interim Vice Chancellor at DO to discuss evidence.
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IV.A	Nan Gomez-Heitzeberg, Jason Stratton	2/27/17 4-5 p.m.	IV.A.: met three times and compiling evidence. IV.B. has met. need more help- maybe Tracy Hall? Who is data coach member? Discussed best use for student team member.	IV A -none at this time, IV B. identified desire for more researchers/help. IV C- Board policies will be revised by Fall, 2017, but are not yet finalized. Prevalent in Stds. IV.C & IV.D - how to handle? IV D-need names of team members, and call for more. Desires a survey be conducted to add fresh data to IV.D. standard documentation.	
IV.B	Lesley Bonds, Andrea Thorson		IV.C & IV.D - Zav & Steven Holmes have been meeting. Looked at 2012 Self-evaluation, did crosswalk to new standards and summarizing before meeting with team. Discussed concerns with obtaining data from KCCD.		
IV.C	Zav Dadabhoy, Steven Holmes		Discussed having a campus wide survey re: district services. Discussed KCCD Board Docs and Mid-term report as sources of data. Need help/names of team. Names suggested: Corny, Tarina Perry, Angela Bono [adj].		
IV.D	Zav Dadabhoy, Nick Strobel				

Surveys

I.A  
IV.D

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I.C	Nicky Damania, Jennifer Johnson				

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I.A	Nan Gomez-Heitzeberg, Bill Moseley, <b>Justin Flint, Qiu Jimenez</b>		<p>I.I.A: 1. We are in the process of writing drafts for all of the IIA sections. 2. We are also gathering evidence and posting to sharepoint. 3. We will meet this Thursday at 4:30 pm in A-5. Goal is to have a draft and evidence for all sections on Thursday. I think we are making good progress. 4. Biggest concern right now is that we are a little thin on faculty to do some of the writing sections. We are addressing this by identifying specific faculty who have connections to the sections, and “inviting” them to join the fun.</p>		
II.B	<b>Stephen Waller,</b> Kirk Russell	3/13/2017 4:00 - 5:00 p.m. Lev 40	<p>I.I.B: Our committee has met once and assigned all the sub-sections of the standard to writing teams. We’re fortunate to have a very engaged and willing committee. We know our deadline and plan on meeting four more times before the May 1 deadline. We have a meeting scheduled for this Thursday at 4:00. So far no issues have come up, but the writing teams are still in the early stages. Fortunately, our standard is not too long and none of the sub-sections should be overly difficult to write. Steve or I will be in touch if questions arise. Assigned team members to topical areas to answer each question in the sub-standard. For example, “library.” Will keep graphs &amp; charts separate from narrative for submission on May 1st.</p>	(1) May not have enough faculty to write sections for II.A. (2) One question not assigned b/c it was odd - Q8. (3) How specific does the evidence have to be? (4) Is there overlap between II.B and II.C? Some of the Student Support Services might be Learning Support Services? (5) Is this more of a longitudinal analysis or more of a picture in time?	(1) Follow up with AIQ. (2) Looked at evaluation criteria on p. 29 of the Guide to Evaluating & Improving Institutions. Consider Content Review process to validate prerequisites, competency testing for meeting prerequisites, and credit by exam challenges. (3) Be specific with page number and link. (4) Follow up with AIQ, but did believe overlap was not unusual. (5) Will follow up with AIQ, but advised to Mid-Term
II.C	Grace Commiso, <b>Sandi Taylor, Jonathan Schultz</b>		<p>I.I.C: Met Wednesday (3/8/17). Looked accreditation at other community college and divided the work among the teams. Currently, using the Counseling sharedrive for data storage, but will transition to the accreditation sharepoint.</p>		

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