

NAME OF COMMITTEE	<b>ASSESSMENT COMMITTEE</b>
COMMITTEE CHARGE	<p>The Assessment Committee is a standing governance committee that coordinates all processes related to the assessment of Institutional, Program, and Student Learning Outcomes. The primary purpose of this committee is to ensure that learning outcome assessment is consistent with the mission of the college, addresses the needs of students and the community, and meets the requirements of law and regulation. As such, the Assessment Committee:</p> <ul style="list-style-type: none"> <li>• Communicates with all committees, organizations, or areas involved in assessment on campus (e.g. Curriculum Committee, Program Review Committee, Academic Senate, etc.).</li> <li>• Independently evaluates proposals for new and/or revised Program Learning Outcomes.</li> <li>• Independently evaluates proposals for new and/or revised Student Learning Outcomes.</li> <li>• Helps to develop and implement procedures to assure an effective means of outcome assessment while adhering to the requirements of law and regulation.</li> <li>• Faculty co-chair functions as a member of the Academic Senate Executive Board</li> <li>• Assesses needs of faculty and staff in regard to assessment training.</li> </ul>
SCOPE OF AUTHORITY	<p>In order to maintain administrative oversight of the entire range of campus assessment activities, the Assessment Committee meets at least once per month (during the academic year) to set college-wide assessment goals, plan for the Community College Survey of Student Engagement and Noel-Levitz schedules, and assess needs of faculty and staff in regard to assessment training.</p>
REPORTS TO	<p>The Assessment Committee reports to the Executive Vice President of Academic Affairs and Student Services.</p>
COMMUNICATES WITH	<p>The Assessment Committee communicates regularly with faculty through Assessment Committee representatives, Academic Senate, College Council, and the Faculty Chairs and Deans Council.</p>
MEMBERSHIP	<p>The Assessment Committee will have one faculty co-chaired and one administrative co-chair.</p> <ul style="list-style-type: none"> <li>• Two administrative representatives</li> <li>• Articulation Officer</li> <li>• 27 Academic Senate representatives (24 department reps and 3 members-at-large) <ul style="list-style-type: none"> <li>○ Unrepresented department positions will fall to the department chair</li> </ul> </li> <li>• One Student Government Association Representative</li> </ul>

NAME OF COMMITTEE	<b>ASSESSMENT COMMITTEE (WITH TRACK CHANGES)</b>
COMMITTEE CHARGE	<p>The Assessment Committee is a standing governance committee that coordinates all processes related to the assessment of Institutional, Program, and Student Learning Outcomes. The primary purpose of this committee is to <b>help support student learning by ensuring</b> that learning outcome assessment is consistent with the mission of the college, addresses the needs of students and the community, and meets the requirements of law and regulation. As such, the Assessment Committee:</p> <ul style="list-style-type: none"> <li>• <del>Assess</del><b>Identifies</b> needs of faculty and staff regarding assessment processes <del>in regard to</del> <b>and provides</b> needed training. <i>(Moved this to first bullet point)</i></li> <li>• Communicates with all committees, organizations, or areas involved in assessment on campus (e.g. Curriculum Committee, Program Review Committee, Academic Senate, etc.).</li> <li>• Independently evaluates proposals for new and/or revised Program Learning Outcomes and/or revised Student Learning Outcomes. <i>(Combined two bullet points)</i></li> <li>• <b>Assists programs in disaggregation, and analysis of learning outcome achievement for subpopulations of students to identify gaps and implement assessment plans to mitigate those gaps.</b></li> <li>• Helps to develop and implement procedures to assure an effective means of outcome assessment <b>appropriate to the learning needs of students in each program</b> while adhering to the requirements of law and regulation.</li> <li>• <del>Faculty co-chair functions as a member of the Academic Senate Executive Board</del> <b>Ensures a faculty co-chair functions as a member of the Academic Senate Executive Board</b></li> </ul>
SCOPE OF AUTHORITY	In order to maintain administrative oversight of the entire range of campus assessment activities, the Assessment Committee meets at least once per month (during the academic year) to set college-wide assessment goals, plan for the Community College Survey of Student Engagement and Noel-Levitz schedules, and assess needs of faculty and staff in regard to assessment training.
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MEMBERSHIP	<p>The Assessment Committee will have one faculty co-chaired and one administrative co-chair.</p> <ul style="list-style-type: none"> <li>• Two administrative representatives</li> <li>• Articulation Officer</li> <li>• <del>27</del> Academic Senate representatives (<del>24</del> department reps <b>1 representative from each department</b> and 3 members-at-large) <ul style="list-style-type: none"> <li>○ Unrepresented department positions will fall to the department chair</li> </ul> </li> <li>• One Student Government Association Representative</li> </ul>

With changes 10-10-16

NAME OF COMMITTEE	<b>ASSESSMENT COMMITTEE – PROPOSED 10-10-16</b>
COMMITTEE CHARGE	<p>The Assessment Committee is a standing governance committee that coordinates all processes related to the assessment of Institutional, Program, and Student Learning Outcomes. The primary purpose of this committee is to help support student learning by ensuring that learning outcome assessment is consistent with the mission of the college, addresses the needs of students and the community, and meets the requirements of law and regulation. As such, the Assessment Committee:</p> <ul style="list-style-type: none"> <li>• Identifies needs of faculty and staff regarding assessment processes and provides needed training.</li> <li>• Communicates with all committees, organizations, or areas involved in assessment on campus (e.g. Curriculum Committee, Program Review Committee, Academic Senate, etc.).</li> <li>• Independently evaluates proposals for new and/or revised Program Learning Outcomes and/or revised Student Learning Outcomes.</li> <li>• Assists programs in disaggregation, and analysis of learning outcome achievement for subpopulations of students to identify gaps and implement assessment plans to mitigate those gaps.</li> <li>• Helps to develop and implement procedures to assure an effective means of outcome assessment appropriate to the learning needs of students in each program while adhering to the requirements of law and regulation.</li> <li>• Ensures a faculty co-chair functions as a member of the Academic Senate Executive Board</li> </ul>
SCOPE OF AUTHORITY	In order to maintain administrative oversight of the entire range of campus assessment activities, the Assessment Committee meets at least once per month (during the academic year) to set college-wide assessment goals, plan for the Community College Survey of Student Engagement and Noel-Levitz schedules, and assess needs of faculty and staff in regard to assessment training.
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*PROPOSED 10-10-16*

*Approved by Academic Senate 11/9/2016  
To be reviewed by College Council 11/18/2016*