

**ANNUAL UPDATE**  
**Bakersfield College Administrative Structure Task Force**  
<https://committees.kccd.edu/bc/reorganization-task-force>  
**April 4, 2016**

**Guiding Principle:**

Review and update administrative structure for 2016-17 that promotes the values, mission and strategic directions of the college. This is not a review with the intention to downsize the college for the reduction of force.

**Deliverable:**

Complete annual update of the administrative organization to include a document that proposes options for the administrative structure of Bakersfield College with pros and cons for each option along with the budgetary impact. The options will reflect the institutional priorities as defined in the Strategic Directions, Core Values, Program Review Summary, and Decision Making documents.

**Who:**

College Council is the sponsor of the work. A small group of previous task force members and College Council representatives will comprise the task force.

**Taskforce:**

1. Chairs: Nan Gomez-Heitzeberg
2. Financial Analysis: Anthony Culpepper/Laura Lorigo
3. Classified: Bernadette Martinez
4. Faculty: Jason Stratton, Jennifer Johnson
5. Management: Todd Coston, Cindy Collier
6. Administrative Support: Jennifer Marden

**When:** April 1- April 29, 2016

**Workplan:**

Phase I: April 1-8, 2016

Task Force completes initial work

- Review of current organizational structure, key institutional documents and college-wide initiatives
- Review draft and finalize work plan

\*April 8 – Review of charter and work plan with College Council

Phase 2: April 9-22, 2016

Engage in college-wide discussion and identify areas of need

- Communicate with various college constituencies to explain the process, answer questions and gather input

\*April 15 – Provide update to College Council

\*April 22 – Provide initial draft of proposed structure for College Council review (electronically)

Phase 3: April 23-28, 2016

Continue campus engagement and finalize details of options

\*April 29 – Review final proposal with College Council