

College Council
Meeting Minutes

September 2, 2016

[College Council Website](#)

College Council Members Present: Sonya Christian, Nan Gomez-Heitzeberg, Cindy Collier, Zav Dadabhoy, Nicky Damania, Clayton Fowler, Matthew Frazer, Sue Vaughn, Tina Johnson, Kate Pluta, Kimberly, Bligh, Jennifer Johnson, Krista Moreland, Victor Diaz, Mark Staller, Kathy Rosellini

Guests/Designees: Shannon Musser, Liz Rozell, Sondra Keckley

Next meeting: September 16, 2016

WELCOME & OVERVIEW of the AGENDA

President Christian reminded Council members they serve as the highest level governance group of the college and as such, are responsible for oversight and accountability working closely with Accreditation and Institutional Quality (AIQ) Committee. College Council members have a responsibility to engage and to shape the decisions of the college.

APPROVAL OF MINUTES

<https://committees.kccd.edu/sites/committees.kccd.edu/files/CC%20Min%2005-06-16draft.pdf>

A motioned was made by Holmes and seconded by Damania to approve the minutes of May 6, 2016 as presented.

Collier provided an update on Bakersfield College becoming a TOBACCO FREE campus.

- The governor now has a bill before him on this matter. Collier suggested College Council to write a letter to governor in support of this bill. College Council approved the campus policy two years ago and reaffirmed last year support of BC going tobacco free. Delays at district level have prevented the policy from being presented to the Board of Trustees.
- Gomez-Heitzeberg and Damania motion to place the topic on the agenda as a voting item. Motion approved.
- Vaughn moved and Martinez seconded to send letter of support. Motion carries unanimously

PRESIDENT'S REPORT

<https://committees.kccd.edu/sites/committees.kccd.edu/files/President%27s%20report%20to%20College%20Council%20Sep%202%202016.pdf>

Christian referred the Council to her full report posted on the website and highlighted FTES and bond information.

- Bakersfield College FTES growth target was set at 3%, but need to exceed this to meet the district target.
- Student Government representatives are interested in visiting classes to provide information on the bond measure.
- Campaign headquarters is located at 1675 Chester Avenue on the first floor.
 - Open house for Bakersfield College – September 8, 6-8pm
 - Core team 5-5:45; steering 5:45-7pm

REVIEW OF COLLEGE COUNCIL CHARTER

Pluta directed Council Members to the charge posted to the website.

<https://committees.kccd.edu/sites/committees.kccd.edu/files/College%20Council%20Charge%2009-18-15.pdf>

- Review of charge and duties of the members: most global responsibility of any group on campus
- Pluta noted that the AIQ charge now reflects both the administrative and faculty chairs. College Council will need to consider this as they review the College Council charge.
- Holmes motioned to take action on the charge revision, seconded by Collier. Holmes/NGH to revise the cc charge to reflect both chairs as
- Council members discussed communication with college community.
- Pluta reviewed the 2015-16 College Council evaluation results, focusing on question 11 and 12

DISTRICT CONSULTATION COUNCIL

<https://committees.kccd.edu/committee/district-consultation-council>

DCC is focused on reviewing Board Policy Section 4. All policies will align with Community College League of California (CCLC) language and KCCD language being moved to procedure. Procedures can be revised without Board approval.

FACILITIES UPDATE

https://committees.kccd.edu/sites/committees.kccd.edu/files/BC%20Facilities%20Project%20List_August%202016.pdf

- Potter provided a written report on the various facility and construction projects and highlighted projects related to campus signage, Key-card doors across campus, and the new M&O building.
- Potter noted that the Student Services building is now named the Center for Student Success (CSS) building.
- Potter noted the need to have project requests by January 1 for any work completed in the summer.

BUDGET ALLOCATION MODEL (BAM) REVIEW

https://committees.kccd.edu/sites/committees.kccd.edu/files/BAM%20III%20Evaluation%20Report%202016%20Final_0.pdf

Holmes provided background on the process and highlighted a three-year [FTE comparison](#) of the three KCCD colleges in addition to the main components of the BAM III Evaluation Report.

The full BAM III Evaluation Report is posted to the website.

The report has been shared with District Consultation Council but the group did not have a quorum at the most recent meeting. Discussion is expected at the September meeting.

UPDATE ON MANAGEMENT POSITIONS

Gomez-Heitzeberg provided an update on the following management positions:

- Interim Dean of Institutional Effectiveness – Janet Fulks
- Interim Dean of Counseling – Grace Commiso
- VPFAS Search - Committee will continue with this process