

ANNUAL UPDATE
Bakersfield College Administrative Structure Task Force
<https://committees.kccd.edu/bc/reorganization-task-force>
February 3, 2017

Guiding Principle:

Review and update administrative structure for 2017-18 that promotes the values, mission and strategic directions of the college. This is not a review with the intention to downsize the college for the reduction of force.

Deliverable:

Complete a comprehensive review of the administrative organization to include a document that proposes options for the administrative structure of Bakersfield College with pros and cons for each option along with the budgetary impact. The options will reflect the institutional priorities as defined in the Strategic Directions, Core Values, Program Review Summary, and Decision Making documents.

Who:

College Council is the sponsor of the work. A small group of previous task force members and College Council representatives will comprise the task force.

Taskforce:

1. Chairs: Nan Gomez-Heitzeberg
2. Financial Analysis: Don Chrusciel/Laura Lorigo
3. Classified: Bernadette Martinez,
4. Faculty: Krista Moreland, John Hart
5. Management: Todd Coston, Cindy Collier
6. Administrative Support: Jennifer Serratt

When: February 3- March 17

Workplan:

Phase I: February 6 – March 15, 2017

Task Force completes initial work

- Review of current organizational structure, key institutional documents and college-wide initiatives
- Review draft and finalize work plan

*February 3 – Review of charter

Phase 2: February 20 – March 3, 2017

Engage in college-wide discussion and identify areas of need

- Communicate with various college constituencies to explain the process, answer questions and gather input

*March 2 – Provide initial draft of proposed structure for College Council review (electronically)

*March 3 – Provide update and review with College Council

Phase 3: March 6 – 17, 2017

- Continue campus engagement and
- Finalize details of options

*March 16 – Post final proposal for review

*March 17 – Review final proposal with College Council